



Home of the Tualatin River National Wildlife Refuge

CITY COUNCIL MEETING PACKET

FOR

Tuesday, January 29, 2013

**Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon**

5:00pm Work Session

7:00pm Regular City Council Meeting

URA Board of Directors Meeting
(to follow regular City Council meeting)



Home of the Tualatin River National Wildlife Refuge

5:00PM COUNCIL WORK SESSION

1. CVI (Core Value Index)
2. Introduction of Pro Tem Judge

REGULAR CITY COUNCIL MEETING

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CONSENT:
 - A. Approval of January 15, 2013 City Council Meeting Minutes
 - B. Resolution 2013-002 Amending the Town Center Stakeholder Advisory Committee
 - C. Resolution 2013-003 Appointing a Pro Tem Municipal Judge
5. PRESENTATIONS
 - A. Recognition of Eagle Scouts
 - B. Proclamation, Cash Mob Day
6. CITIZEN COMMENTS
7. NEW BUSINESS
 - A. Swearing in of Pro Tem Judge
8. CITY MANAGER AND DEPT REPORTS
9. COUNCIL ANNOUNCEMENTS
10. ADJOURN

How to Find Out What's on the Council Schedule:

City Council meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, by the Friday prior to a Council meeting. Council agendas are also posted at the Sherwood Library/City Hall, the YMCA, the Senior Center, and the City's bulletin board at Albertson's. Council meeting materials are available to the public at the Library.

To Schedule a Presentation before Council:

If you would like to appear before Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder Sylvia Murphy by calling 503-625-4246 or by e-mail to: murphys@sherwoodoregon.gov

AGENDA

**SHERWOOD CITY COUNCIL
January 29, 2013**

5:00pm Work Session

7:00pm Regular City Council Meeting

**URA Board of Directors Meeting
(following City Council meeting)**

**Sherwood City Hall
22560 Pine Street
Sherwood, OR 97140**



SHERWOOD CITY COUNCIL MINUTES
22560 SW Pine St., Sherwood, Or
January 15, 2013

REGULAR CITY COUNCIL MEETING

1. **CALL TO ORDER:** Council President Dave Grant called the meeting to order at 7:04 pm.
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **COUNCIL PRESENT:** Council President Dave Grant, Councilors Linda Henderson, Bill Butterfield, Krisanna Clark and Robyn Folsom. Mayor Keith Mays and Councilor Matt Langer were absent.
5. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Joe Gall, Assistant City Manager Tom Pessemier, Community Development Director Julia Hajduk, Community Services Director Kristen Switzer, Police Sergeant Jon Carlson, Administrative Assistant Colleen Resch, City Recorder Sylvia Murphy and City Attorney Chad Jacobs.

Council President Grant addressed New Business and confirmed with City Manager Joe Gall the swearing in of newly elected officials. Mr. Gall indicated the City Recorder would administer the Oath of Office for the newly elected officials.

6. NEW BUSINESS:

A. Swearing In of Elected Officials

City Recorder Sylvia Murphy administered the Oath of Office to reelected Councilor's Linda Henderson, Robyn Folsom and Krisanna Clark, followed by the Oath of Office for incoming Mayor Bill Middleton. Mayor Middleton took his seat at the dais.

City Manager Joe Gall introduced Chad Jacobs, a City Attorney with Beery Elsner and Hammond. Mr. Jacobs informed the Council he has been with Beery Elsner and Hammond for about a year and a half and with the general counsel for the League of Oregon City's for approximately 3 years.

Mayor Middleton addressed the next agenda item.

B. Election of Council President

Mayor Middleton nominated Councilor Linda Henderson for Council President, nomination was seconded by Councilor Clark. Councilor Henderson accepted the nomination. Mayor Middleton called for a vote and all present Council members voted in favor.

Mayor Middleton addressed the next agenda item and asked for any amendments to the Consent Agenda. With none received, he asked for a motion to approve.

7. CONSENT:

- A. Approval of December 18, 2012 City Council Meeting Minutes**
- B. Approval of December 19, 2012 City Council Meeting Minutes**
- C. Resolution 2013-001 Reappointing James Boscole to the Cultural Arts Commission**

MOTION: FROM COUNCIL PRESIDENT LINDA HENDERSON TO ADOPT THE CONSENT AGENDA, SECONDED BY COUNCILOR ROBYN FOLSOM, MOTION PASSED 5:0. ALL PRESENT COUNCIL MEMBERS VOTED IN FAVOR, (MAYS AND LANGER WERE ABSENT).

Mayor Middleton addressed the next agenda item.

8. PRESENTATIONS

A. Proclamation, Declaring January 2013 as School Board Recognition Month

Mayor Middleton stated he will be meeting with the Sherwood School Board tomorrow evening and presenting the proclamation recognizing January as School Board Appreciation Month. He stated everyone should recognize the fantastic job the School Board is doing. He stated he will be at the Board meeting at 7pm and reading the proclamation at that time. He said the Board was looking forward to it and said he has already met with the Superintendent.

Mayor Middleton stated he wanted to thank the public for their support and stated he believes we have a great City Council to work with and looks forward to working as a team. He stated if anyone had questions to give him a call. Mayor Middleton thanked individuals in the audience and stated he wished he could name everyone that helped out and he thanked the Rotary for setting up the event this evening.

Mayor Middleton addressed the next agenda item and called forward Amber Gardner.

9. CITIZEN COMMENTS

Amber Gardener and Moya Mauro came forward on behalf of the Cash Mob Group and provided information on Cash Mob Sherwood. Ms. Gardner stated Cash Mob is a monthly event in honor and celebration of local businesses. Ms. Gardner asked the City Council to consider a proclamation declaring the second Saturday of every month as Cash Mob Sherwood Day.

City Manager Gall informed the Council staff could work with the Cash Mob folks and draft a proclamation to bring back to the Council for consideration at the next meeting. Council conceded. Ms. Gardner informed the Council and the audience, the next Cash Mob events is scheduled to be held at Clancy's between 3-5pm. Councilor Clark commented regarding the ability "friend" on

Facebook, the Cash Mob and receive notifications of events on electronic devices. Ms. Mauro stated information is also available at Cashmobsherwood.com.

Councilor Butterfield asked Ms. Gardner to explain what Cash Mob is. Ms. Gardner explained Cash Mob as being a national movement, starting with an individual concerned with businesses closing in his community and seeking ways to address the closures and supporting the businesses. Ms. Gardner stated she contacted the individual to see if this is something that Sherwood could do. Ms. Gardner stated typically there is one group per community. She stated she decided to rally friends and through social media began to drive the event and get the word out using Facebook, twitter, Google and word of mouth. She explained the selection process of one business a month being selected by random drawing and that business drawing for the following month's business. Ms. Gardner stated this helps keep the process fair and neutral and at no cost to the business. Ms. Gardner shared a story of a Cash Mob event held at Sweet Story in Sherwood and stated after two hours at the location the business was able to cover the cost of her monthly lease and utilities. Ms. Gardner continued to inform the audience of the specials that were being provided by Clancy's at the upcoming event.

Mayor Middleton thanked Ms. Gardner and called forward Mr. Anderson.

Wade Anderson came forward and provided a letter to the City Council (see record) and read the letter. Mr. Anderson stated he is a resident in the Gleneagle neighborhood and is before the Council representing the several hundred residents of that neighborhood. Mr. Anderson stated Gleneagle was one of the first planned subdivisions in Sherwood and in the years has become to be one of the most diverse neighborhoods in Sherwood. Mr. Anderson share information regarding certain individuals and families that reside in Gleneagle, including his own. Mr. Anderson stated there are two issues the City Council will decide upon in the coming days, one being the final alignment for the Cedar Creek Trail and the other being the Town Center Plan and stated both projects have direct impact on Gleneagle. Mr. Anderson gave an example of the Town Center Plan and informed the Council of their recent homeowners association meeting with residents showing opposition of any plan that increases density in their neighborhood. Ms. Anderson stated two of the three Town Center proposals increase density, encouraging redevelopment and the use of accessory dwelling units. He stated increased density in a neighborhood with no sidewalks, parking on one side of the street, and blind corners is a dangerous prospect that would transform the character of their neighborhood. He stated accessory dwelling units are possible in most cases only by tearing down existing single level homes and building multiple stories. He stated this would render their neighborhood as no longer viable for seniors or handicap folks to live. He stated they are also disappointed by the negative comments made about the state of their neighborhood in recent city reports and said they are not Woodhaven but are just as important and stated he has seen numerous improvements made by neighbors in the past eight years. He stated what concerns the Gleneagle residents most is that they have no direct influence and although they have been offered the opportunity to provide public input during outreach events, they have no seat at the table and their fate is decided by others. Mr. Anderson suggested this change and stated he believes this has been a pattern of the city. He provided examples of the approval of the Dutch Brothers and reference a flawed traffic study that was conducted and references lack of notification of the neighbors within 1000 feet. Mr. Anderson provided an example of the Kohl's additional exits onto 12th street and lack of outreach. Mr. Anderson stated 2013 is an opportunity for new beginnings and stated its essential that the Council, Mayor and staff turn over a new leaf by engaging citizens and directly reaching out to those in the impacted area. Mr. Anderson referenced bulletin boards in City Hall and open houses and stated they should be part of a multifaceted plan. Mr. Anderson asked to allow them to serve on advisory groups such

as the Cedar Creek Trail and allow late arrivals to serve on the Town Center Stakeholders Advisory Committee, and asked to consider twitter feeds that citizens can subscribe too and add them to any notifications sent out to neighborhood associations and expand the notification area for planning changes and use the water bill for accurate addresses. Mr. Anderson informed the Council they have a new neighborhood association and asked that they be contacted to allow for better involvement in the Town Center Plan and Cedar Creek Trail.

Mayor Middleton thanked Mr. Anderson, and City Manager Gall informed the Council that there is an option, although late in the process, with staff returning to Council in two weeks to formally allow their neighborhood to have representation. He stated there are only two more meetings, and if Council wanted to consider a late arrival, staff could bring back in two weeks a resolution appointing Mr. Anderson to the stakeholder group. Council conceded and no objections were received.

Mayor Middleton addressed the next agenda item.

10. CITY MANAGER REPORT

City Manager Gall reported the City newsletter, the Archer, has not gone out in January yet and said he is changing the distribution timing of the publication from the first of the month to midmonth and stated the Gazette comes out the first of the month and some information is duplicated. He informed the Council staff is going through a process of redesigning the newsletter and said we have an online survey on the city website to allow citizen input on the redesign. He stated the survey takes only a few minutes and as of today the city has received seven responses.

Mr. Gall reported the Sherwood Main Street program is changing their meeting time this month to 4pm, with the meeting to be held on Thursday, January 17th at the Rebekah Lodge.

Mr. Gall stated staff has begun the budget preparation process today and reminded the Council of a Budget Committee meeting on Monday, January 28th at 6:30pm. He stated the focus of the meeting will be to review where we are at six months into this year's budget and commented regarding a lot of frustrations and concerns with water bills and cost of our water. Mr. Gall stated the Budget Committee wants to look at how we got here, how we compare to our neighboring cities and where do we go from here.

Mr. Gall stated the next Council meeting in January 29th and said due to the New Year's holiday the Council meeting schedule was shifted for January but will be back on track in February. Mr. Gall stated the Council Retreat has also shifted and the annual meeting is usually held in January and with the shifting of meeting dates, the retreat is scheduled for Saturday, February 9th to be held at the Wildlife Refuge. Mr. Gall stated Julia has information to report to the Council.

Community Development Director Julia Hajduk thanked Mr. Anderson for his testimony and formation of the HOA. Julia reported a Town Center Open House will be held this Thursday, from 5:30-7:30pm at City Hall. Julia said three alternatives have been developed and staff is needing feedback and said it's critical to receive input from not just the study area but from citizens outside the study area. Julia stated there is a Cedar Creek Trail Local Advisory Committee and said they are trying to get representation from properties throughout the trail corridor and said they have received good application from properties south of Hwy 99 but they are still looking for applicants on the east side of Cedar Creek Corridor and north of Hwy 99. Julia said they have extended the deadline for submitting applications to February 4th at the next Parks Board meeting. Julia said anyone interested can attend the meeting or contact Michelle Miller and the City.

Julia provided an update on the Downtown Streets and stated there is a Meet and Greet with contractors and the public on the 26th and said if there are property owners in the down town area that are affected and cannot attend the Meet and Greet, to contact Jason Waters at the City to allow staff to sit with these people and explain the project.

City Manager Gall added comments regarding the Down Town Street project and referenced the Cash Mob and stated how important it is to support the local businesses, especially during the construction season. Joe stated the project will kickoff late January to early February.

Mayor Middleton addressed the next agenda item.

11. COUNCIL ANNOUNCEMENTS:

Councilor Folsom stated she is currently the Council Liaison to the Cultural Arts Commission and informed the Council that the commission is moving forward with the formation of a 501C3, which will allow them greater access to grants that municipalities are not able to get, as well as allow them a fundraising mechanism that can help the Cultural Center. Ms. Folsom stated this is a critical time in the groups history identifying who they will be from here forward and stated if there is any feedback or comments from the Council to please send here an email, chat with her or stop by a commission meeting. Ms. Folsom thanked the members of the commission for all their work. She informed the Council the commission will be producing a Community Arts Calendar this year, and commended them for their work and said the Commission currently has a few vacancies to fill.

Mayor Middleton thanked his wife for her help and support on his campaign. With no other business, Mayor Middleton adjourned the meeting.

12. ADJOURN:

Meeting was adjourned at 7:35pm.

Submitted by:

Sylvia Murphy, CMC, City Recorder

Bill Middleton, Mayor

TO: Mayor and City Council

FROM: Julia Hajduk, Community Development Director

THROUGH: Joseph Gall, City Manager

SUBJECT: Resolution 2013-002 - Amending the Town Center Stakeholder Advisory Committee

ISSUE:

This resolution will amend Resolution 2012-025 to accommodate an additional representative on the Town Center Stakeholder Advisory Committee.

ACTION REQUESTED:

Council adoption of Resolution 2013-002, A Resolution Amending the Town Center Stakeholder Advisory Committee.

BACKGROUND:

The City Council adopted Resolution 2012-025 establishing committees to inform and advise the Town Center Plan. As part of that resolution, the City Council identified the representation on the committees and how the specific representatives would be appointed. In addition to Business Owners from the Six Corners area, Business Owners from the Old Town area, Sherwood Chamber, Sherwood Main Streets, major property owners, School District representative, Youth Representative, and an Accessibility Advocate, neighborhoods on the area with active HOA's were also identified as having a representative appointed by the HOA.

Because the Gleneagle neighborhood did not have an active HOA at the time, this neighborhood did not have a clear way to identify a representative and a spot was not identified for them in the resolution establishing the Committee. Since that time, several property owners have activated and organized a neighborhood association in order to have a stronger voice on this project, the Cedar Creek trail project and presumably other projects and issues that may affect their neighborhood. In conjunction with the formation of the neighborhood group, the neighborhood spokesman, Wade Anderson, has requested to be added as a representative on the Stakeholder Advisory Committee (SAC). While there are only two scheduled SAC meetings left, having a voice at the table will help ensure that the neighborhood is represented in whatever plan is developed. Because the committee was established by resolution, a resolution is necessary to modify the representatives.

Recommendation:

Staff respectfully recommends approval of Resolution 2013-002.



RESOLUTION 2013-002

A RESOLUTION AMENDING THE TOWN CENTER STAKEHOLDER ADVISORY COMMITTEE

WHEREAS, the City Council adopted Resolution 2012-025 establishing and appointing committees to the Sherwood Town Center Plan; and

WHEREAS, the City Council wishes to encourage public input to develop a Town Center plan that is representative of the community as a whole as well as the property owners in the Town Center area; and

WHEREAS, it was brought to the Council's attention that a neighborhood within the Town Center study area was not represented on the Stakeholder Advisory Committee (SAC); and

WHEREAS, the neighborhood established a Neighborhood Association recently, in part in order to coordinate and communicate on this project; and

WHEREAS, the SAC was established with the intent of being comprised of stakeholders including citizens, business owners, boards and local organizations that have a stake in the success of the Town Center; and

WHEREAS, Mr. Wade Anderson, the Resident Spokesman for the Gleneagle subdivision has requested to be added as a representative to the Stakeholder Advisory Committee since their neighborhood definitely has a stake in the success of the Town Center; and

WHEREAS, the City Council concurs that the SAC membership should be expanded to include representation from the Gleneagle neighborhood.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood Town Center Stakeholder Advisory Committee make-up is amended to include one representative from the Gleneagle Home Owners Association. It is understood that the representative will be Mr. Wade Anderson.

Section 2. Staff is directed to coordinate with the representative as soon as possible to ensure they have all relevant background materials and are up to speed on the project.

Section 3. This Resolution is effective upon its approval and adoption.

Duly passed by the City Council this 29th day of January 2013.

Bill Middleton, Mayor

Attest:

Sylvia Murphy, CMC, City Recorder

Council Meeting Date: January 29, 2013

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Joseph Gall, City Manager

SUBJECT: Resolution 2013-003, Appointing a Pro Tem Municipal Judge

ISSUE:

Should the City Council appoint Michael O'Brien as Sherwood Pro Tem Municipal Judge?

BACKGROUND:

On various occasions, the City is in need of a Pro Tem Municipal Judge to conduct business in the absence of contracted Municipal Judge Jack Morris. It has been many years since we have had a Pro Tem Municipal Judge and in order to provide great court services to our community, we believe this is an important step to take. On January 29th the City Council met in a work session and had an opportunity to speak and meet Judge Michael O'Brien, the current judge for the City of Tigard.

Per the City Charter, Section 36, the City Council may appoint and remove municipal judges pro tem.

Judge Jack Morris, Municipal Court Administrator Lisa Layne and I all recommend the appointment of Michael O'Brien as Pro Tem Judge. We feel his qualifications are outstanding and he is a good fit for Sherwood and our municipal court proceedings.

RECOMMENDATION:

Staff respectfully recommends approval of Resolution 2013-003, appointing a Pro Tem Municipal Judge.



RESOLUTION 2013-003

A RESOLUTION APPOINTING A PRO TEM MUNICIPAL JUDGE

WHEREAS, one of the important services provided by the City of Sherwood is our Municipal Court; and

WHEREAS, we have benefited for many years from the services of our current Municipal Court Judge, Jack Morris; and

WHEREAS, there are occasions when Judge Morris is unavailable to serve in his capacity a Municipal Court Judge; and

WHEREAS, according to the City Charter, Section 36, the City Council may appoint and remove judges pro tem; and

WHEREAS, the Court Administrator and Judge have found a well-qualified individual to serve as Municipal Court Judge;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Mayor is authorized to appoint Michael O'Brien as the Municipal Judge Pro Tem.

Section 2: This Resolution is effective upon its approval and adoption.

Duly passed by the City Council this 29th day of January 2013.

Bill Middleton, Mayor

Attest:

Sylvia Murphy, CMC, City Recorder

Sherwood Indoor Field House Monthly Report December 2012

<u>December-12</u>	<u>Dec-12</u>		<u>YTD</u>		<u>Dec-11</u>
					Est.
<u>Usage</u>		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served</u>
Leagues	9	689	15	2596	793
Rentals	147	3381	409	8600	2496
Other (Classes)					5
[1] Day Use	9	54	37	221	55
Total Usage		4124		11417	3349
<u>Income</u>	<u>Dec-12</u>	<u>YTD</u>			
Rentals	\$8,733	\$24,357			
League fees (indoor)	\$4,477	\$32,796			
Card fees (indoor)	\$210	\$2,066			
Day Use	\$223	\$888			
Advertising					
Snacks	\$1,084	\$2,186			
Classes					
Total	\$14,727	\$62,293			
FY 11-12					
<u>Income</u>	<u>Dec-11</u>	<u>YTD</u>			
Rentals	\$5,508	\$22,283			
League fees (indoor)	\$7,690	\$34,850			
Card fees (indoor)	\$729	\$2,071			
Day Use	\$110	\$517			
Merchandise					
Snacks	\$606	\$1,944			
Classes		\$175			
Total	\$14,643	\$61,840			

*Estimated number of people served based on all rentals have a different # of people. Along with each team will carry a different # of people on their roster.



Active Rec Happenings during the month of December 2012

Sherwood Basketball held their jamboree on Dec 1st. They then had 72 league games over the next three weeks in the various schools.

Sherwood also held their boys youth tournament the weekend of Dec 14th thru the 16th. This brought teams to town from all over the greater Portland area. Including McMinnville, Newberg, Yamhill Clackamas, and as far away as Seaside with many teams from the very nearby towns. This was an additional 120 games played that weekend.

Not anything going on outside as it is too cold for people to want to be outside.

Getting lots of spring and summer time requests and putting some of those in the School Dude calendar.

Respectfully Submitted

Lance Gilgan

January 02 2013



Sherwood Public Library

December 2012

	<u>Current Yr</u>	<u>Past Yr</u>	<u>% Change</u>
Check out	30,905	30,679	0% (19% Self-check)
Check in	23,065	23,078	0%

- New Library cards 83
- Volunteer hours 191 hours (equivalent to 1.10 FTE) / 31 volunteers

Monthly Activities

- Twenty-five Baby, Preschool and Toddler Storytimes (458 children / 312 adults = 770 total)
- Two Read-to-the-Dogs programs
- Magazine Monday (free magazine giveaway)
- 12/03-09 Food for Fines Week benefitting Sherwood's Helping Hands and Willowbrook Food Pantry
- 12/05 Permanent, part-time Library Assistant I interviews
- 12/08 Alan Howard, local author, reading and signing (4 in attendance)
- 12/11 Mary Madland attended WCCLS RDA Training
- 12/13 Library late opening at 1pm so staff could attend the City's Year-End Luncheon
- 12/18 Library Staff Annual Holiday Soiree
- 12/19 Library Advisory Board Meeting
- 12/19 Boards & Commissions Appreciation Dinner and Mayor Mays' Farewell Reception
- 12/24 Early closure at 2pm for Christmas Eve & 12/31 Early closure at 5pm for New Year's Eve
- 12/25 & 1/1 Library closed for the holidays
- 12/27 Sue Decker's Retirement "Pie Extravaganza"
- Volunteer recruitment & training continues / New volunteers started shifts
- Library staff attended various regional, City and WCCLS meetings: Circulation, Youth Services, Latino Services & Policy Group

Council Report
FY 2012-13
Budget to Actual for July through December 2012
50% of Year Elapsed

General Fund	Actual	Budget	% of Budget
Admin	\$ 1,095,073	\$ 2,629,089	42%
Community Development	513,542	1,001,460	51%
Public Safety	1,667,186	3,295,085	51%
Community Services	581,494	1,196,428	49%
Public Works	617,380	1,505,845	41%
Fund Total	\$ 4,474,674	\$ 9,627,907	46%
General Construction			
Personal Services	\$ 2,962	\$ 6,491	46%
Materials & Services	1,597	3,949	40%
Capital Outlay	-	810,823	0%
Debt Service	44,259	48,833	91%
Fund Total	\$ 48,818	\$ 870,096	6%
Debt Service Fund			
Debt Service	289,863	892,626	32%
Fund Total	\$ 289,863	\$ 892,626	32%
Street Operations Fund			
Personal Services	\$ 177,435	\$ 257,922	69%
Materials & Services	241,328	556,590	43%
Capital Outlay	353,426	706,000	50%
Fund Total	\$ 772,189	\$ 1,520,512	51%
Street Capital Fund			
Personal Services	61,710	194,402	32%
Materials & Services	40,816	119,075	34%
Capital Outlay	219,061	3,126,523	7%
Fund Total	\$ 321,586	\$ 3,440,000	9%
Water			
Operations	2,558,766	4,702,244	54%
Capital	22,321	4,329,727	1%
Fund Total	\$ 2,581,087	\$ 9,031,971	29%
Sanitary			
Operations	148,480	472,095	31%
Capital	24,302	1,229,917	2%
Fund Total	\$ 172,782	\$ 1,702,012	10%
Storm			
Operations	524,370	1,212,179	43%
Capital	14,900	40,000	37%
Fund Total	\$ 539,270	\$ 1,252,179	43%
Telecom			
Personal Services	\$ 7,829	\$ 31,754	25%
Materials & Services	59,566	141,372	42%
Capital Outlay	3,585	45,000	8%
Debt Service	150,000	150,000	100%
Fund Total	\$ 220,981	\$ 368,126	60%
URA Operations Fund			
Personal Services	\$ 42,401	\$ 96,986	44%
Materials & Services	74,645	175,561	43%
Debt Service	6,705,255	6,822,482	98%
Transfers Out	54,923	100,000	55%
Fund Total	\$ 6,877,224	\$ 7,195,029	96%
URA Capital Fund			
Personal Services	\$ 25,665	\$ 115,556	22%
Materials & Services	17,410	56,703	31%
Capital Outlay	300,734	4,958,449	6%
Transfers Out	-	2,269,126	0%
Fund Total	\$ 343,810	\$ 7,399,834	5%

CITY OF SHERWOOD POLICE DEPARTMENT

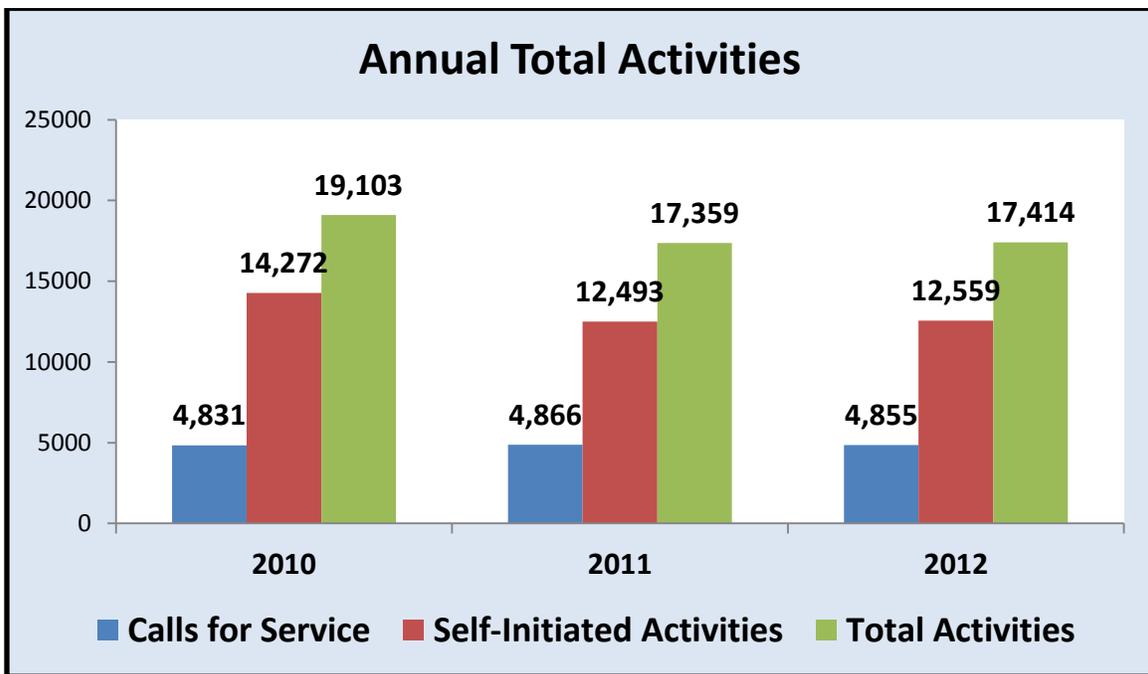
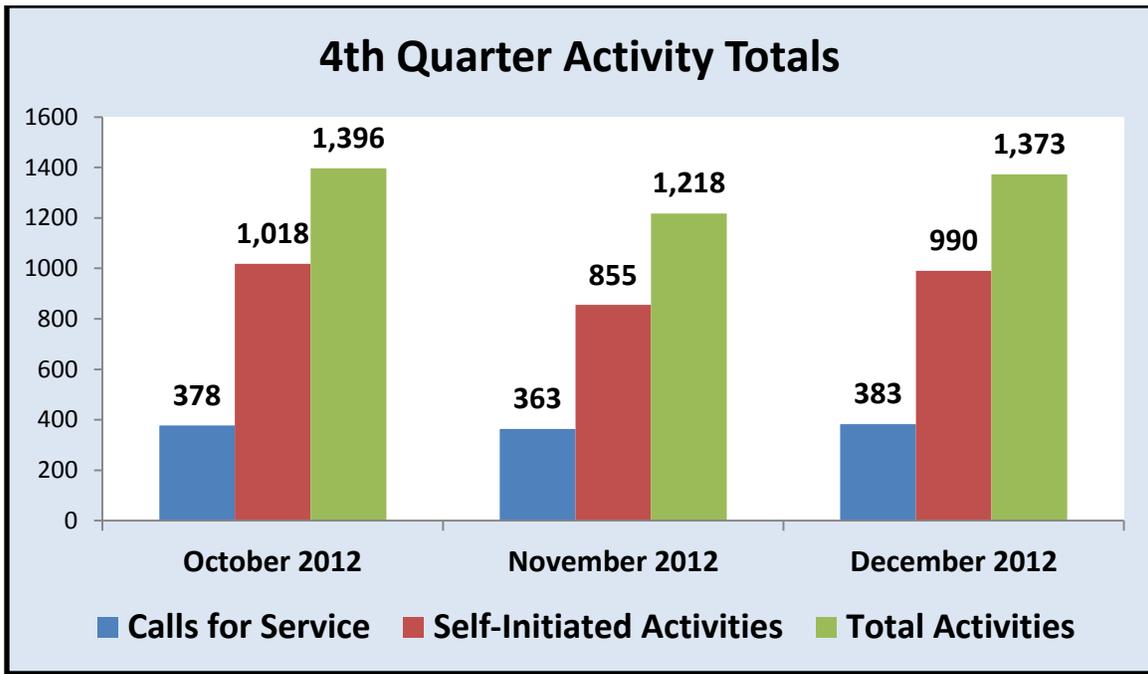
2012 UPDATE REPORT

4th Quarter: *October-November-December*



2012 Patrol Calls For Service & Activities

Activity Highlights	2011 Totals	Q1	Q2	Q3	Q4	2012 Totals
Premise checks for security	1,303	388	383	482	373	1,626
Assistance provided to public	856	259	293	392	279	1,223
Suspicious Vehicles	584	167	148	212	170	697
Subject Stops/contacts	397	103	119	186	59	467
Suspicious Circumstances	188	69	75	123	84	351
Animal Complaints	177	26	50	72	25	173
Alarms	186	49	38	73	55	215
Juvenile Problems	197	77	96	150	58	381
Thefts	222	72	72	109	52	305
Suspicious Persons	187	47	55	80	31	213
Welfare Checks-People	181	45	49	73	53	220
Harassment	142	41	27	48	28	144
Noise Complaints	172	19	40	71	34	164
Incomplete 911 calls	116	43	33	44	28	148
Warrant Service	98	28	19	39	24	110
Fraud	81	22	21	28	37	108
Domestic Disturbance	148	36	41	50	30	157
Criminal Mischief	111	30	33	56	27	146
Drug Complaints	62	18	19	33	17	87
Burglaries	39	12	10	12	7	41
Suicide Threats	22	6	1	6	6	19
Suicide Attempts	8	3	2	2	2	9
Mental Intervention	15	7	4	7	4	22
Case Follow-Up	1,029	313	343	455	330	1,441
Robberies	3	1	1	1	2	5
Assaults	31	12	18	14	8	52
Disturbances	49	33	36	48	27	144
Assist Fire/Other PD	158	66	52	63	40	221
Sex Offenses	17	4	7	8	1	20
Missing Persons	13	3	2	5	8	18
Arson	1	0	0	0	0	0
Kidnap	0*	0	0	0	1	1



4th Quarter Patrol Highlights

On Thursday December 27th at about 10pm, officers were called to a residence in the area of Oregon St. and Lincoln St. in Sherwood on a welfare check.

Officer Colin Drummond arrived first and was told by a witness that she heard her 54 year old neighbor screaming. Officer Drummond went to the front door and heard muffled screaming.

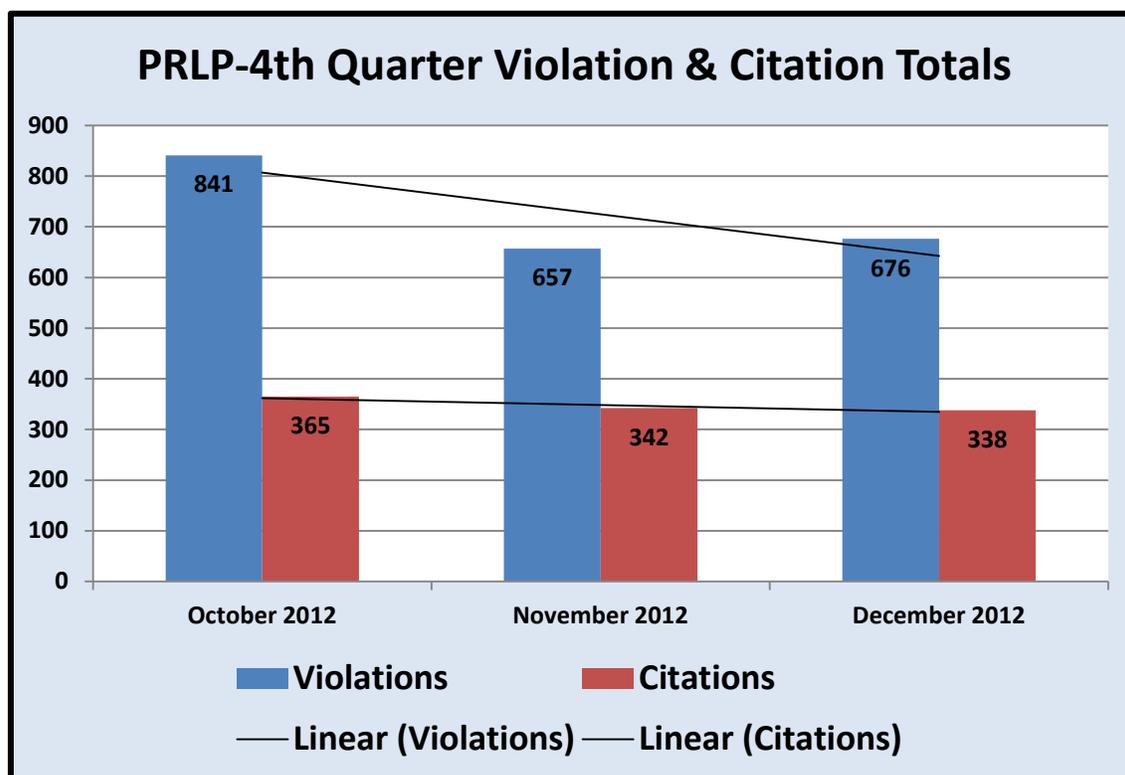
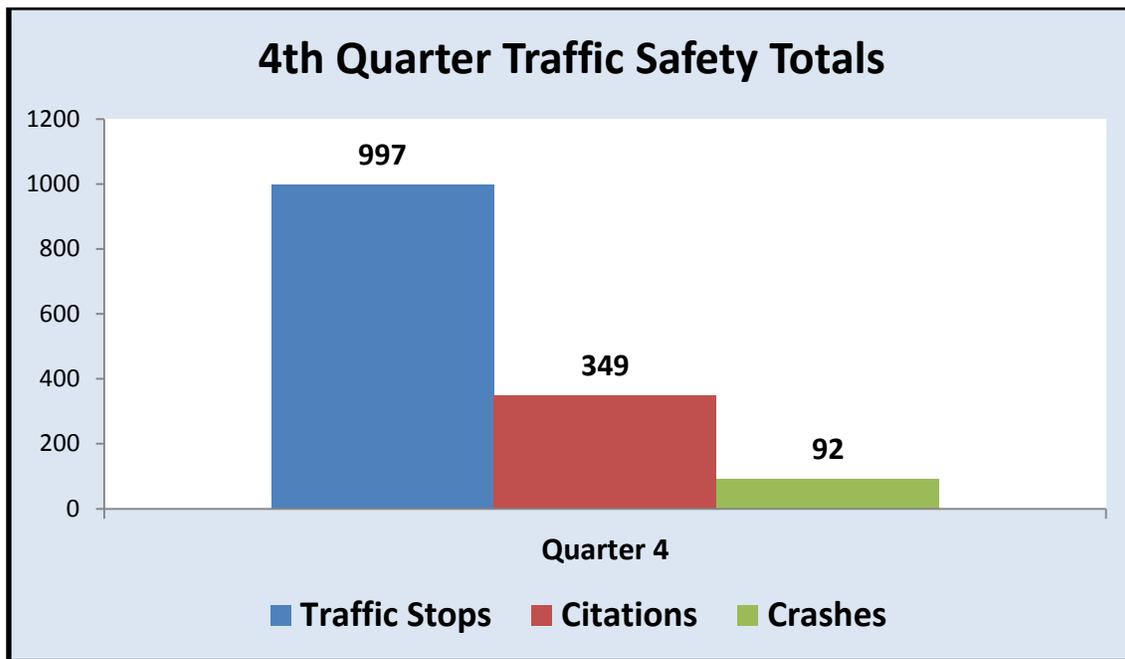
He summoned the assistance of Officer Corey Jentzsch and Officer Randy Johnson and all three of them attempted to make contact at the front door. Prior to knocking on the front door, they called for medical response to be ready in the area.

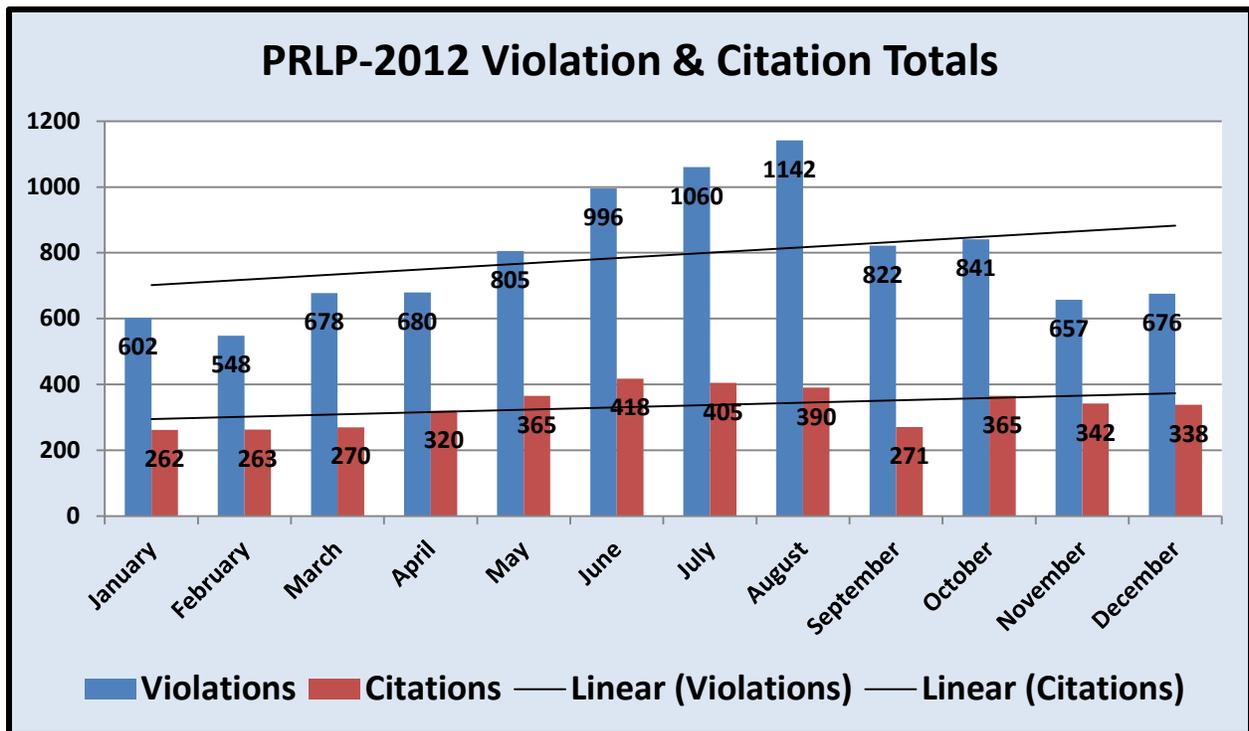
When the officers knocked on the door they heard a woman say she wasn't able to get to the door. Fearing that the woman inside was injured and needed help, the officers kicked in the door to render aid. They found the woman inside had fallen, was injured and bleeding from the head, and was unable to move. The officers had the medics come inside and render aid and the woman was treated by medics and transported to a local Hospital.

As if that wasn't enough, Officer Drummond contacted the Washington County Housing Authority and made sure the woman's door was repaired; standing by to keep the apartment safe until the door was fixed and the apartment could be secured.

2012 Traffic Safety

Traffic Safety Call/Activity	2011 Totals	Q1	Q2	Q3	Q4	2012 Totals
Traffic Crashes	208	66	91	123	92	372
Traffic Stops-Street	5,353	1,430	1,357	1,473	997	5,257
Citations-Street	1,788	482	521	558	349	1,910
PRL Violations	17,040	1,828	2,481	3,024	2,174	9,507
PRL Citations	8,664	849	1,103	1,066	1,045	4,063
Extra Patrols	2,876	839	674	1,080	703	3,296
Parking/City Ordinance Complaints	210	40	39	60	59	198
Motorist Assists	255	74	58	65	57	254
Hazards	170	39	49	60	48	196
Att. to Locate Driver (DUII-Reckless)	132	55	64	128	68	315
Driving Under the Influence	97	21	36	40	27	124
Traffic Complaints from Community	89	20	26	29	37	112





4th Quarter K-9 Update

On December 17th, 2012, The City of Sherwood Police K-9 Team of Officer Corey Jentsch and Irma graduated from the Washington County Sheriff' Office Police Patrol K-9 Training Course. The Police Patrol K-9 Training Course included a total of 400 hours of training, exceeding the amount required by law. At the conclusion of the course, the Sherwood Team was tested and certified by the Oregon Police Canine Association.

Captain Mark Daniel and Chief Groth attended the graduation and were very proud to hear the lead instructor describe the Sherwood team as, "money", having demonstrated themselves as a very effective and efficient team. Throughout their training period, the Sherwood team posted a 99.12% success rate on 112 tracking events, covering over 11 miles!

The new team is now in service and has already shown success and benefit to the Community.

- On December 18th, Sherwood officers stopped a car and the driver tossed something from the car as he was pulling over. Officers suspected it might be drugs and called the K-9 team out to do an article search. After a three (3) minute article search, K-9 Irma located the object thrown, which was in fact drugs.
- On December 19th, Sherwood officers used the K-9 team to do a security check of a local business after there was an alarm on the business' perimeter fence.

4th Quarter Personnel Assignments and/or Changes

On October 1st, 2012, Officer Dan Miller was hired to fill a vacant position created by the resignation of Rich Rayniak last spring, and authorized to fill July 1st. Officer Miller was hired from the Albuquerque Police Department in New Mexico, where he was a police officer for about five (5) years. He and his family were drawn to Sherwood on the recommendation of family (who live in Beaverton) and their own experience during a visit. The Miller family now lives in Sherwood.

A second position is authorized to be filled on January 1st, created by the resignation of Jim Reed. This position is in the final stages of the hiring process.

Upcoming Events & Important Reminders

*Keep your eyes peeled for the Police Department's 2012 Annual Report, expected to be published around the middle of February.

*The 2013 Special Olympics Polar Plunge is *Saturday February 9th* and the "Sherwood Sharks" will be running into the chilly waters of the Columbia River to raise money for Special Olympics Oregon. This is a very worthy cause and we need your donations. Please contact the police department to make a donation.



*On *Saturday January 26th*, the City of Sherwood Police Department will host its first **Child Car Seat Clinic** of 2013. Specific times will be advertised soon.

