



Home of the Tualatin River National Wildlife Refuge

MEETING PREPARATION

1. Introductions (City Manager Joseph Gall)
2. Review resolution and process to form committee (City Manager Gall)
3. Review of meeting packet materials (City Manager Gall)
4. Review meeting calendar and referral process and timelines (City Recorder Sylvia Murphy)
5. Review of City Council Priorities (Council President Linda Henderson)
6. Selection of Chair (City Manager Gall)

REGULAR MEETING

1. Call to order (Chair)
2. Roll call (Chair/Staff)
3. Ratify selection of Chair (Chair/Staff)
4. Selection of Vice-chair (Chair)
5. * Discussion on process that committee wants to consider utilizing in reviewing charter (Chair)
6. * Discussion on what committee will need from staff (Chair)
7. * Decision on upcoming meeting schedule (all)
8. Adjourn

Notes: Names in parentheses () indicate person leading the agenda item
* Items marked with an asterisks are suggested agenda items.

AGENDA

**Charter Review Committee
December 5, 2013**

6:30 pm Meeting

**Sherwood City Hall
22560 SW Pine Street
Sherwood, OR 97140**