



MEETING AGENDA

LIBRARY ADVISORY BOARD
Wednesday, February 21, 6:30 p.m., 2024

22560 SW Pine Street, Sherwood City
Hall / Library, Exec Board Room
(Conference Room A)

1. **CALL TO ORDER**—6:30 p.m.
2. **ROLL CALL** (Garland)
Board members / City Council Liaison / Staff
3. **ADJUSTMENTS TO AGENDA** (Garland)
4. **APPROVAL OF MINUTES** (Garland)
[January 17, 2024, minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **OLD BUSINESS**—6:45 p.m. (Doman Calkins)
 - A. Library Foundation updates
 - B. WCCLS RFP for Funding and Governance
 - C. Policies rescheduled
 - D. Budget updates
7. **NEW BUSINESS**—7:20 p.m. (Doman Calkins)
 - A. Upcoming events:
 - a. 4/12/2024 National Library Week Open House
 - b. 4/17 State of the City event (No LAB meeting)
 - c. 4/24 to 4/27 Oregon Library Association conference
 - d. 4/25 Volunteer Appreciation event
 - B. Design thinking exercises in March and May
 - C. Potential partnership with Sherwood School District and WCCLS for student cards
8. **CHARTER REVIEW COMMITTEE REPORT**—7:40 p.m. (Garland)
9. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Giles)
10. **NEXT MEETING**: March 20, 6:30 p.m.
11. **ADJOURN**

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email domancalkinsa@sherwoodoregon.gov or call 503-625-4272 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

Interpretation Services:

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.