



Home of the Tualatin River National Wildlife Refuge

Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	5.23.2016 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St. Sherwood OR, 97140
FACILITATOR	Skye Boughey
NOTES TAKEN BY	Mary Weggeland

ATTENDEES

Cultural Arts Commission		Council Liaison	
– Vicki Poppen	X	Jennifer Harris, City Councilor	
– Shelly Lamb			
X Skye Boughey; Chair		City Staff	
X John Liles; Vice Chair	X	Kristen Switzer, Community Services Director	
X liley Thompson	X	Maggie Chapin, Cultural Arts Center Manager	
X Geof Beasley	–	Kelsey Beilstein, Administrative Assistant II	
VACANT			

MEETING NOTES

- 1. Call to Order/Roll Call (Boughey)**
 - 6:35pm
- 2. Adjustments to the Agenda (Boughey)**
 - Agenda approved as presented
- 3. Approval of March Minutes (Boughey)**

Boughey motion to approve the April minutes. Seconded by Beasley. All in favor; motion passed.
- 4. Update on New Membership (Chapin)**
 - Chapin introduces the new member, Geof Beasley.
 - Someone has applied for the last vacant position on the commission, and upon approval by the City Council, they will be at the next Arts Commission meeting.
- 5. Center for the Arts Program Update (Chapin)**
 - Family Matinee-
 - The last family matinee show, A Wacky Circus, was a huge success with 250 tickets sold.
 - The total attendance over the whole season was 700, with a goal for next season of 1000.
 - Performers have loved the space and have asked to come back.
 - The Center is currently looking for performers for the next season.

- SCA received a \$1500 grant from the CCWC for this season, which covered half of the costs. The new grant cycle for the CCWC is coming up and they will apply again.
- Rentals
 - May was a quiet month for rentals. June is quite busy. July and August are quiet as well, but that can change as the summer progresses.
 - Friday and Saturday, the Fired Up Dance Academy is putting on Sleeping Beauty.
 - June 1, the Vision Action Network is holding a banquet in the Main Hall.
 - June 17, the Taste of WA County is renting the space.
 - June 28, is the Chamber of Commerce Awards.
 - A few big productions have inquired about renting the Center in the fall.
- Gallery Season
 - Fresh Fibers is up until July. Has been really popular.
 - The Photo Challenge has an open artists' call until June 10th and the show will be opening July 22nd.
- Classic Film Series
 - Showing Jaws on June 2nd – that is the final show of this season
- May Classes/Camps
 - Good numbers registering for summer camps. There were software issues with the website that had to be addressed and are now fixed.
 - The Missoula drama camps have been very popular. Only a few spots left.
 - Switzer asked that an email be sent out to those registered for the camp to find homestays for the Missoula camp actors. They will need 2 bedrooms but don't have to stay at the same home. The dates needed are June 20-25 and August 8-13. The SFA will be looking for homestays as well.
 - SCA is partnering with Youth Tech Inc. to provide tech summer camps. Hopes to foster a long term relationship for these types of camps.
 - It was asked how they specifically foster the relationship. Chapin explained how the revenue from the camp is divided between the Center and Youth Tech Inc.
 - Currently working on programming and classes for the fall.

6. Cultural Arts Walking Tour Update (Switzer)

- Switzer gives a summary of the project thus far and the \$8000 Community Enhancement Project grant that was received to fund the project from Metro/Pride Recycling.
- The first phase includes creating signage, a map, and a marker at each spot of the walk. These items are being designed now and will be discussed at the June meeting.
- Grants will be applied for to support this project next year, after the first phase is solidified.
- It was asked what the Commission wants to ask for next May when a new grant is applied for. Adding public art was suggested.
- Liles suggested plaques with a phone number that when called, can give information that can't fit on the plaque. Gave example of "Teletales" on Mt. Hood.
- It was also suggested to use photographs and information from the Historical Society.

7. Community Arts Outreach (Chapin)

- Art Walk
 - Next Art Walk will be happening on June 23rd from 6-9pm.
 - There will be 3 meetings before then for the participants and organizers.
- Altered Art Festival with SFA on June 4th
 - 20 vendors are currently signed up
 - Volunteers are needed. Set is 7 am-10 pm. Take down is after 4 pm.
 - There will be activities on the grass area.
 - There will be an Altered Art competition with ribbon prizes.
- Weekly Bi-lingual Story time at Stella Olsen Park
 - Organized by the Library, the School District & the YMCA

- Will happen every Thursday, June 30- August 18, 11:30-1 pm.
- The SCA will help provide fun and easy crafts some of the dates.

8. Commission Focus and Direction Conversation (Boughey)

- Boughey asked what the direction of the Arts Commission is and does that direction need to be redefined. Suggested a retreat to discuss focus and priorities.
- It was suggested that Chapin send out an email with the charter for the Commission as well as information on the standard role of Local Arts Agencies.
- It was decided that the Commission members will meet for a retreat on June 20th from 4-8 pm. Dinner will be provided.

9. Friends of the Center for the Arts Update (Chapin)

- Friends are currently raising money by selling concessions at Classic Films and Family Matinee.
- Looking for new members and volunteers
- Will start planning for the next gala soon.

10. Council Update (Harris)

- The City Council is currently meeting to discuss the budget.
- Motion 34-244 passed at the last election and may have a big impact on budget issues.
- It was asked if the law could be repealed and Harris said that it could.
- Mayor Clark is running for re-election. No one is running against her yet.
- Three people have announced that they are running the City Council.
- The city noise ordinance passed. New quiet hours are Sun. –Thurs. 7 am-8pm, Fri-Sat. 7 am-9 pm. There is also a residential picketing ordinance.
- It was asked if the retail space in the SCA will be rented and Harris replied that two applications have been submitted for the space.

11. Other

- Chapin shared that she is using some travel and training budget to go to the Americans for the Arts conference in Boston this June.
- Chapin also shared that she has joined the board of the Cultural Coalition of Washington County. The Westside Cultural Alliance has been working on a survey to see how the arts can impact communities. They conducted a survey here in Sherwood after the Wacky Circus and will share their findings with us next year.

12. Next Meeting/Adjourn (Boughey)

- Adjourned at 8:25 pm
- The next meeting will be held Monday, June 20, 2016 from 4-8 pm. Location to be determined.