

Meeting Agenda



MEETING TITLE: Sherwood Library Advisory Board

DATE & TIME: Wednesday, January 16, 2019, 6:30 p.m.

LOCATION: Sherwood City Hall, Conference Room A (through downstairs lobby)

ATTENDEES:

Library Advisory Board

Christine McLaughlin (04/2019)

Randy Mifflin (06/2021), Vice Chair

Madeline Robinette (9/2019)

Ursa Shaw (12/2020), Rural representative

Eleanor Simon (12/2020)

Rebecca Mifflin, High School rep.

Donna Vande Kieft (4/2020)

Joyce Venjohn (11/2019)

D'Ann Wells (6/2021), Chair

Council Liaison

Renee Brouse, City Councilor

Jennifer Kuiper, City Councilor, Alternate

City Staff

Adrienne Doman Calkins, Library Manager

Crystal Garcia, Librarian, Secretary

AGENDA:

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| 6:30-6:40 | Call to Order/Roll Call/Introductions Passing of Chair and Vice Chair responsibilities Changes to Agenda Approval of December 18, 2018, Meeting Minutes | (Robinette/Wells) |
| 6:40-6:45 | Thank you to Madeline and Joyce for their leadership | (Doman Calkins) |
| 6:45-6:50 | City of Sherwood Charter Review Committee updates | (Mifflin, Randy) |
| 6:50-7:05 | Library updates TeenLAB visits next month Quarterly Report | (Doman Calkins) |
| 7:05-7:15 | High School Student Survey | (Mifflin, Rebecca) |
| 7:15-7:40 | Collection Development Policy Discussion Policy Draft review (first round) | (Doman Calkins) |
| 7:40-7:45 | Other Business | (Wells) |
| 7:45-7:55 | Council Updates | (Brouse) |
| 8:00 | Adjourn | (Wells) |

Sherwood Library Advisory Board 2019 meetings and tentative agenda items:

Wednesdays, 6:30-8:00 p.m.

- **January 16**
 - Statistics for Oct-Nov-Dec
 - High School Student Survey about Sherwood Public Library results
 - New policies for review: Collection Development Policy
- **February 20**
 - TeenLAB presentation
 - New policies for review: Collection Development Policy (2nd viewing), Public Computer and Internet Use Policy
 - Oregon State Library Standards presentation and discussion
- **March 20**
 - Statistics for Jan-Feb & “heat map” of FY trends to date
 - New policies for review: Partnership Policy, Safe Child Policy
- **April 17**
 - Strategic Plan 2017-2019 Progress Report
 - Strategic Plan 2020-2022 Visioning / Process Review
- **May 15**
 - Statistics for Mar-Apr
- June—OFF
- **July 17**
 - Statistics for May-Jun
 - Strategic Plan 2017-2019 Progress Report
 - Strategic Plan 2020-2022 Planning Continues
- August—OFF
- **September 18**
 - Annual FY Statistics Presentation
 - Strategic Plan 2020-2022 Process Kick-off
- **October 16**
 - Strategic Plan 2017-2019 Progress Report
 - Strategic Plan 2020-2022 Review of Forum #1
 - Chair & Vice Chair nominations
- **November 20**
 - Statistics for Jul-Aug-Sep
 - Strategic Plan 2020-2022 Review of Staff Responses and Forum #2
- **December TBD** (5:00 p.m. on the evening of the City’s Annual Boards & Commissions Appreciation Dinner)
 - Statistics for Oct-Nov
 - Strategic Plan 2020-2022 Report
- **January-March, 2020**, TBD—Adopt Strategic Plan 2020-2022