



Home of the Tualatin River National Wildlife Refuge

Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	1.23.2017 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Skye Boughey
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission		Council Liaison	
X	Skye Boughey; Chair	X	Jennifer Kuiper, City Councilor
-	John Liles; Vice Chair		
-	Shelly Lamb		
X	Geof Beasley	X	City Staff Kristen Switzer, Community Services Director
-	Nicole Burgess	X	Maggie Chapin, Cultural Arts Center Manager
X	Bernie Sims	X	Kelsey Beilstein, Administrative Assistant II

MEETING NOTES

1. **Call to Order/Roll Call (Boughey)**
 - 6:37pm
2. **Adjustments to the Agenda (Chapin)**
 - Move Culture Walking Tour to item 4.
3. **Approval of November Minutes (Boughey)**

Beasley motion to approve the November minutes. Second by Burgess. All in favor, motion passed.
4. **Community Arts Outreach (Chapin)**
 - Winter Art Walk – was a huge success despite of the snowy weather. There ended up being less stops, but more quality time was spent at businesses and with artists. The next Art Walk will be on April 13th.
 - Early Learning Fair – at Archer Glen this Thursday. Staff will be present with a booth to discuss arts classes at the Center.
 - Westside Cultural Alliance – networking event is this Thursday at Clarks Bistro in Hillsboro from 6-7pm. Leah will be attending and members of the Commission are welcome to join her.
 - Unity Project
 - The Friends of the Sherwood Center for the Arts received a grant in order to pay for the project.

- The Cultural Arts Commission will be implementing the project – Chapin reviewed the timeline and tasks with the Commission.
 - It was asked that there be an extra Cultural Arts Commission meeting be added in April or May to work on the Unity Project.
- Sherwood Rotary will be organizing a peace walk and programming on the Saturday of the Unity Project.

5. Cultural Walking Tour Update (Switzer/Beilstein)

- Switzer presented the final draft of the plaques.
- Switzer explained that the Library title will be changed to “Library & City Hall”
- Switzer requested that the members of the Commission provide feedback in the next couple of days before staff signs off on the project.
- A clarification was requested on material; paint, etching and colors. Switzer ensured that the commission would see a sample of materials before they go into production.
- It was requested that the name of the architect that worked on the Library be included in the description.
- It was asked when the plaques will be installed. Switzer explained that a date has not yet been set.

6. Center for the Arts Program Update (Chapin)

- Chapin shared statistics and demographics about students attending classes.
- 2017 Gallery –
 - Picturing America is up in the gallery right now, in partnership with the Sherwood Historical Society.
 - The next show will be Student Art Show curated by Darla Boljat from Markers5. It will be a juried show and winners will be recognized at City Council.
 - In May The Center is partnering with the Memory Care Unit at The Springs to present Memories in the Making show.
 - The year will round out with a Fiber Arts show and the Four Eights show returning.
- Family Matinee –
 - The Zaniac! Had 175 people in attendance despite the snow.
 - The next show is Portland Taiko on March 18th.
- Classic Film
 - February will be Groundhog’s Day
 - March will be Annie Sing Along (the original)
- Rentals –
 - Sherwood Foundation for the Arts presents “You Can’t Take it With You” through this weekend.
 - Coming up in February is the Police Foundation awards, Sherwood Education Foundation’s Sip and Spell, Newberg Animal Shelter’s Raise the Woof, Christian Youth Theater’s Fundraising Gala and the Mayor’s State of the City.

7. Vision Project Discussion (Boughey/Chapin)

- Chapin announced

8. Vision Project (Boughey/Chapin)

- Chapin announced that a Right Brain Initiative representative will be coming to the March meeting. They were hoping to be at this meeting, but had to reschedule due to the recent weather.
- Chapin announced that Cristina Caravaca from the City of Hillsboro will be coming to February’s meeting to speak about Public Art Programs.

9. Friends of the Center for the Arts Program Update (Boughey)

- Boughey announced that The Friends of will be getting a Facebook page and a website soon.
- Chapin presented a Gala summary.
 - It was asked to have a Gala planning meeting summary sent out to the committee. Beilstein confirmed that she will be sending one out by the end of the week.
 - The Friends of will be asking for pledges during the Gala for scholarships and production assistance.

10. Council Update (Kuiper)

- Kuiper provided updates on the following items:
 - Some member of Council and the Planning Committee will be going to St Louis the first weekend in February for a smart growth conference.
 - Councilor Kuiper is advocating for a Community Visioning process to happen during the Comprehensive Plan update.
 - The Parks Board is currently working on park and trail signage that could possibly be a part of the Cultural Walk Tour in the future.

11. Other

- Chapin announced that the Commission currently has an opening.

12. Next Meeting/Adjourn (Boughey)

- Adjourned at 8:30pm
- The next meeting will be held Monday, February 13, 2016 at 6:30 pm at Sherwood Center for the Arts.