



MEETING AGENDA

LIBRARY ADVISORY BOARD
Wednesday, March 20, 6:30 p.m., 2024

22560 SW Pine Street, Sherwood City
Hall / Library, Exec Board Room
(Conference Room A)

1. **CALL TO ORDER**—6:30 p.m.
2. **ROLL CALL** (Garland)
Board members / City Council Liaison / Staff
Introduction to guest speaker
3. **ADJUSTMENTS TO AGENDA** (Garland)
4. **APPROVAL OF MINUTES** (Garland)
[February 21, 2024, minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **PRESENTATION** —6:45 p.m. (Crystal Trice)
 - A. Design thinking, Part 1
7. **OLD BUSINESS**—7:15 p.m.
 - B. 2024 meetings & tentative agenda items updates (Doman Calkins)
 - C. Library Foundation updates (Diers)
 - D. WCCLS RFP for Funding and Governance (Doman Calkins)
 - E. Policy review of Draft 1, Acceptable Use of Library Technology (Doman Calkins)
 - F. Potential partnership with Sherwood School District and WCCLS for student cards (Doman Calkins)
 - G. Budget updates (Doman Calkins)
8. **NEW BUSINESS**—7:40 p.m. (Doman Calkins)
 - A. Council Goals regarding the library
9. **CHARTER REVIEW COMMITTEE REPORT**—7:45 p.m. (Garland/Diers)
10. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Giles)
11. **NEXT MEETING:** March 20, 6:30 p.m.
12. **ADJOURN**

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email domancalkinsa@sherwoodoregon.gov or call 503-625-4272 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

Interpretation Services:

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.