

Meeting Agenda



MEETING TITLE: Sherwood Library Advisory Board

DATE & TIME: Thursday, December 12, 5:00 p.m.

LOCATION: Sherwood City Hall, Conference Room A (through downstairs lobby)

ATTENDEES:

Library Advisory Board members (4 year terms)	Position #	Term Expiration
Vacant	1	6/30/2023
Randy Mifflin (Vice Chair)	2	6/30/2021
Melanie Dobson (starts 1/2020)	3	6/30/2019
Ursa Shaw (Rural Rep)	4	6/30/2020
Jane VanKuren	5	6/30/2020
Steven Remsen	6	6/30/2019
D'Ann Wells (Chair)	7	6/30/2021
Rebecca Mifflin (High School Rep)	8	6/30/2020
Vacant	9	6/30/2023

Liaisons	
Renee Brouse	City Council
Adrienne Doman Calkins	Library Manager
Crystal Garcia (Secretary)	Librarian II

Guests
TBD

AGENDA:

5:00	Call to Order/Roll Call/Introductions Changes to Agenda Approval of November 20, 2019, meeting minutes	(Wells)
5:10	Chair & Vice Chair elections	(Wells)
5:15	Review 2019 Connections Report WCCLS Updates Strategic Plan updates	(Doman Calkins)
5:35-5:40	Other Business / Public Comment	(Wells)
5:40-5:45	Council Updates	(Brouse)
5:45	Adjourn to Annual Boards & Commissions Appreciation Dinner at the Center for the Arts, 6:00 p.m.	(Wells)

Sherwood Library Advisory Board 2019-2020 meetings and tentative agenda items:

Wednesdays, 6:30-8:00 p.m.

- **January 15, 2020**
 - Welcome Melanie Dobson!
 - Statistics for Quarter 2: Oct-Dec
 - Draft User Survey review
 - Policies to review: Public Computer and Internet Use Policy, Safe Child Policy
 - Strategic Plan 2020-2022 process continues
- **February 19, 2020**
 - WCCLS Levy Secretary of State approved talking points
 - TeenLAB presentation
- **March 18, 2020**
 - Review WCCLS levy impacts on budget
 - Oregon State Library Standards presentation and discussion
 - Strategic Plan 2020-2022 process continues
 - “Heat map” of annual statistics and trends to date
- **April 15, 2020**
 - Adopt Strategic Plan 2020-2022
 - Statistics for Quarter 3: Jan-Mar
- **May 20, 2020**
 - Review ORS & City Code for Boards & Commissions
 - Review Edge Assessment progress
- June—no meeting
- **July 15, 2020**
- August—no meeting
- **September 16, 2020**
 - Statistics for FY19-20 Quarter 3: Jan-Mar
- **October 21, 2020**
 - Chair & Vice Chair nominations
- **November 18, 2020**
 - Statistics for FY20-21 Quarter 1: Jul-Sep
 - SWOT analysis for City Council (TBD)
- **December, TBD, 2020** (5:00 p.m. on the evening of the City’s Annual Boards & Commissions Appreciation Dinner)