



**SHERWOOD CITY COUNCIL MEETING MINUTES  
21920 SW Sherwood Blvd., Sherwood, Or  
Sherwood School District Administration Office  
(Joint City Council and Sherwood School District Board Meeting)  
April 10, 2024**

**WORK SESSION**

1. **CALL TO ORDER:** Chair Abby Hawkins called the meeting to order at 6:05 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Doug Scott, Dan Standke, and Taylor Giles (via Zoom). Councilor Keith Mays was absent.

**STAFF PRESENT:** City Manager Pro Tem Craig Sheldon, Assistant City Manager Kristen Switzer, Police Chief Ty Hanlon, and Senior Planner Joy Chang.

**SCHOOL DISTRICT BOARD:** Chair Abby Hawkins, Director Krista Thorne, Director Harmony Carson, Director Hans Moller, SSD Executive Team: Superintendent Jeremy Lyon, Executive Assistant to the Superintendent Christine Andregg. Director Matt Thornton was absent. Additional staff or community members were in attendance. The meeting live stream was viewed by two viewers. No media was present.

**3. WELCOME AND INTRODUCTIONS**

Chair Hawkins welcomed participants and audience in attendance; all participants introduced themselves. The pledge of allegiance was recited.

**4. UPDATE FROM THE CITY OF SHERWOOD**

Mr. Sheldon provided an update on behalf of the City of Sherwood. Topics included the pedestrian bridge project, as well as paving and gas line replacement near Archer Glen Elementary, Middleton Elementary, and the Meinecke roundabout. There was additional discussion about a traffic study conducted by the City and potential projects identified through that study. Chair Hawkins and Vice Chair Thorne shared areas of potential traffic issues based on their own observations.

**5. UPDATE FROM SHERWOOD SCHOOL DISTRICT**

Dr. Lyon provided an update on behalf of the Sherwood School District. Topics included his collaboration with the City Interim Manager and Assistant Manager and the need for that work to continue with the next superintendent, busy spring schedules in schools, and new principal hires. There was additional discussion about the school district's budget development for the upcoming school year.



## **6. SHERWOOD WEST UPDATE**

Ms. Chang provided an update on the topic of the Sherwood West Development, (see record, Exhibit A). She reviewed the accepted concept plan, as well as the variety of residential, employment, and hospitality land uses represented within the plan. Ms. Chang reviewed the overall project timeline, noting the UGB expansion application had been submitted to Metro, with an expected decision in late 2024 or early 2025. She discussed the annexation process and additional planning processes that would begin following the potential approval by Metro.

Mayor Rosener provided additional information about the need for the master planning process and the influence of regulations on project timelines. Councilor Giles asked about planning for future school properties, and Dr. Lyon replied that funding for any additional school buildings would be part of a future bond. There was additional discussion about how land for future schools might be identified within the planning process.

## **7. SAFE ROUTES TO SCHOOL UPDATE**

Ms. Chang provided an update on the Safe Routes to School Program (see record, Exhibit A). She reviewed work completed to-date as well as plans for future work near Middleton Elementary to improve safety for the SW Sunset Blvd crossing, and discussed the grant application process to seek funding for that work. Ms. Chang additionally discussed the planned "Bike & Roll to School Day" scheduled for May 8, 2024. She clarified that the selected location near Middleton had been identified for the grant based on the recent traffic study findings and the number of pedestrians crossing SW Sunset Blvd, and there was additional discussion related to the choice of a flashing beacon for the intersection versus a traffic light system.

## **8. SUPERINTENDENT SEARCH UPDATE**

Chair Hawkins provided an update on the topic of the school district's superintendent search. She discussed the use of a survey and a community forum to gather stakeholder feedback, and she reviewed upcoming steps in the hiring process timeline. She additionally discussed the confidentiality of the process in order to encourage the best applicants to apply without compromising their current positions. There was additional general discussion about the logistics and importance of the superintendent hiring process.

## **9. DEMOGRAPHICS REPORT**

Dr. Lyon shared information on the school district's demographics and enrollment projections (see record, Exhibit B). He discussed the connection between enrollment and school funding, noting that the residential growth discussed in the Sherwood West plan could cause the District to approximately double in size. Dr. Lyon reviewed enrollment history as well as current projections, noting how the pandemic impacted typical enrollment patterns for school districts. He discussed residential developments currently in planning or implementation and the impact of those developments on school district enrollment. Dr. Lyon also discussed the boundary of the school district, sharing a map representing the widespread rural areas within the District's boundary line. Gary Bennett, CFO, noted that planned developments played a significant role in the District's enrollment projections. Councilor Giles asked about updating school boundaries based on proximity with neighboring communities, and Dr. Lyon responded that taxation within boundaries also plays



a role in “locking” boundary lines. Director Carson added that some boundary areas existed prior to current schools being built closer to those areas, and the importance of maintaining boundaries for tax revenues. Councilor Standke asked about the impact of the pandemic on attendance, and Dr. Lyon confirmed that chronic absenteeism has been a documented issue in Oregon schools, as well as changing attitudes about “compulsory attendance.” He added that the Sherwood School District was actually doing well with attendance rates when compared to other regional school districts, and discussed efforts and incentives to improve attendance. There was general discussion about the impacts to learning that occur through frequent absences. Chair Hawkins discussed the District’s communication efforts to parents related to student attendance. There was additional discussion about student mental health.


## 10. ROUNDTABLE

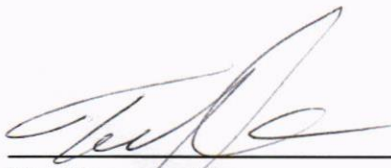
Chair Hawkins invited participants to share any general questions or topics. Councilor Giles shared information he had learned about youth councils in nearby areas, and noted the importance of continuing to engage youth in community projects. Chair Hawkins concurred and added the importance of committing to mentoring youth through the completion of intended projects. Councilor Standke discussed the condition of the practice fields for youth baseball, and the contributions of the youth baseball league to maintain the fields. Jim Rose, Chief Operations Officer for the District, discussed the agreement between the District and the league that involved the league doing a portion of the field maintenance in exchange for a discount on their reservation feeds. Mr. Rose also discussed the work completed by the District on the fields in question. Councilor Scott asked why middle school campuses included sports facilities if school districts are not offering middle school level athletics. Dr. Lyon discussed the use of those facilities for physical education and the community use of those facilities outside of school hours. There was additional general discussion related to the need for ongoing communication between organizations related to athletic facilities, and the District’s efforts to collaborate with youth sports organizations. Mayor Rosener added that sports facilities were being considered as part of the Sherwood West planning. Vice Chair Thorne thanked the Sherwood Police Department for their responsiveness and presence in schools. Councilor Scott recommended a discussion about the effectiveness of the SRO program for a future joint meeting topic. There was additional discussion about efforts to support the youth baseball program and an upcoming grant opportunity to provide additional non-profit funding through the Community Enhancement Program (CEP).

## 11. ADJOURNED:

Chair Hawkins thanked the meeting participants and adjourned the meeting at 7:43 p.m.

Attest:

  
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Sylvia Murphy, MMC, City Recorder

  
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Tim Rosener, Mayor

*Record Note: Minutes transcribed by Christine Andregg, Sherwood School District Executive Assistant to the Superintendent.*