



**RESOLUTION 2022-028**

**AUTHORIZING THE CITY MANAGER TO SIGN A ONE-YEAR EXTENSION TO THE ON-CALL BUILDING PLAN REVIEW AND INSPECTION SERVICE CONTRACT WITH CLAIR COMPANY**

**WHEREAS**, in 2019, the City went through a formal RFP process and selected Clair Company for on-call building plan review and inspection services; and

**WHEREAS**, the RFP indicated that one-year extensions to the contract, after the initial three year contract, were an option; and

**WHEREAS**, Clair Company has provided timely and thorough plan reviews which has helped the City in achieving its economic development goals; and

**WHEREAS**, a one-year extension to the contract will ensure that there is no gap in service which could impact our ability to provide timely building permit reviews.


**NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:**

**Section 1.** The City Council accepts the Community Development Director and Building Official's recommendation to extend the contract with Clair Company, Inc. for an additional year.

**Section 2.** The City Manager is hereby authorized sign a one-year extension to the existing contract.

**Section 3.** This Resolution shall be effective upon its approval and adoption.

**Duly passed by the City Council this 7<sup>th</sup> of June, 2022.**

  
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Keith Mays, Mayor

Attest:

  
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Sylvia Murphy, MMC, City Recorder