



City of
Sherwood
Oregon

Home of the Tualatin River National Wildlife Refuge

Executive Summary

Parks Master Plan Recommendations and Action Plans October 17, 2006

The Complete Recommendations Document is available from the City of Sherwood, OR at www.ci.sherwood.or.us

This Parks Master Plan was created to:

- involve a comprehensive review of the existing inventory of land, recreation facilities, and recreation opportunities;
- develop a mission statement;
- develop a strategic set of goals, objectives, and actions for the next twenty years;
- survey of the needs of residents;
- identify land for future parks and open space acquisition, preservation, or conservation;
- develop conceptual designs for parks;
- provide a capital improvement schedule, and review of existing finance strategies; and
- develop recommendations to fund improvements.

Findings and Analysis were compiled through a detailed process involving:

- public meetings and focus groups;
- stakeholder meetings and staff input;
- a statistically-valid survey sent randomly to 1,000 homes;
- a teen interest survey of 900 middle and high school students;
- analysis of demographics and trends;
- a complete inventory of all parks, open space, facilities, partners and alternative providers;
- SWOT analysis; and
- GRASP® Analysis of current and future Levels of Service for the parks, facilities and their components.

Purpose of these recommendations:

- To identify key focus areas for improvement for the immediate future, short term goals within 1-2 years, and long term goals within the next 5 years.
- To identify priorities and costs and funding mechanisms for improvements, expansions, further study, and conceptual capital projects.
- To plan to update this master plan every 5 years.

General Themes for Improvement Include:

- Expansion and improvement
- Organizational management
- Optimal and efficient use of space, land and partnerships
- Cost recovery and funding

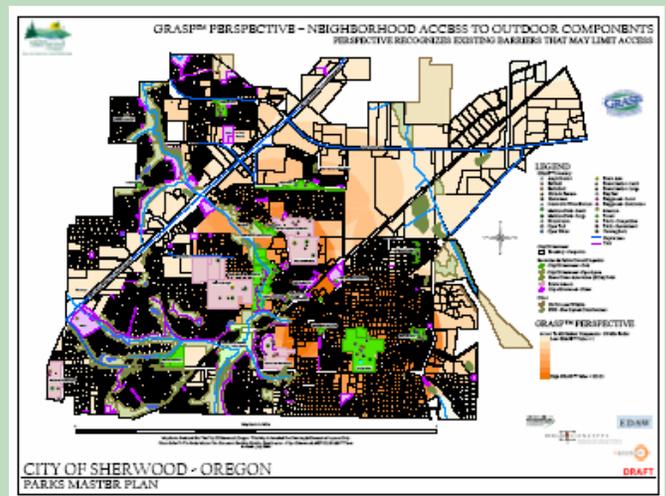
Key Components

The following were identified as the most important for consideration within the next 5 years.

- * **Trails and Connectivity**
- * **Visual and Performing Arts**
- * **Aquatics & Sports Complex Feasibility Studies**
- * **Future Acquisitions**
- * **Skatepark**

Understanding the Priorities:

The **Findings and Analysis Compilation** completed in May 2006 identified the Neighborhood Access to Outdoor Components and the current level of service for the City of Sherwood.

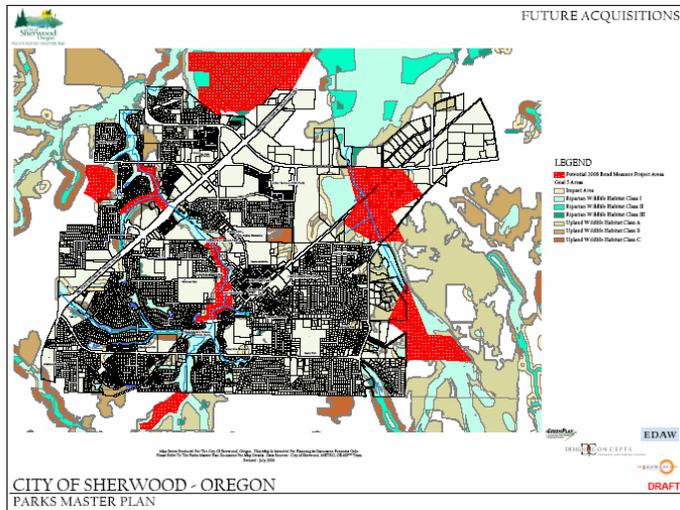


Striving towards a goal of available recreation programs, services, and parks with **key components** that are **walkable** (within 1/3 mile - 10 minutes). Minimum **key components** consist of **three** amenities or features like open turf area, playground, or shelter, **and connectivity** to other parts of Sherwood, a trail system or loop.

Sherwood's Recommendations

#1 – Expansion and Improvements

- Complete the trail system and connect the community
- Create more recreation program opportunities
- Conduct a sports complex feasibility study
- Design and construct a skatepark
- Future acquisitions map - acquire land (see below)



- Expand the aquatics program and conduct an outdoor leisure pool feasibility study
- CIP chart (see below)
- Drainage study for Stella Olsen Park

#2 – Organizational Management

- Create policies
- Review and revise existing ordinances and policies; facilitate planning efforts
- Finalize the disposition of the Sherwood Old Town Field House

#3 – Optimal and Efficient Use of Space, Land and Partnerships

- Create and implement a partnership policy
- Encourage, enhance and maximize relationships and partnerships opportunities
- Maximize partnership with City of Sherwood and School District
- Maximize partnership with City of Sherwood and YMCA
- Continue tracking labor hours and equipment use for parks' and athletic fields' maintenance tasks
- Re-instate Naturalist position
- Engage and educate sports associations to assist in minimizing their impact on parks and athletic fields
- Institute an athletic field closure policy

#4 – Cost Recovery and Funding

- Establish life cycle costing assessments
- Create an information management and technology plan
- Create a stronger brand for the City of Sherwood (new) Parks and Recreation Department
- Implement a 5-year master planning schedule with annual updates
- Establish a 501 (c) 3 Park and Recreation Foundation
- Pursue grant opportunities
- Institute volunteer opportunities
- Research the feasibility of creating an independent park authority or district
- Create a public art master plan
- Create a cost recovery policy

Total Costs for Non-CIP Recommendations:

Recommendations	Estimated Implementation Costs
#1 – Expansion and Improvements	Staff time, \$95,000-\$125,000 in studies, full time position, CIP costs
#2 – Organizational Management	Only staff time
#3 – Optimal and Efficient Use of Space, Land and Partnerships	Staff time, \$10,000-\$25,000, full time position
#4 – Cost Recovery and Funding	Staff time, \$92,500-\$135,000; volunteer time
Total	\$195,500 - \$285,000 + CIP

CIP Chart Recommendations

Immediate Needs - as soon as possible	Estimated CIP Costs
Preserve natural areas as annexations occur	TBD
Provide eight more open turf areas	\$200,000
Provide picnic facilities, restrooms and parking for 20 cars in Woodhaven park	\$238,000
Provide additional picnic facilities in new parks	\$200,000
Provide 10 new walking loops	\$450,000
Total	\$1,088,000

Short Term - within 1-2 years	Estimated CIP Costs
Improve amphitheater and restrooms in Stella Olsen Park	60,000*
Provide 2 new large multi-use fields	\$500,000
Provide 1 new small multi-use field	\$50,000
New playgrounds with new growth	TBD
Provide 3 new tennis courts	\$150,000
Total	\$760,000

* Estimate includes only the restroom improvements; amphitheater and other improvements are dependent on drainage study: Recommendation 1.8 and conceptual design

Long Term - within the next 5 years	Estimated CIP Costs
Provide 2 new ballfields	\$800,000
Provide 2 new basketball courts	\$100,000
Add Sprayground at Woodhaven park	\$50,000
Total	\$950,050

Total CIP	Estimated CIP Costs
Total CIP to the year 2010	\$2,798,000

Note: CIP Total Cost column shows the construction cost for the recommendation. Land costs or cost of support features, if needed, such as parking lots, buffer areas, percentage for art, etc. are not included. See the Land Acquisition Requirements for CIP Recommendations text for additional explanation of land requirements.