



City of Sherwood Police Department

20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



Police Report: \$20

**Sherwood Police Department
Request for Police Report**

Date of Request: _____ Case Number: _____

Type of Incident:

Accident Theft Fraud Identity Theft Other: _____

Location / Address of Incident: _____

Purpose of Request: _____

Name: _____ Phone #: _____

Address: _____

E-Mail: _____

Signature Date

Photos Requested Body Camera Footage Requested

Other: _____

Please note: Any available photos and/or body camera footage requested will be redacted, and additional fees will apply.

Mailing address for requests and / or *check payments:

Sherwood Police Department
ATTN: Records
20495 SW Borchers Drive
Sherwood, OR 97140

Credit / debit cards are accepted forms of payment. If paying with cash, exact change is required as the PD does not keep change on hand. *Check payments are payable to: *City of Sherwood*.

Completed requests and questions can be e-mailed to policeinformation@sherwoodoregon.gov.

The Sherwood Police Department Administrative Office is open M-F from 8:00 a.m. until 5:00 p.m., excluding holidays. Please allow a minimum of 24 hours to process your report request. Reports that are pending investigation or reports in which an arrest has been made are not available for release until the investigation is complete or upon approval from the District Attorney's Office. **Call 503-625-5523, option #2 with questions.**

Internal use only.

Receipt #: _____ Date Given: _____ Emailed Picked Up _____

Initials

Photocopy of Picture ID