

# Sherwood Public Library

## Monthly Management Report

### May 2015

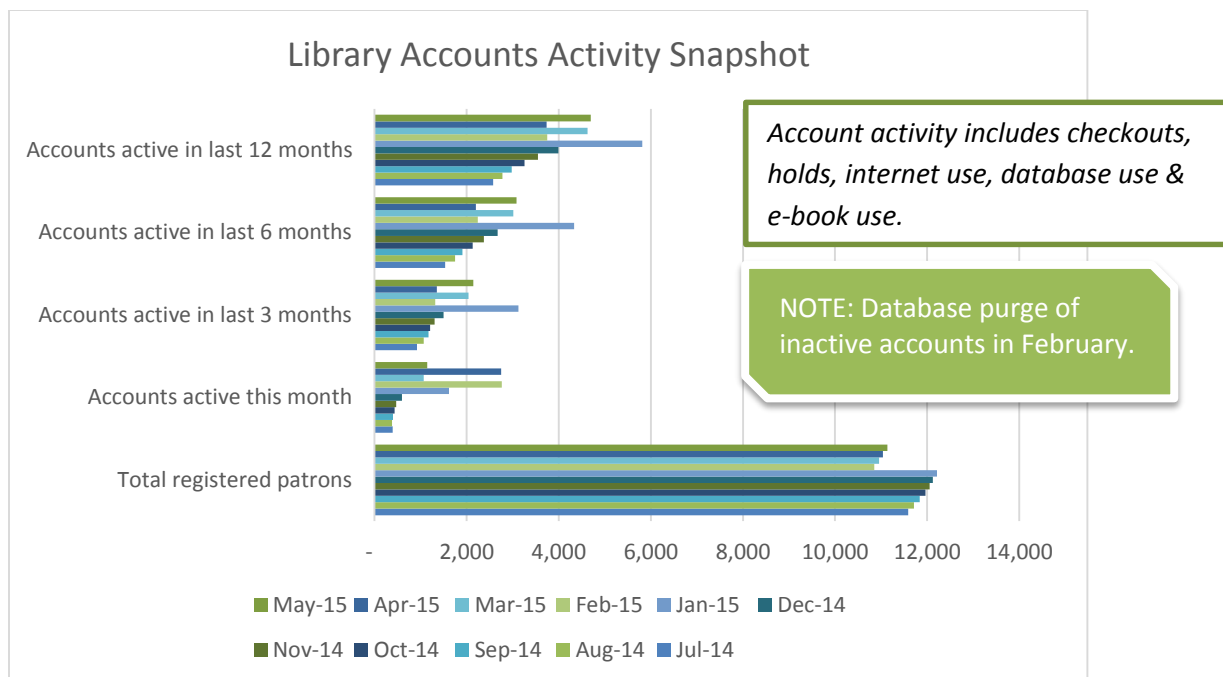


Submitted by: Adrienne Doman Calkins, Library Manager

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## Statistics



Monthly Patrons	Jan-15	Feb-15	Mar-15	Apr-15	May-15
Total registered patrons	12,217	10,855	10,954	11,042	11,136
Accounts active this month	1,619	2,766	1,069	2,747	1,145
% change from prev. month	173%	71%	-61%	157%	-58%
Accounts active last 3 months	3,127	1,319	2,042	1,354	2,143
% change from prev. month	108%	-58%	55%	-34%	58%
Accounts active last 6 months	4,335	2,242	3,011	2,199	3,080
% change from prev. month	62%	-48%	34%	-27%	40%
Accounts active last 12 months	5,815	3,752	4,629	3,738	4,692
% of patrons active last 12 mos.	48%	35%	42%	34%	42%
New library cards	96	71	99	75	94
Growth with new cards	0.8%	0.7%	0.9%	0.7%	0.8%

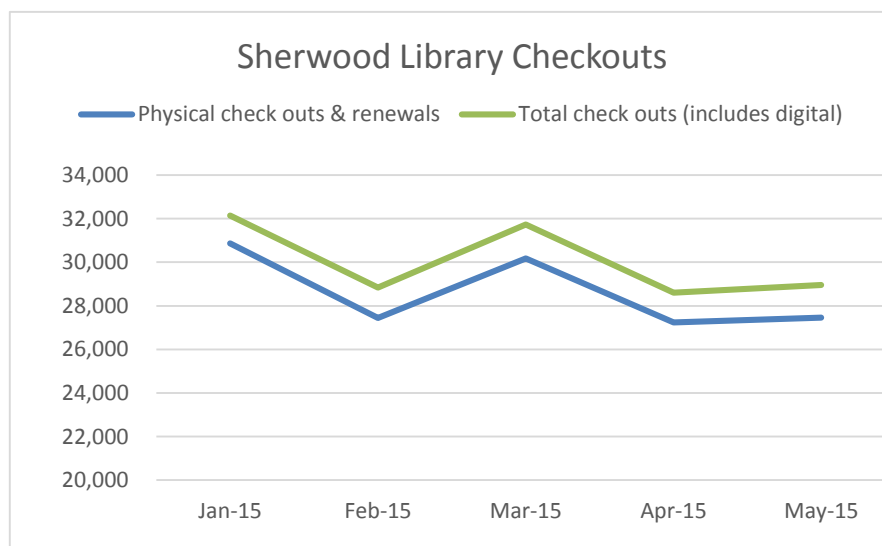
Door count	Apr-15	May-15	% Change from last month	May-15 Open Hours	Open days	Visits per hour	Visits per day	Avg physical checkouts & renewals per hour	Monthly checkouts per FTE
Total	19,388	19,194	-1%	250	30	77	640	110	3,006

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*We saw 77 visits and 110 checkouts per hour in May. Over 1,250 people attended 41 programs. Digital checkouts rose 10%.*

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Monthly Circulation	Apr-15	May-15	May last year	% Change from last year	% Change from last month
Physical check outs & renewals	27,242	27,455	29,096	-5.6%	0.8%
Self-checkouts only	7,080	6,848	6,712	2.0%	-3.3%
% @ self-check	26%	25%	23%	8.1%	-4.0%
Digital checkouts (Library2Go)	1,095	1,160	n/a	n/a	6%
Digital checkouts (3M)	262	334	n/a	n/a	27%
Total digital checkouts	1,357	1,494	n/a	n/a	10%
% of total checkouts	4.7%	5.2%	n/a	n/a	9%
Total check outs	28,599	28,949	29,096	-0.5%	1.2%
Check ins	19,640	19,736	21,524	-8.3%	0.5%



Collection Development	Apr-15	May-15	Monthly avg last FY
Count of items added	330	465	562

Volunteers	May hours	Equivalent FTE	# of volunteers
Summer Reading	16	0.09	5
Community Event	3	0.02	2
Bulletin Board	3.5	0.02	1
Checkin (returns)	73.25	0.42	13
Checkin (tasket processing & holds)	47	0.27	6
Clerical/office asst	13.75	0.08	1
Requests to fill	26.08	0.15	5
Homework Helper	15	0.09	2
Shelving	4	0.02	1
Checkin total	120.25	0.69	19
<b>Grand Total</b>	<b>201.58</b>	<b>1.16</b>	<b>32</b>
<b>Last month</b>	<b>220.25</b>	<b>1.27</b>	<b>29</b>
<b>% change</b>	<b>-9%</b>	<b>-9%</b>	<b>9%</b>

## Programs & Activities

### All ages:

- Star Wars Day (crafts & activities)—20 children, 10 adults, 6 teens—36 participants
- Maid Marion Coronations—42 participants
- Alter Wiener, encore presentation at Center for the Arts: Holocaust Survivor—179 participants
- Chinese Lion Dance—70 participants
- Community Services Fair table & guessing jar—75 participants

*Total participants: 402 people*

### Youth & Family Programs:

- Imagineering Jitterbugs with OMSI—19 children, 8 adults—27 total
- Paperback Pals book group—5 children
- Read to the Dogs—1 participant
- Lego Maniacs with Mr. Blair, Master Builder—14 children, 7 adults—21 total

- Tears of Joy behind-the-scenes 20,000 Leagues Under the Sea—6 children, 4 adults—10 total
- Storytimes
  - Saturday Family Storytime -- 12 children & 9 adults—21 total
  - Toddler Storytimes, Tuesdays & Wednesdays: 217 children, 170 adults—387 total people (8 storytimes)
  - Preschool Storytimes, Tuesdays & Wednesdays: 119 children, 85 adults—204 total people (8 storytimes)
  - Baby Time: 52 babies, 42 adults—94 total people (4 storytimes)

*Total participants: 769 people*

#### **Adult & Teen Ages Programs:**

- Caravan Coffee Tasting w/ Our Table Collective—16 adults
- Writing Workshop—10 adults
- Washington County Housing Waitlist Help—1 adult
- An evening with John Nakada, Japanese-American Internment Camp Survivor—19 adults
- Hiking Waterfalls in Oregon—11 adults, 2 children—13 total
- Master Gardener: Food Safety—1 adult
- Genealogy Workshop—8 adults
- Homework Help—7 teens (3 sessions)
- Teen volunteer SRP folding/stuffing party—7 teens

*Total participants: 82 people*

*GRAND total program participation: 1,253*

#### **Outreach:**

- Helping Hands, share library fliers
- TVF&R Community Services Fair table, Summer Reading promotion
- Sherwood schools & preschools, Summer Reading promotion (fliers)
- Early Childhood Committee

#### **Other Activities:**

- Displays:
  - Asian American Heritage Month
  - Hiking & Nature, continued
  - Gardening
  - Star Wars
  - Mysteries
- Recruitments: Hired Kacie Holt for Library Assistant II position (internal hire). Posted vacated Library Assistant I position. Accepted applications for vacant Library Advisory Board position.

- Washington County Cooperative Library Services Meeting attendance:
  - Adult Services (Pinn Crawford)
  - Youth Services (Jaime Thoreson)
  - Art of the Story (Jenny Swanson)
  - Publicity (Jenny)
  - WCCLS Users Group (Jenny)
  - CircUs (Jenny)
  - Acquisitions (Mary Madland)
  - Cataloging (Mary)
  - Executive Board (Adrienne)
  - Policy Group (Adrienne)
  - Washington County Council, WCCLS Levy Proposal presentation (Adrienne)
- Other meetings:
  - Main Street meeting (Adrienne)
  - Friends of the Library (Adrienne)
  - Library staff meeting (all)
  - Sherwood Budget Committee meeting (Adrienne)
  - Haggen partnership presentation (Adrienne)
  - City Council (Adrienne)
- Staff trainings:
  - Emergency training (Adrienne)

## Service Stories

Results from a recent survey about technology use in Washington County libraries: 82% of survey respondents believe library technology access is important for their communities.—*Impact Survey of WCCLS member libraries*

A Grandmother who comes from Camas, WA to attend storytime with her granddaughter said that the new storytime schedule starting in June will work out better for her (Preschool storytime Thursdays at 11am). She also commented that it's so wonderful that the storytimes are so busy and well attended.—*Jenny Swanson, Public Services Supervising Librarian*

Two patrons in the last two days were thrilled with the mystery book display...The first patron, an older gentleman, has difficulty getting to books on the bottom shelves (and mentioned he would prefer the shelves be taller to make it easier for him to access books). He loved the display and found several new books to read. The second patron, a younger female, is a big mystery fan and loved having the books on top of the shelves. She found a new author thanks to the display.—*Annette Steury, Library Assistant*

## In the News

**Ladies of Robin Hood Festival's Maid Marian Court named in coronation ceremony at library.**

[http://www.oregonlive.com/sherwood/index.ssf/2015/05/ladies\\_of\\_robin\\_hood\\_festivals.html](http://www.oregonlive.com/sherwood/index.ssf/2015/05/ladies_of_robin_hood_festivals.html)



## Holocaust survivor to speak at Sherwood Center for the Arts Saturday

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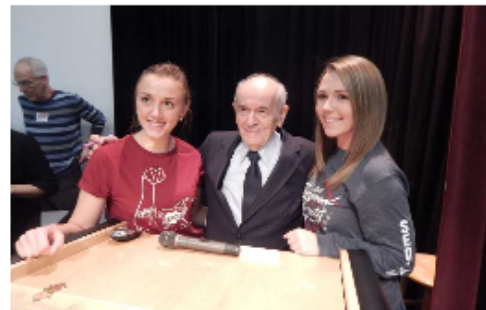
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Alter Wiener, one of only a handful of Holocaust survivors from Oregon who is still around, returns to Sherwood to share his story at the Sherwood Center for the Arts on Saturday, May 16. His talk begins at 2 p.m. with doors opening at 12:30 p.m..

Earlier this year, Wiener, a Hillsboro resident, spoke to packed houses at both the Sherwood Public Library and Sherwood High School. He announced previously that he is winding down on all his public appearances.

Now in his late 80s, Wiener lost 123 members of his extended family in the Holocaust when 6 million Jews were annihilated. That included his own father who was shot by the Nazis.

Wiener wrote down his experiences so that no one would forget in his book, "64735: From a Name to a Number — A Holocaust Survivor's Autobiography," published in 2007. That book will be on sale for \$20 at the event.



GAZETTE FILE PHOTO: BARBARA SHERMAN - Alter Wiener, shown here with Sherwood High School seniors Kiley Gersch and Sierra Gieber, will return to Sherwood May 16 speaking at a lecture open to the public at the Sherwood Center for the Arts at 2 p.m.

<http://pamplinmediagroup.com/sg/77-news/259971-131787-holocaust-survivor-to-speak-at-sherwood-center-for-the-arts-saturday?tmpl=component&print=1&page=>