



Home of the Tualatin River National Wildlife Refuge

MEETING AGENDA

LIBRARY ADVISORY BOARD
Wednesday, January 17, 6:30 p.m., 2023

**22560 SW Pine Street, Sherwood City
Hall / Library, Exec Board Room
(Conference Room A)**

1. **CALL TO ORDER**—6:30 p.m.
2. **ROLL CALL** (Garland)
Board members / City Council Liaison / Staff
3. **ADJUSTMENTS TO AGENDA** (Garland)
4. **APPROVAL OF MINUTES** (Garland)
[November 15, 2023, minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **OLD BUSINESS**—6:45 p.m. (Doman Calkins)
 - A. Review of LAB Business for 2024
 - B. Strategic planning updates
 - C. Library Foundation updates
 - D. WCCLS RFP for Funding and Governance
7. **LIBRARY UPDATES**—7:00 p.m. (Doman Calkins)
 - A. Quarterly management stats review
 - B. Budget updates
8. **NEW BUSINESS**—7:20 p.m. (Doman Calkins)
 - A. WCCLS RFP for West Slope Library.
 - B. [Library Bill of Rights](#) review in preparation for policy review, including interpretations:
 - a. [Privacy: An Interpretation of the Library Bill of Rights](#)
 - b. [Access to Digital Resources and Services: An Interpretation of the Library Bill of Rights](#)
 - C. Recap of current [Acceptable Use of Library Technology](#) policy's areas needing updates.
9. **CHARTER REVIEW COMMITTEE REPORT**—7:40 p.m. (Garland)
10. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Giles)
11. **NEXT MEETING:** February 21, 6:30 p.m.

12. ADJOURN

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email domancalkinsa@sherwoodoregon.gov or call 503-625-4272 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

Interpretation Services:

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.