



Home of the Tualatin River National Wildlife Refuge

MEETING AGENDA

CULTURAL ARTS COMMISSION
MARCH 18, 2024 at 6:30 pm
SHERWOOD CENTER FOR THE ARTS
22689 SW PINE ST.
SHERWOOD, OR 97140

1. CALL TO ORDER
2. ROLL CALL
3. ADJUSTMENTS TO AGENDA
4. CONSENT AGENDA
 - A. Approval of February minutes
5. CITIZEN COMMENTS
6. NEW BUSINESS
 - A. Public Art presentation (slide show)
 - B. Public Art Plan deliverables
 - C. Summer Art Walk
7. BOARD COMMENTS
8. COUNCIL LIAISON REPORT (5 minutes)
9. CENTER FOR THE ARTS STAFF REPORT (5 minutes)
10. ADJOURN

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to hallc@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call hallc@sherwoodoregon.gov, 503-625-4261 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

If you require ADA accommodations for this public meeting, please contact hallc@sherwoodoregon.gov or 503-625-4261 at least 48 hours in advance of the scheduled meeting time.



Home of the Tualatin River National Wildlife Refuge

MEETING MINUTES

SHERWOOD CULTURAL ARTS COMMISSION

FEBRUARY 19, 2024 | 6:30 PM

SHERWOOD CENTER FOR THE ARTS
22689 PINE ST.
SHERWOOD, OR 97140

1. CALL TO ORDER

Chanda Hall called the meeting to order at 6:33pm.

2. ROLL CALL

Board Members Present: Casey Chen, Arisa de Olde, Gina Fuaga, Estela Schaeffer, Beth Flores, and Jane Parisi-Mosher

Board Members Absent: Chair Winnie Parmar, Vice Chair Jennifer Casler, and Michelle Nedwek

Staff Present: Chanda Hall (Sherwood Center for the Arts Manager), Mary Weggeland (Administrative Assistant II)

City Council Liaison: Keith Mays

3. ADJUSTMENTS TO AGENDA

None.

4. CONSENT AGENDA

A. Approval of 1/18/24 Meeting Minutes

Jane Parisi-Mosher motioned to approve the consent agenda, seconded by Gina Fuaga. Motion passed, all present members voted in favor.

5. CITIZEN COMMENTS

Citizen comment submitted by Michelle Krause (Exhibit A). Krause gave two ideas for community art collaboration:

- Provide large canvases (2ft by 4ft) for community members to paint during Art Walk. She suggested getting the canvases donated.
- Cover or paint the utility boxes in the Sherwood.

A Commission member asked how to move forward with decorating the utility boxes.

- Hall stated that in Tualatin they had an open call to artists and their arts council helps choose pieces from the submissions. A company prints and permanently attaches the artwork to each box for a cost of around \$2000 per box.

- Mays asked if we could wrap the boxes instead. Hall answered that PDX Wraps can wrap a utility box for around \$350 per box. She added that the Tualatin boxes are permanently wrapped and they are sealed well.
- To move forward, Hall suggested that there would need to be a call to artists or a competition and it would need to be driven by someone. Mays said that the utility boxes would also need to be owned by the City and not PGE.
- Parisi-Mosher asked who would maintain the boxes. Hall answered that higher quality ones stay on better which lowers the upkeep costs. Hall said she would bring pictures for the next meeting for further discussion.
- Schaeffer said that Tualatin has a better overall connection of the art and parks. Halls said we could invite someone from the City of Tualatin to come talk to us about their process if we wish.

6. NEW BUSINESS

A. Lunar New Year recap/debrief

Hall asked Commission member Chen to recap the Lunar New Year Festival.

- Chen said that it was the biggest Lunar New Year so far with around 600 people attending. She expressed her gratitude for Commission members who came to help.
- Mays stated that many people commented on how well done the event was.
- Hall said that it was so well attended that next year they may want to control the entrance times to help alleviate overcrowding.
- Chen stated that the performance element brought in bigger crowds. Our first Lunar New Year celebration just offered crafts. The second year included crafts and lion dancers. The third year included the dragon dancers, drummers, ballet dancers, and multiple activities.
- Schaeffer asked for a link to the pictures that were taken at the event.
- Hall stated that due to the size of the event, the Commission should start planning earlier and have marketing done by October.
- Commission members discussed other ideas for 2025 including: using the space outside the building, expanding to the library, highlighting all the countries that celebrate Lunar New Year.
- Hall shared her gratitude for the teenage volunteers who helped during the event.

B. Public Art

Hall started a discussion on public art in Sherwood:

- Hall asked Councilor Mays to give more details on the roundabout art. Mays stated that the City had ordered three deer sculptures for the roundabout on Oregon Street. He said that the art will give people something to see while the trees grow near the new construction in the area. He mentioned other roundabouts which also may be available for public art.
- Councilor Mays stated that the blue light poles in Old Town will be repainted this year and will stay blue.
- He said that the Commission can start thinking about the pedestrian bridge and what art they may want to add there. Both sides of the bridge will have spots for a possible art installations.
- Councilor Mays asked if any buildings in Old Town would like a mural.
- Hall said that she would bring pictures of the upcoming roundabout art and examples of utility box wraps for the March meeting.
- Hall told members about the groundbreaking for the pedestrian bridge happening on March 5 at 2 pm.
- Hall stated that the Commission needs drivers for the public arts projects, especially since there is funding available now and in the past there was not. She gave the pedestrian bridge

as an example and said that a consultant may be brought in for the project due to its large scale.

- The Commission had a discussion about art in surrounding communities and how to find drivers for new projects. Schaeffer suggested that the Arts Commissioners reread the Public Art master plan and asked Hall to send it to the board.

C. Summer Art Walk

Hall started a discussion on the upcoming Summer Art Walk:

- Hall stated that the event is a good opportunity for community engagement, such as the piece of community art that was suggested in the citizen comment. She asked for everyone to imagine what that might look like and asked Commission members to come back with ideas.

D. Volunteer Appreciation

Hall passed out fliers for the volunteer appreciation event in April. She said it was a good time to go and hear about other Boards and Commissions. Councilor Mays suggested sitting next to someone new as a way to meet other volunteers.

7. BOARD COMMENTS

De Olde asked when the lights on the trees in Old Town would be coming down. It was answered that crews had just started taking them down. Councilor Mays stated that Public Works plans to take them down before the trees start to bud. Hall said that the abundance of lights was partly due to the COVID-era Community Psyche grant.

8. COUNCIL LIAISON REPORT

Councilor Mays shared the following:

- The City Council did a goal-setting session the other day and added emphasis on updating the Old Town Master Plan. The Council discussed asking Metro to expand the city limits to include Sherwood West. Mays said that the City Council was watching the legislative session in Salem to see how new bills would impact Sherwood expansion plans.
- Mays asked if the Commission might consider installing frames on the outer library wall for temporary art installations. He said he does not support painting the wall itself, but does support taking advantage of the large wall for art.
- Mays also discussed Community Enhancement grants and encouraged Commission members to tell local non-profits to apply. He stated that the American Legion won four grants and used the funds to pay for new paint, a reader board, kitchen updates, and other improvements. Hall asked de Olde if that was the grant she had applied for last year, and de Olde described the process of trying to get art installed at the high school.
- Hall asked where the Old Town Master Plan lives and Mays said it should be on the City website.

9. STAFF REPORT

Center Manager Hall shared the following:

- She is in the midst of planning the budget for the 2024-2025 fiscal year. Hall said that the Center tries to be fiscally conservative similar to a non-profit, but added that she is planning needed upgrades to the Main Hall space. She said that the technology needs to be updated and she is looking at the smartest way to upgrade the space.
- Hall stated that the Arts Center is busy all the time and highlighted the Family Matinee Series, which includes the Murray Irish Dancers performing on March 17. Tickets are \$5 and the performance starts at 3pm.

- A Commission member asked about summer camps. Hall stated that the summer camp schedule is almost ready and that prices are in line with comparable camps in the area. She said that the plan is to bring on a camp manager to help with the program and that we have great returning teachers and volunteers.

10. ADJOURN

Hall adjourned the meeting at 7:38pm.

Minutes Approved on

Date

Chair or transcriptionist Signature

DRAFT

Exhibit A

To the Sherwood Arts Council:

First, I want to thank everyone for all of the wonderful work you are doing for our Sherwood community.

I have two ideas for community collaboration.

1. During the Summer Art Walk have one or more large 2.5' x 4' canvases set up on easels outside on the gravel lot. Invite people to paint as much or as little as they choose. (Ask local paint suppliers to donate flat latex paint mis-mixes. Ask local artists to donate acrylics. Ask Hobby Lobby, Target and the dollar store if they are able to donate acrylics. ...or... see if City Grant Writers are able to help with Grant money for supplies.) I am able to donate one 2.5' x 4' canvas and a few hours of my time to encourage people to paint.

2. Painting the utility boxes around the City of Sherwood. I understand that there is some movement in this direction already and I highly encourage moving forward with this project. It has been successful in several cities: creating interest, elevating utility into fine art, building community through walking tours and increasing tourism through those tours. This also provides Sherwood artists with the opportunity to create permanent public art which improves their CV.

Thank you so much for all of the opportunities that you and everyone on the Arts Council continue to create for our community. I appreciate you so much.

Sincerely,
Michelle Krause