



SHERWOOD CITY COUNCIL MEETING MINUTES
Sherwood Police Facility-Community Room
20495 SW Borchers Drive
Sherwood, Or 97140
November 15, 2014

WORK SESSION

- 1. CALL TO ORDER:** Council President Henderson called the meeting to order at 10:03 am.
- 2. COUNCIL PRESENT:** Council President Linda Henderson, Councilors Dave Grant, Bill Butterfield and Matt Langer. Mayor Bill Middleton and Councilor Krisanna Clark were absent.
- 3. STAFF PRESENT:** City Manager Joseph Gall, Administrative Assistant Colleen Resch, Pia Park Senior IT Analyst, and City Recorder Sylvia Murphy.

4. TOPICS:

A. City Council Vacancy Interviews

Prior to conducting the interviews Council President Henderson asked for the status of the applicants and their availability to attend the interviews. The City Recorder informed the Council of the communications and availability for each applicant and stated three applicants were confirmed for today's work session interviews.

The Council interviewed the following candidates: Renee Brouse, Anthony Bevel and Dan King and each interview lasted 20-25 minutes.

Council President Henderson asked the City Recorder if we had any applicants confirmed for the Monday November 17th work session. Ms. Murphy stated Beth Cooke confirmed she was available but had a very tight work schedule and was also available on Saturday November 22nd. She said applicant Naomi Belov indicated she was not available for an interview on Monday the 17th. Ms. Murphy stated she had not yet heard from applicant Nancy Taylor nor applicant Dean Boswell for attendance at today's session.

Ms. Henderson asked if the Council members were available Monday November 17th, all present members indicated they were available. The City Recorder informed the Council the November 17th meeting was publically noticed to start at 6:00 pm and asked the Council if they would be flexible to start earlier or later than 6:00 pm to accommodate the applicants. Council members indicated they were flexible.

Ms. Henderson asked the City Recorder to explain the ballot voting and code procedures. Ms. Murphy stated once the Council decides on the applicants, the municipal code indicated the Council would nominate and second the applicant and this places the applicants name on a ballot. She said in an open public meeting the Council would indicate their vote on a ballot and it could not be an anonymous vote. She stated she would

read the ballots aloud and tally the votes and if there were a tie, the Council would continue to vote until they broke the tie.

Ms. Henderson asked what the code indicates as the next steps. Ms. Murphy stated the code did not have procedural language after this step and it would be up to the Council to decide upon an applicant receiving a majority vote. She stated the Council would need to decide if they wanted to appoint that night and if so the applicant would need to be sworn in. She said the Council can also choose to schedule the swearing in and appointment at a future date. She said the code language is silent on the next steps and it would be up to the Council to decide how they wanted to proceed.

Ms. Henderson said she would like to see if we can schedule as many applicants as possible for Monday night. She said the Council gave notice six weeks ago and said we had to cancel the first date due to attendance and weather concerns. She said she would like to see if we can compel the other applicants to attend and does not want this process to drag out and would like to move forward with someone who is available and willing. She asked the City Recorder to contact the applicants to confirm their availability. Ms. Murphy indicated she would send an email today to the applicants as well as the Council members and solicit availability.

Anthony Bevel asked if it would require the full Council to make a selection or just the Council members who are present.

Council President Henderson replied we are videotaping the session because other members of the Council did not attend. She said the appointment occurs at a regular Council meeting and if we have a quorum at a Council meeting that is when we make decisions, it doesn't take the entire Council and if we have a quorum that's when the vote will be cast. She stated she did not believe anyone (Councilors) have indicated they would not be present at the following two regular Council business meetings, November 18th and December 16th.

Audience member Jim Claus asked if the application period was over. Ms. Henderson replied yes, it closed on October 27th. He asked if the Council was adjusting their schedule to meet the applicants because they will not show up.

Councilor Grant replied they asked for a Monday meeting and we are saying yes to that. Ms. Henderson stated we are adding a Monday session because we cancelled last Wednesday due to weather and Council attendance.

5. ADJOURN

MOTION: FROM COUNCIL PRESIDENT HENDERSON TO ADJOURN THE WORK SESSION, SECONDED BY COUNCILOR LANGER, MOTION PASSED 4:0, ALL PRESENT MEMBERS VOTED IN FAVOR. (MAYOR MIDDLETON AND COUNCILOR CLARK WERE ABSENT).

Council President Henderson adjourned the meeting at 11:14 am.

Submitted by:


Sylvia Murphy, MMC, City Recorder


Linda Henderson, Council President