



RESOLUTION 2023-004

AUTHORIZING AN AMENDMENT TO THE EXISTING ANGELO PLANNING GROUP/MIG CONTRACT FOR THE SHERWOOD WEST RE-LOOK PROJECT

WHEREAS, the City of Sherwood and Angelo Planning Group/MIG are parties to a contract for the Sherwood West Re-Look project via Council Resolution 2021-007; and

WHEREAS, unforeseen changes to the project schedule that has included additional committee meetings, GIS, land use, and transportation analysis work have resulted in increased costs; and

WHEREAS, an increase to the budget by \$38,700 allows for payment for these additional planning services; and


WHEREAS, City Council has determined that it is necessary and appropriate to amend the City's contract with Angelo Planning Group/MIG for planning services which would be available for use only upon the authorization of the City Manager;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The City Manager is authorized to enter into a contract amendment in a form substantially similar to the attached Exhibit A.


Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of January, 2023.



Tim Rosener, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder

Sherwood West Relook Concept Plan

Amendment 2 - Scope of Work

The Scope of Work is modified to add the tasks listed below, which supersede the descriptions in previously scoped tasks:

Task 006 – Concept Plan Maps. Prepare composite Concept Plan map, 3 layer-maps (land use, transportation [conceptual version], trails and open space), and housing and employment metrics. The deliverables will be prepared for TAC-CAC review at Mtg 12, and revised per CAC direction following the meeting.

Task 007 – TAC-CAC Meetings 12-13-14. Participate in 3 meetings of the TAC (virtual) and 3 meetings of the CAC (in Sherwood). Prepare agendas, one memo per meeting, packets, and PPTs. Debrief with City team following each meeting.

Task 008 – Coordination of Funding Strategy. Support Leland Consulting Group as they prepare the funding strategy.

Task 009 – Concept Plan Report. Prepare the Concept Plan report: V1, V2, and V3 for hearing.

Task 010 – Adoption. Review findings prepared by the City. Prepare for and attend 1 Planning Commission hearing and 1 City Council hearing.

Task 011 – Bi-weekly coordination meetings. Coordinate with City staff in 8 half-hour check-in meetings.

Task 012 – Walker Macy Support. This task and budget covers additional work on the project alternatives and support to MIG on the Concept Plan report.

Sherwood West Concept Plan - Amendment No. 2 Services

MIG Team

Project Summary

Updated: 12/6/22

	Deliverables	MIG		DKS		Leland Consulting Group		Walker Macy		Total Hours	Labor Total by Task	Expenses by Task	Total Budget by Task
		Hrs.	Labor	Hrs.	Budget	Hrs.	Budget						
Phase 202	Amendment No. 2 Services	205	\$ 33,300	-	\$ -	-	\$ -	50	\$ 5,400	255	\$ 38,700	\$ -	\$ 38,700
Task 001	Prepare Concept Plan maps and metrics for CAC review; revise and update per CAC direction	18	\$ 3,380	-	\$ -	-	\$ -	-	\$ -	18	\$ 3,380	\$ -	\$ 3,380
Task 002	3 TAC-CAC meetings (Mtgs 12, 13, 14): mtg participation (in Sherwood), agendas, one memo per meeting, packets, PPTs, team debriefs	75	\$ 12,770	-	\$ -	-	\$ -	-	\$ -	75	\$ 12,770	\$ -	\$ 12,770
Task 003	Coordination of funding strategy	6	\$ 1,040	-	\$ -	-	\$ -	-	\$ -	6	\$ 1,040	\$ -	\$ 1,040
Task 004	Concept Plan Report: V1, V2, V3 (for hearing)	78	\$ 12,040	-	\$ -	-	\$ -	-	\$ -	78	\$ 12,040	\$ -	\$ 12,040
Task 005	Adoption: review findings prepared by City; attend 1 Planning Commission hearing and 1 City Council hearing	18	\$ 2,340	-	\$ -	-	\$ -	-	\$ -	18	\$ 2,340	\$ -	\$ 2,340
Task 006	Bi-weekly coordination meetings (8)	10	\$ 1,730	-	\$ -	-	\$ -	-	\$ -	10	\$ 1,730	\$ -	\$ 1,730
Task 007	Walker Macy support (alternatives and Concept Plan)	-	\$ -	-	\$ -	-	\$ -	50	\$ 5,400	50	\$ 5,400	\$ -	\$ 5,400
TOTAL PROJECT BASIC HOURS		205		-		-		50		255			
TOTAL PROJECT BASIC LABOR			\$ 33,300		\$ -		\$ -		\$ 5,400		\$ 38,700		
TOTAL BASIC DIRECT EXPENSES			\$ -		\$ -		\$ -		\$ -			\$ -	
PROJECT TOTAL BASE BUDGET			\$ 33,300		\$ -		\$ -		\$ 5,400				\$ 38,700

TOTAL PROJECT BUDGET

\$38,700