



**RESOLUTION 2020-007**

**AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH NORTHWEST SUCCESS FOR JANITORIAL SERVICES, HARD FLOOR MAINTENANCE, CARPET & WINDOW CLEANING**

**WHEREAS**, the City of Sherwood has a need for professional custodial services; and

**WHEREAS**, ORS 279.835 – 279.855 sets forth the requirements for public agencies to procure products and/or services from a Qualified Rehabilitation Facility (QRF); and

**WHEREAS**, Northwest Success is on the State of Oregon's approved list of qualified rehabilitation facilities for providing custodial services; and

**WHEREAS**, the City voluntarily solicited bids for custodial services, and Northwest Success submitted the lowest bid from a QRF for these services.

**NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:**

**Section 1.** The City Manager is authorized to enter into a contract with Northwest Success for Janitorial Services, Hard Floor Maintenance, Carpet and Window Cleaning in the initial amount of \$221,976.56 per year; to execute change orders to said contract in an amount not exceeding 5% of the annual base price to cover any emergency janitorial/additional services that may be required; and to take such actions as may be necessary to extend the term of said contract, provided the City Manager determines that any cost increases associated with such extensions are reasonable.

**Section 2.** This Resolution shall be effective upon its approval and adoption.

**Duly passed by the City Council this 4<sup>th</sup> day of February 2020.**

  
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Keith Mays, Mayor

Attest:

  
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Sylvia Murphy, MMC, City Recorder