



Home of the Tualatin River National Wildlife Refuge

CITY COUNCIL MEETING PACKET

FOR

Tuesday, August 18, 2015

**Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon**

6:00 pm City Council Executive Session
(ORS 192.660(2)(e), Real Property Transactions and
ORS 192.660(2)(f), Exempt Public Records)

7:00 pm Regular City Council Meeting

City Council Work Session
(following the regular session)



Home of the Tualatin River National Wildlife Refuge

6:00 PM EXECUTIVE SESSION

1. **ORS 192.660(2)(f), Exempt Public Records and ORS 192.660(2)(e), Real Property Transactions**

REGULAR SESSION

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. CONSENT AGENDA

- A. **Resolution 2015-069 Authorizing City Manager to Enter in to an on-call contract with Joe Turner for Hearings Officer Services for a period of three years**

6. CITIZEN COMMENTS

7. NEW BUSINESS

- A. **Resolution 2015-070, Supporting the Washington County Cooperative Library Services Local Option Levy, Ballot Measure 34-235 (Mayor Clark)**
- B. **Resolution 2015-071, Supporting the Washington County Public Safety Levy, Ballot Measure 34-236 (Mayor Clark)**

8. CITY MANAGER AND DEPARTMENT REPORTS

9. COUNCIL ANNOUNCEMENTS

10. ADJOURN to WORK SESSION

11. WORK SESSION

- A. **City Manager Annual Review Process (City Attorney Josh Soper)**

12. ADJOURN

How to Find Out What's on the Council Schedule:

City Council meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, by the Friday prior to a Council meeting. Council agendas are also posted at the Sherwood Library/City Hall, the YMCA, the Senior Center, and the Sherwood Post Office. Council meeting materials are available at the Sherwood Public Library. **To Schedule a Presentation before Council:** If you would like to schedule a presentation before the City Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder Sylvia Murphy, 503-625-4246 or murphys@sherwoodoregon.gov

AGENDA

SHERWOOD CITY COUNCIL August 18, 2015

6:00 pm Executive Session

7:00 pm City Council Meeting

**City Council Work Session
(following the regular session)**

**Sherwood City Hall
22560 SW Pine Street
Sherwood, OR 97140**

TO: Sherwood City Council

FROM: Brad Kilby, Planning Manager

Through: Julia Hajduk, Community Development Director and Joseph Gall, ICMA-CM, City Manager

SUBJECT: Resolution 2015-069, re-appointing Joe Turner as the City of Sherwood Hearings Officer

Issue:

Should the Council authorize the City Manager to sign a contract with Joe Turner as a Hearings Officer for a period of three years?

Background:

The Hearings Officer is appointed by the City Council for a term of three years. The Hearings Officer serves as the Hearing Authority for conditional use permits, subdivisions less than 50 lots, site plan reviews for projects between 15,001-40,000 square feet of floor, parking or seating capacity area. If there is not a Hearings Officer, the Planning Commission is expected to perform those duties. The Hearings Officer conducted two hearings in 2013, four in 2014 and no hearings to date in 2015.

Financial Impacts:

The application fees are expected to cover the costs and are considered in the department's professional services budget within the adopted budget.

Recommendation:

Staff respectfully recommends City Council adoption of Resolution 2015-069, re-appointing Joe Turner as the City of Sherwood Hearings Officer.



RESOLUTION 2015-069

RE-APPOINTING JOE TURNER AS THE CITY OF SHERWOOD HEARINGS OFFICER

WHEREAS, the Sherwood Zoning and Community Development Code provides for certain types of land use applications to be heard by a Hearings Officer; and

WHEREAS, contracting Rules for Personal Service Contracts of less than \$100,000 authorizes a direct appointment; however, the City chose to solicit qualifications from multiple candidates to ensure the quality of services and responsible costs; and

WHEREAS, the City solicited potential candidates for Hearings Officer from two qualified candidates, including the current Hearing Officer, Joe Turner, and reviewed their qualifications and fees, and

WHEREAS, after reviewing the qualifications and fees, the Planning Manager and City Manager have recommended Joe Turner be re-appointed as Hearings Officer; and

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1: The City Council accepts the City Manager's recommendation to re-appoint Joe Turner as Hearings Officer.

Section 2: The City Manager is hereby authorized to execute a professional services agreement with Joe Turner to serve as Hearings Officer with a term expiring August 31, 2018.

Section 3: This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 18th day of August 2015.

Krisanna Clark, Mayor

Attest:

Sylvia Murphy, MMC, City Recorder



RESOLUTION 2015-070

A RESOLUTION SUPPORTING THE WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES LOCAL OPTION LEVY, BALLOT MEASURE 34-235

WHEREAS, the Washington County Cooperative Library Services (WCCLS) was created in May of 1976, to serve all the residents of Washington County; and

WHEREAS, the current local option levy will expire in June of 2016, funding that provides 1/3 of the WCCLS funding; and

WHEREAS, the citizens of City of Sherwood and the surrounding area benefit from this service by having access to increased books, eBooks, and programs for youth; and

WHEREAS, the City Council wants to express its support of Ballot Measure 34-235 and call upon the members of the Sherwood Community to do the same;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Mayor and the City Council support the passage of the Washington County Cooperative Library Services Local Option Library Levy, Measure 34-235 on November 3rd, 2015 ballot.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 18th of August, 2015.

Krisanna Clark, Mayor

Attest:

Sylvia Murphy, MMC, City Recorder



RESOLUTION 2015-071

**A RESOLUTION SUPPORTING THE WASHINGTON COUNTY PUBLIC SAFETY LEVY,
BALLOT MEASURE 34-236**

WHEREAS, the Washington County Public Safety Levy was created in 2000, to serve all the residents of Washington County with public safety services, including special enforcement teams, prosecutors, juvenile councilors, probation and parole services, emergency communications shelters and, emergency shelters for victims of domestic violence and a mental health response teams; and

WHEREAS, the citizens of City of Sherwood and the surrounding area benefit from this service by having access to these services and these services could be at risk of being reduced or eliminated; and

WHEREAS, the City Council wants to express its support of Ballot Measure 34-236 and call upon the members of the Sherwood Community to do the same;

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Mayor and the City Council support the passage of the Washington County Public Safety Levy, Measure 34-236 on November 3rd, 2015 ballot.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 18th day of August, 2015.

Krisanna Clark, Mayor

Attest:

Sylvia Murphy, MMC, City Recorder

Sherwood Field House Monthly Report July 2015

<u>July-15</u>	<u>Jul-15</u>		<u>YTD</u>		<u>Jul-14</u>
Usage		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	2	221	2	221	308
Rentals	79	1106	79	1106	195
Other (Classes)					
[1] Day Use	5	59	5	59	
Total Usage		1386		1386	503
Income	<u>Jul-15</u>	<u>YTD</u>			
Rentals	\$4,765	\$4,765			
League fees (indoor)	\$1,175	\$1,175			
Card fees (indoor)	\$20	\$20			
Day Use	\$158	\$158			
Advertising					
Snacks	\$64	\$64			
Classes					
Total	\$6,182	\$6,182			
FY 14 15					
Income	<u>Jul-14</u>	<u>YTD</u>			
Rentals	\$990	\$990			
League fees (indoor)	\$3,677	\$3,677			
Card fees (indoor)	\$50	\$50			
Day Use					
Advertising					
Snacks	\$69	\$69			
Classes					
Total	\$4,786	\$4,786			

*Estimated number of people served based on all rentals have a different # of people. Along with each team will carry a different # of people on their roster. This end the fiscal year 2014 2015



Fields and Gyms

Youth soccer classic teams are practicing.

Youth football will start August 10th as will the Recreation soccer teams.

We had four Co-ed soccer games at the high school in July.

Westside soccer rented Snyder park for 9 hours on the 17th and 18th for the Beaverton Cup soccer tournament.

Elite Athletic Performance held a four day football camp at the high school in July.

Lake Oswego Soccer Club cup rented both the high school and Snyder Park July 24th through the 26th for Nike Cup soccer games.

Field House

We have slowed way down as we do each summer the heat is not our friend.

We have started a new session but are only running two leagues total.

We are working to get our men's league back up.

Wednesday is still working out well for pre-school this summer.

Respectfully Submitted

Lance Gilgan

August 4, 2015