

May 23, 2022

RE: **VIRTUAL NEIGHBORHOOD MEETING NOTICE – CORRECTED DATE**  
**Land Use Application for a Business Park at 21720 SW Oregon Street**

Dear Property Owner/Neighbor:

AKS Engineering & Forestry, LLC is holding a virtual neighborhood meeting regarding a ±9.23-acre site located at 21720 SW Oregon Street (Washington County Assessor's Map 2S 1 28C Tax Lot 500). The enclosed map shows the specific location of the project site east of the intersection of SW Oregon Street and SW Tonquin Road. The project involves a site plan review application for an industrial campus of four flex buildings (totaling ±115,170 square feet), associated parking and landscaping and other site improvements. The application also includes a variance for reduced building setback along SW Laurelwood Way, a new public street right-of-way along the site's eastern boundary. The site is zoned Employment Industrial.

**You are invited to attend the virtual meeting on:**

**MAY 31, 2022, at 6:00 PM**

**See enclosed instructions to join the meeting.**

A Virtual Neighborhood Meeting will be held on May 31, 2022, to inform the community about our proposed project. Interested community members are encouraged to attend this meeting. We would like to take the opportunity to discuss the project in more detail with you prior to applying to the City of Sherwood.

The purpose of this virtual meeting is to provide a forum for the applicant and surrounding property owners/neighbors to review the proposal and to identify issues so that they may be considered before a land use application is submitted to the City of Sherwood. This meeting gives you the opportunity to share with us any special information you know about the property involved. We will attempt to answer questions which may be relevant to meeting development standards consistent with the SZCDC.

Please note this meeting will be an informational meeting on preliminary development plans and may be recorded. These plans may be altered prior to submittal of the application to the City of Sherwood.

I look forward to discussing this project with you. If you have questions but will be unable to attend, please feel free to call me at 503-563-6151.

Sincerely,  
**AKS ENGINEERING & FORESTRY, LLC**



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Tualatin, OR 97062  
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**Instructions for Joining & Participating in the  
Public Neighborhood Meeting for  
Oregon Street Business Park**  
Virtual Meeting provided via Zoom Webinar

**May 31, 2022, at 6:00 PM**

**Please Register in Advance**

**(a list of attendees will be submitted to the City of Sherwood):**

- Go online to <https://www.aks-eng.com/or-st-business-park/> This must be typed in exactly as shown.
- Click on the link provided to complete the online registration form.
- You will receive a confirmation email containing a link to join the Zoom webinar at the scheduled time as well as additional instructions.
- Meeting materials will be available upon request at least 10 days after the meeting concludes.

**How to Join the Meeting:**

**Join by computer, tablet or smartphone**

- This is the preferred method as it allows you to see the Presenter's materials on screen.
- Click on the "Click this URL join" link provided in your registration confirmation email.
- If you registered but did not receive a confirmation email, please check your junk/spam folder before contacting the Meeting Administrator.
- You may be prompted to "download and run Zoom" or to install the App (ZOOM cloud meetings). Follow the prompts or bypass this process by clicking "join from your browser".
- You should automatically be connected to the virtual neighborhood meeting.

**Join by telephone**

- Dial any of the toll-free Zoom numbers below to connect to the neighborhood meeting:

+ 1-346-248-7799	+ 1-669-900-6833
+ 1-253-215-8782	+ 1-312-626-6799
+ 1-929-205-6099	+ 1-301-715-8592

- If you experience trouble connecting, please pick another number and try again.
- After dialing in, enter this Zoom ID when prompted: **831 7246 5718**
- The passcode, if needed is: **6151**

**MEETING ADMINISTRATOR:**

For technical assistance or to ask  
a question if you will not be able to attend:

Email: [SoutherlandG@aks-eng.com](mailto:SoutherlandG@aks-eng.com)