

# Meeting Agenda

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MEETING TITLE: Sherwood Library Advisory Board

DATE & TIME: Wednesday, May 15, 2019, 6:30 p.m.

LOCATION: Sherwood City Hall, Conference Room A (through downstairs lobby)

## ATTENDEES:

### Library Advisory Board

Inti Dewey (4/2023)

Randy Mifflin (6/2021), Vice Chair

Madeline Robinette (9/2019)

Ursa Shaw (12/2020), Rural representative

Rebecca Mifflin, High School rep.

Donna Vande Kieft (4/2020)

Jane Van Kuren (12/2020)

Joyce Venjohn (11/2019)

D'Ann Wells (6/2021), Chair

### Council Liaison

Renee Brouse, City Councilor

### City Staff

Adrienne Doman Calkins, Library Manager

Crystal Garcia, Librarian II, Secretary

## AGENDA:

6:30-6:45	Call to Order/Roll Call/Introductions Changes to Agenda Approval of <a href="#">April 17, 2019, minutes</a>	(Wells)
6:55-7:05	City of Sherwood Charter Review Committee updates	(Mifflin, Randy)
7:05-7:15	High School Student Survey	(Mifflin, Rebecca)
7:15-7:35	Library Quarterly Statistics Facility Master Plan updates <a href="#">Strategic Plan 2017-2019 progress report</a>	(Doman Calkins)
7:35-7:45	Brainstorming—Board training ideas & next steps	(Doman Calkins)
7:45-7:50	Other Business / Public Comment	(Wells)
7:50-8:00	Council Updates	(Brouse)
8:00	Adjourn	(Mifflin, Randy)

## Sherwood Library Advisory Board 2019 meetings and tentative agenda items:

Wednesdays, 6:30-8:00 p.m.

- **June—No regular meeting. Special meeting TBD for Facility Master Plan presentation.**
- **July 17**
  - Facility Master Plan updates
  - Statistics for Apr-Jun
  - New policies for review: Partnership Policy, Public Computer and Internet Use Policy
  - Review of election and advocacy laws
  - Strategic Plan 2020-2022 Visioning / Process Review
- **August—OFF**
- **September 18**
  - Annual FY Statistics Presentation
  - New policies for review: Safe Child Policy
  - Strategic Plan 2020-2022 Planning Continues
- **October 16**
  - Strategic Plan 2017-2019 Progress Report
  - Strategic Plan 2020-2022 Process Kick-off
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  - Chair & Vice Chair nominations
- **November 20**
  - Strategic Plan 2020-2022 Review of Forum #1
  - Statistics for Jul-Sep
- **December TBD** (5:00 p.m. on the evening of the City's Annual Boards & Commissions Appreciation Dinner)
  - Strategic Plan 2020-2022 Review of Staff Responses and Forum #2
  - Statistics for Oct-Nov
    - Strategic Plan 2020-2022 Report
- **January-March, 2020, TBD—Adopt Strategic Plan 2020-2022**