



Home of the Tualatin River National Wildlife Refuge

**SHERWOOD CITY COUNCIL MINUTES  
22560 SW Pine St., Sherwood, Or  
January 29, 2013**

**WORK SESSION**

1. **CALL TO ORDER:** Mayor Bill Middleton called the meeting to order at 5:20 pm.
2. **COUNCIL PRESENT:** Mayor Bill Middleton, Councilor President Linda Henderson, Councilors Robyn Folsom, Bill Butterfield, Matt Langer and Krisanna Clark. Councilor Dave Grant arrived at 5:45 pm.
3. **OTHERS PRESENT:** Dr. Ryan Hosley with Profinity Development, Austin Hanlon and Sam Imperati with the Institute for Conflict Management.
4. **STAFF PRESENT:** City Manager Joseph Gall, Tom Pessemier, Assistant City Manager, Craig Sheldon Public Works Director, Kristen Switzer Community Services Director, Jeff Groth Police Chief, Julia Hajduk Community Development Director, Craig Gibbons Finance Director, Tina Ouellette Administrative Assistant, Colleen Resch Administrative Assistant and Sylvia Murphy City Recorder.
5. **TOPICS DISCUSSED:**
  - A. **CVI Assessment Reports:** City Manager Gall introduced Dr. Ryan Hosley and briefed the Council on the assessment. Dr. Hosley presented a presentation on the Core Value Index (CVI) assessment reports taken by the Council members (see record, Exhibit A) and reviewed the data with the Council, discussion followed. City Manager Gall informed the Council that Dr. Hosley and Mr. Imperati would be attending the City Council retreat on February 9<sup>th</sup>.
  - B. **Introduction of Pro Tem Judge:** City Manager Gall informed the Council that on occasion the City is in need of a Pro Tem Municipal Judge to oversee court proceedings in the absence of Judge Jack Morris. Mr. Gall stated the Council was provided with a copy of Judge Michael O'Brien's resume. Judge Morris introduced Judge O'Brien and stated he is the acting judge for the City of Tigard and would preside over Sherwood Municipal Court in Judge Morris' absence and informed the Council that Judge O'Brien would follow Sherwood policies. Brief questions followed.
6. **ADJOURN:**

Mayor Middleton adjourned to a regular session at 6:58 pm.

## **REGULAR CITY COUNCIL MEETING**

1. **CALL TO ORDER:** Mayor Bill Middleton called the meeting to order at 7:05 pm.
2. **PLEDGE OF ALLEGIANCE:**
3. **ROLL CALL:**
4. **COUNCIL PRESENT:** Mayor Bill Middleton, Councilor President Linda Henderson, Councilors Dave Grant, Robyn Folsom, Bill Butterfield, Matt Langer and Krisanna Clark.
5. **STAFF PRESENT:** City Manager Joseph Gall, Tom Pessemier Assistant City Manager, Craig Sheldon Public Works Director, Craig Gibbons Finance Director, Community Development Director Julia Hajduk, Police Chief Jeff Groth, Community Services Director Kristen Switzer, Administrative Assistant Colleen Resch and City Recorder Sylvia Murphy.

Mayor Middleton addressed the Consent Agenda and asked for a motion.

6. **CONSENT:**
  - A. **Approval of January 15, 2013 City Council Meeting Minutes**
  - B. **Resolution 2013-002 Amending the Town Center Stakeholder Advisory Committee**
  - C. **Resolution 2013-003 Appointing a Pro Tem Municipal Judge**

**MOTION: FROM COUNCIL PRESIDENT LINDA HENDERSON TO APPROVE THE CONSENT AGENDA, SECONDED BY ROBYN FOLSOM, MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.**

Mayor Middleton addressed the next agenda item.

## 7. **PRESENTATIONS**

### **A. Recognition of Eagle Scouts**

Mayor Middleton called forward Eagle Scout Ethan Schierman and asked for a description of the project that earned him his Eagle Award. Ethan informed the Council his project consisted of constructing the cover over the bike rack at Stella Olsen Park. Mayor Middleton thanked Ethan for his service and presented him with a Certificate of Achievement.

### **B. Proclamation, Cash Mob Day**

Mayor Middleton stated the City will be proclaiming the second Saturday of every month as Cash Mob Day in Sherwood and called forward representatives from the Cash Mob organization. Amber Gardner came forward and Mayor Middleton read the proclamation and presented it to Ms. Gardner. Ms. Gardner briefed the Council on the success of the previous Cash Mob Day held at Clancy's and thanked the Council.

Mayor Middleton addressed the next agenda item.

## 8. CITIZEN COMMENTS

No comments were received and Mayor Middleton addressed the next agenda item and stated the City Recorder would be administering the Oath of Office to Michael O'Brien, Pro Tem Municipal Judge.

## 9. NEW BUSINESS

### A. Swearing in of Pro Tem Judge

City Recorder Sylvia Murphy administered the Oath of Office to Judge O'Brien.

Mayor Middleton addressed the next agenda item.

## 10. CITY MANAGER REPORT

City Manager Joseph Gall stated he had nothing to report. Mayor Middleton addressed the next agenda item.

## 11. COUNCIL ANNOUNCEMENTS

Council President Linda Henderson asked for an update on the Community Center. Assistant City Manager Tom Pessemier informed the Council that contracts for demolition are underway and work should be beginning in March and the building should be down by the end of March. He stated staff was working to finalize contracts with Ankrom Moisan and is scheduled to meet with the contractor this week.

No other announcements were received and Mayor Middleton adjourned to a URA Board of Director's meeting.

## 12. ADJOURN

Meeting adjourned at 7:15 pm.

Submitted by:

  
Sylvia Murphy, CMC, City Recorder

  
Bill Middleton, Mayor