



Home of the Tualatin River National Wildlife Refuge

# City of Sherwood

## Library Advisory Board

### MEETING MINUTES

<b>MEETING TITLE</b>	City of Sherwood Library Advisory Board
<b>DATE &amp; TIME</b>	February 18, 2015 6:30 P.M.
<b>LOCATION</b>	Sherwood Library/City Hall, Conference Room A
<b>FACILITATOR</b>	Christine McLaughlin
<b>NOTES TAKEN BY</b>	Crystal Garcia

#### AGENDA

Items	Person Presenting
1. Roll Call/Introductions	McLaughlin
2. Changes to Agenda	McLaughlin
3. Approval of Minutes	McLaughlin
4. Manager's Report	Doman Calkins
5. Other Business	McLaughlin
6. Adjournment	McLaughlin

#### ATTENDEES

Library Advisory Board	Absent	Council Liaison	Absent
Amy Christie	X	Jennifer Harris	X
Jack Hoffbuhr			
Christine McLaughlin			
Liz Myer			
Pat Reisinger			
Diana Stanley			
Coleen Swihart			
Conrad Thomason	X		
Colin Woodbury (High School Representative)	X		

#### City Staff

Adrienne Doman Calkins	
Crystal Garcia	
Kristen Switzer	X

#### Guests

#### MEETING NOTES

##### Roll Call/Introductions

The meeting was called to order at 6:30 P.M. by Chair Christine McLaughlin.

## **Changes to Agenda**

None.

## **Approval of Minutes**

Motion to approve the December 2014 minutes was made by Jack Hoffbuhr, seconded by Diana Stanley, and approved unanimously.

## **Library Manager's Report**

- Adrienne Doman Calkins addressed any follow-up questions from the budget and levy presentation that preceded the meeting. Several board members expressed appreciation for the material shared during the presentation and are looking forward to helping support the library levy efforts as the vote nears.
- Adrienne shared that City Councilor Jennifer Harris will serve as the new liaison between the Library Advisory Board and the City Council.
- Adrienne reviewed the monthly Management Report for January 2014.
- Library programs continue to be well attended. The library hosted Holocaust survivor, Alter Wiener, over 200 people were in attendance and an additional 200 were turned away due to space constraints. As a result of the interest in this program, the library and the Sherwood Center for the Arts will be partnering to host Alter Wiener again in May.
- The Sherwood Gazette will be publishing an article shortly about LaVerne (Will) Kossler who was the second librarian for the City of Sherwood.
- Adrienne reported that the library is currently in the process of hiring a Youth Services Librarian. This position became vacant when Tracy Malek accepted a full-time position in Kentucky.

## **Other Business**

- Christine reported that she followed up with Amy Christie regarding serving as Vice-Chair and Christie has decided to step down as Vice-Chair. Jack Hoffbuhr agreed to serve as Vice-Chair and the board approved unanimously.
- The Board discussed and supports renewing Christine's term. Adrienne will move forward with getting City Council approval. Amy was not present to speak to her interest in renewing her term. Adrienne will follow-up.

**The next Board meeting will be on Wednesday, April 15, 2015 at 6:30 P.M. in the Sherwood Library & City Hall, Conference Room A.**

## **Adjournment**

The meeting was adjourned at 7:18 P.M.

Respectfully submitted,

Crystal Garcia