

**Sherwood Solid Waste Community Enhancement Program
Advisory Committee Meeting
22560 SW Pine St., Sherwood, Or
September 15, 2015**

WORK SESSION

1. **CALL TO ORDER:** Chair Clark called the meeting to order at 5:51 pm.
2. **COMMITTEE PRESENT:** Chair Clark, Committee members, Linda Henderson, Jennifer Kuiper, Jennifer Harris and Renee Brouse. Sally Robinson arrived at 6:05 pm and Dan King was absent. Metro Councilor Craig Dirksen was present.
3. **STAFF PRESENT:** City Manager Joe Gall, Assistant City Manager Tom Pessemier, City Attorney Josh Soper, Community Development Director Julia Hajduk, Public Works Director Craig Sheldon, Community Services Director Kristen Switzer, City Engineer Bob Galati, Planning Manager Brad Kilby, Senior Planner Michelle Miller, Police Chief Jeff Groth, Volunteer Coordinator Tammy Steffens, and City Recorder Sylvia Murphy.
4. **TOPICS:**

A. Community Enhancement Program, Selection of Grants

City Manager Joe Gall presented information to the Council (see record, Exhibit A) and explained the program and partnership with Metro. He informed the Committee that member Renee Brouse would be recusing herself from the meeting as the YMCA submitted a grant application for consideration. The Committee addressed each grant application and discussion followed.

Sherwood Historical Society, Request for \$2500: The committee discussed the application request for building maintenance, discussed City ownership of the building and the lease agreement the City has with the Sherwood Historical Society for the building. City Manager Gall informed the committee the lease states the Historical Society maintains the building. The Committee discussed reviewing the lease agreement and possible future modifications to the agreement regarding maintenance to a City owned asset. The committee conceded to agree with the City Manager recommendation to fund the project out of a different City fund as the Morback house is a City owned building.

City of Sherwood Community Garden, Request for \$40,000: The committee was informed the estimate was provided by Craig Sheldon, Public Works Director and would be for only a portion of the project, phase 1, and would include securing water to the location, groundwork, fencing and installing raised planter beds. The committee discussed the two City owned locations considered for this project and the current proposed location near the Sherwood Public Works facility. The committee discussed phase 1, the timeline for the project and potential future development of the site. Staff

provided information on supporting the project using volunteers and through scout eagle projects. The committee conceded to approve the grant application.

Sherwood Regional Family YMCA, Request for \$4660: The committee discussed the grant application to fund the startup and first 16 week sessions of Arthritis intervention and asked clarifying questions of Renee Brouse. Ms. Brouse informed the committee the programs initial sessions would be free to everyone, YMCA membership was not a requirement nor was Sherwood residency. Chair Clark indicated concerns with the program supporting individuals that were not residents and Ms. Brouse agreed to alter the program to allow first priority to local residents. The committee conceded to approve the application.

City of Sherwood Recycling Program, Request for \$15,000: Public Works Director Craig Sheldon explained the research conducted and informed the locations the program would be implemented; Snyder Park, Hopkins Baseball fields, the high school softball fields, Stella Olsen Park, Sherwood Field House and the high school football stadium, which would share with the softball fields. He explained City staff would manage and empty recycling cans and Pride Disposal, through the City's franchise agreement would be the hauler. The committee discussed the recycling cans would be for cans/bottles for this initial phase. The committee discussed opportunities for groups to benefit from emptying the cans and recycling the refundable items. The committee conceded to approve the application.

Sherwood Public Library, Request for \$1342: Community Services Director Kristen Switzer explained the program was to fund an Open Mic program for teens and to purchase equipment. The committee discussed purchasing quality equipment that was portable. The committee conceded to approve the application.

Sherwood Cultural Arts Commission, Request for \$7850: Kristen Switzer explained a similar program in Tualatin, the Tualatin Art Walk. She said the Sherwood Cultural Arts Commission would like to develop a self-guided walking tour that will showcase and preserve Sherwood history and unique identity for citizens, visitors and future generations. She explained the tour would have a map, and designed trail markers at locations in town. She explained there would be a phase 1 and a phase 2 to grow into. There was a recommendation to add the trestle fire to the list of locations. Discussion followed with ideas and trail markers. Sherwood Main Street requested to partner with the Cultural Arts Commission. The committee conceded to approve the application.

City Manager Gall recapped the discussion and stated with the removal of the Historical Society grant application, the remaining projects are at \$68,852. The Committee conceded to approve all other grant applications as submitted.

5. ADJOURN:

Chair Clark adjourned the committee meeting at 6:37 pm and reconvened to a Council work session.

Submitted by:

Sylvia Murphy, MMC, City Recorder

Krisanna Clark, Mayor