

Mobile Device Basics

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SHERWOOD
PUBLIC LIBRARY



Provided by AT&T and Public Library Association

Today's Agenda

- **Introduction**
- **Skill Building**
 - Navigating Your Device
 - Getting Connected
 - Common Apps
 - Helpful Settings
- **Tips and Tricks**
- **Practice**

NOTE: This workshop is covers both Android and iOS mobile devices and operating systems.

Introduction

What brings you to this workshop?



- Do you have a mobile device and you want to learn more about it?
- Are you thinking about getting a mobile device?

Introduction (continued)



Introduction (continued)

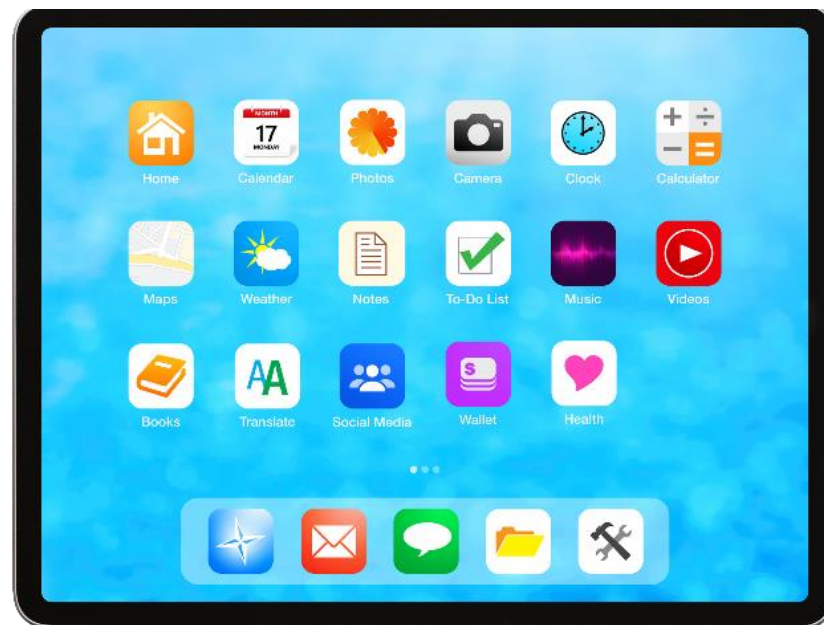
Smartphone

Mobile telephone with cellular and internet access

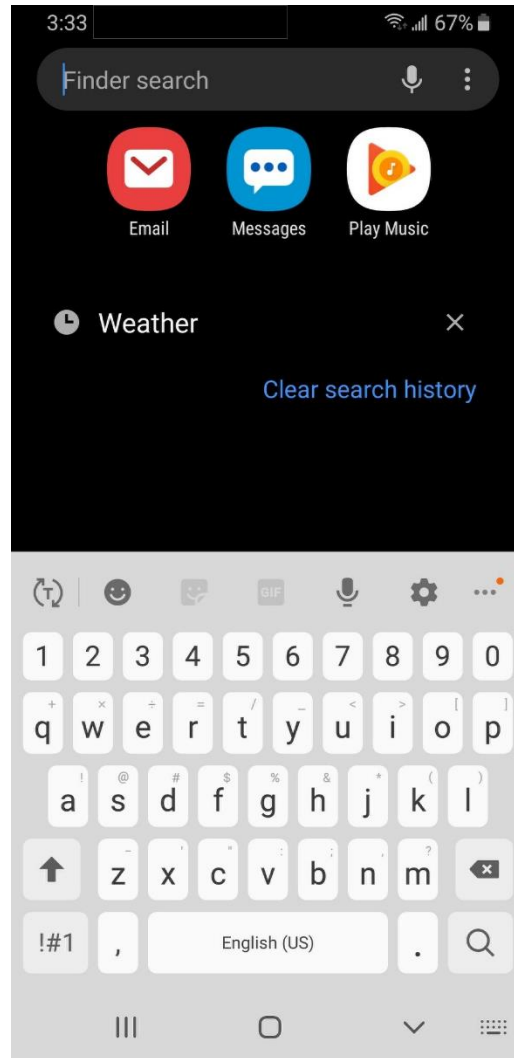


Tablet

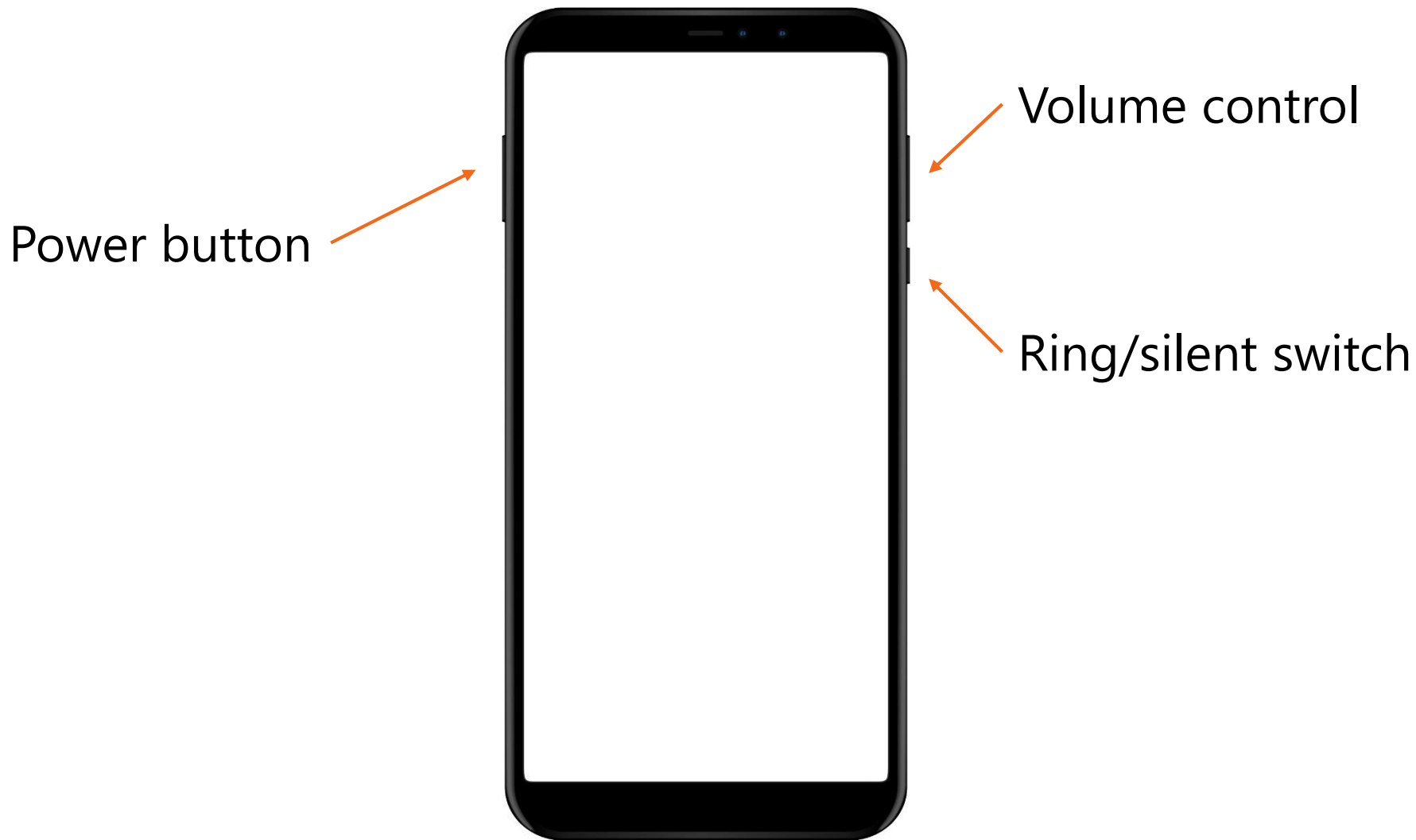
Portable computer that uses a touchscreen



Touch Gestures



External Buttons (Android)



External Buttons (iOS)

Ring/silent switch



Volume control



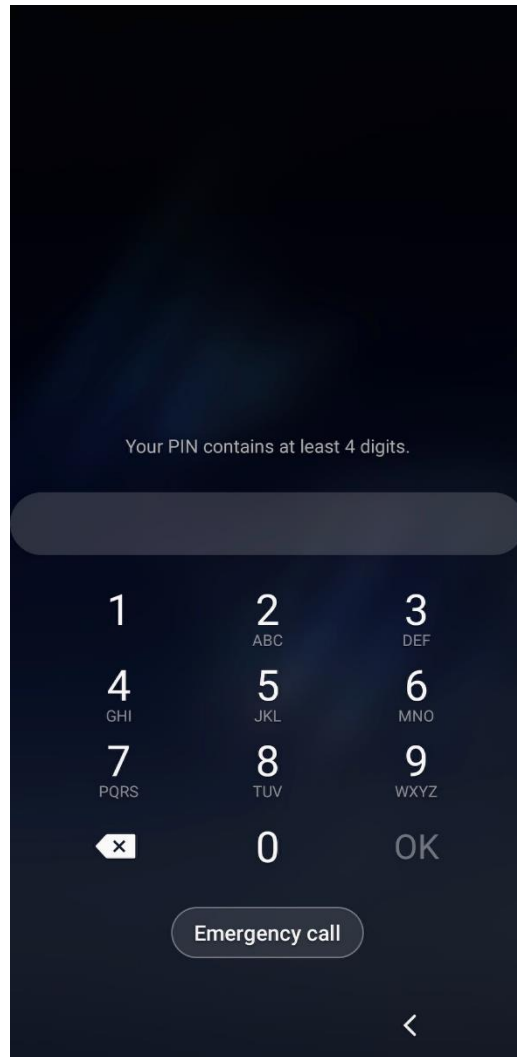
Power button



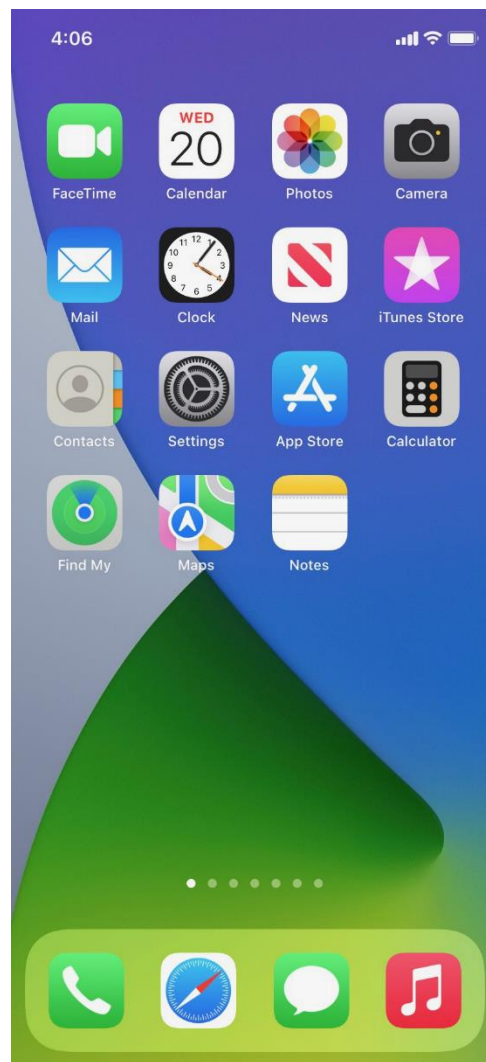
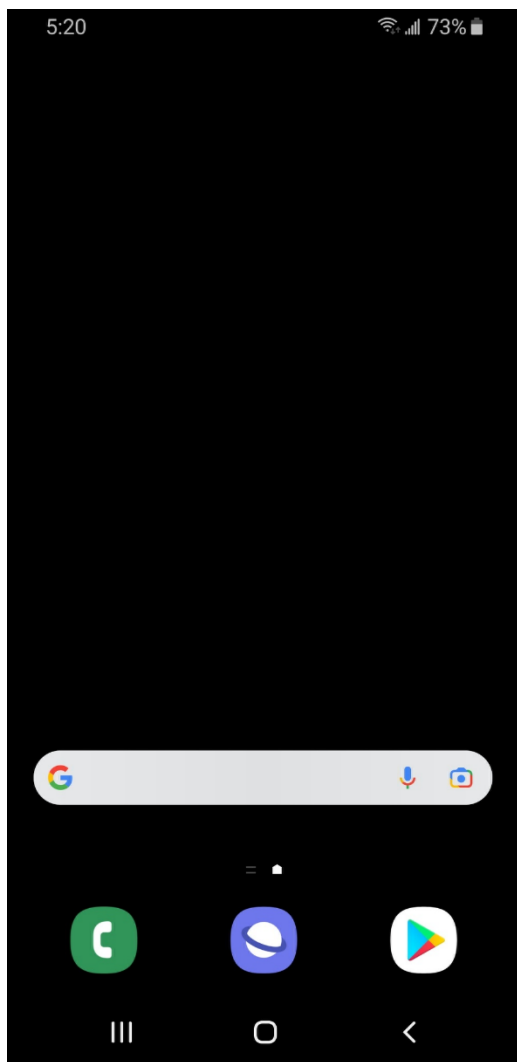
Charging Port



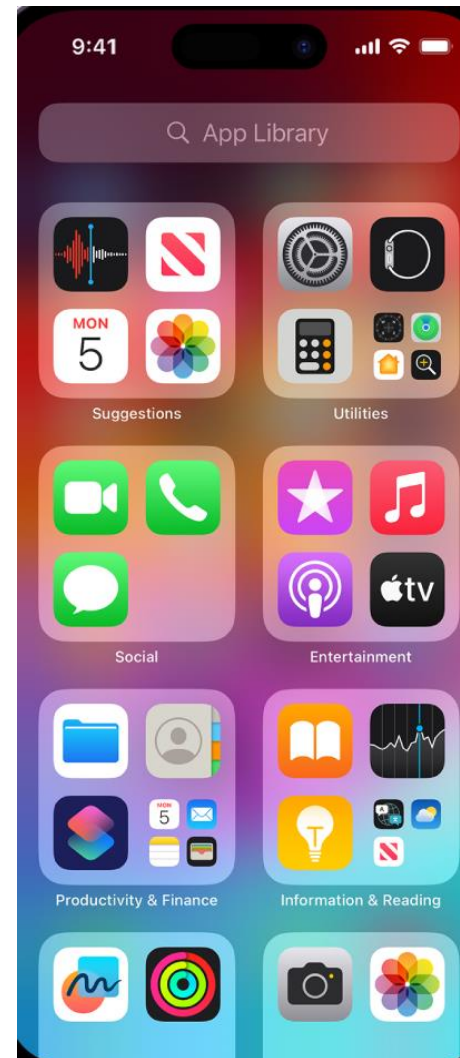
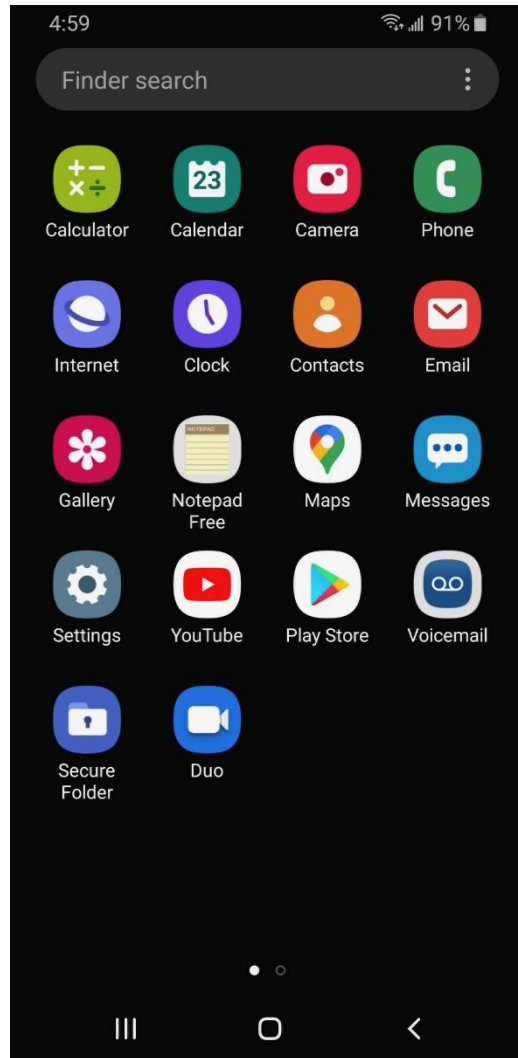
Unlocking Your Phone



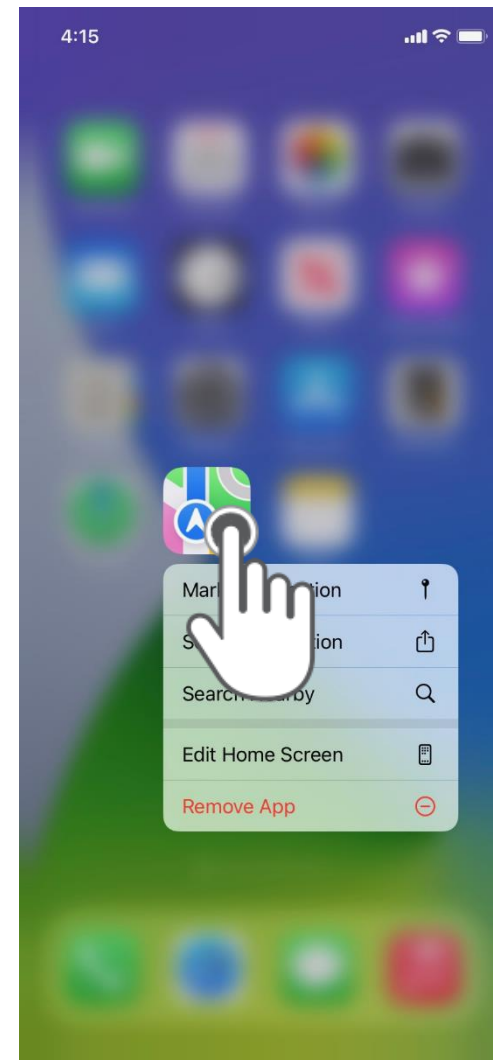
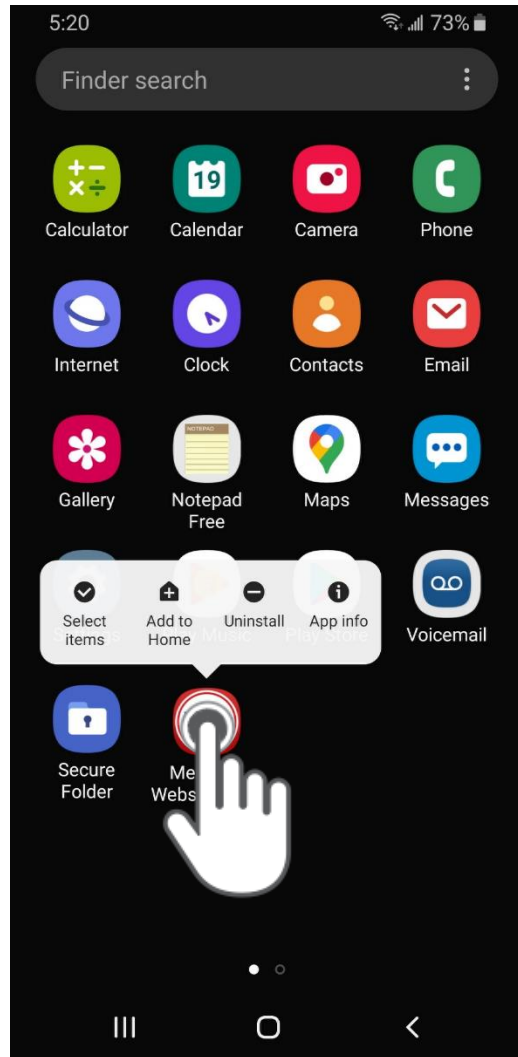
Home Screen



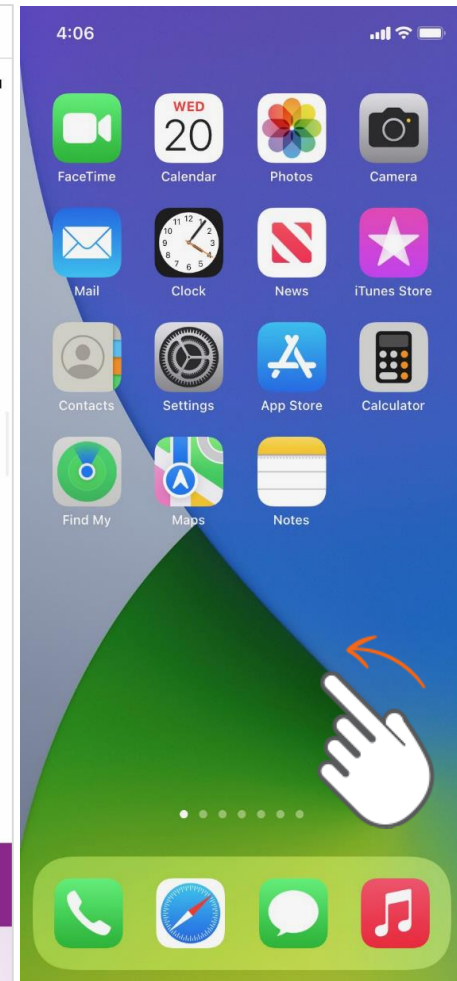
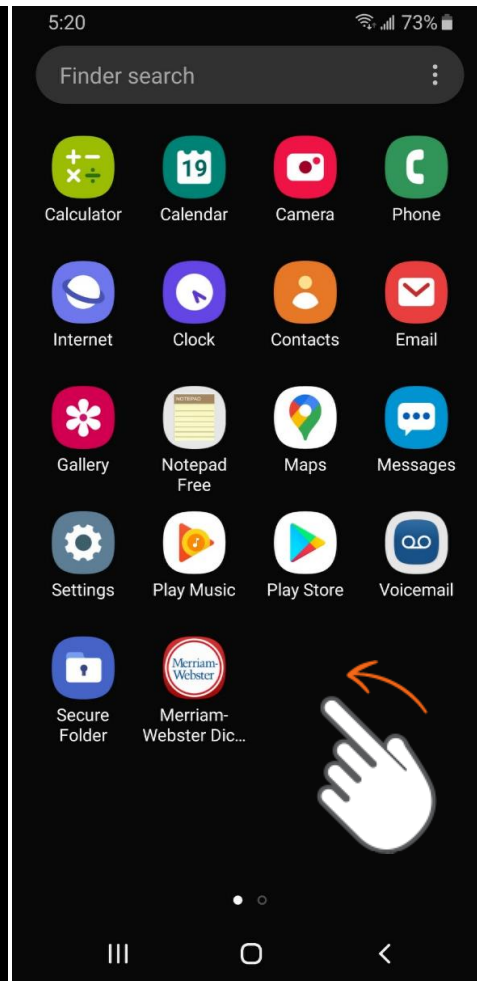
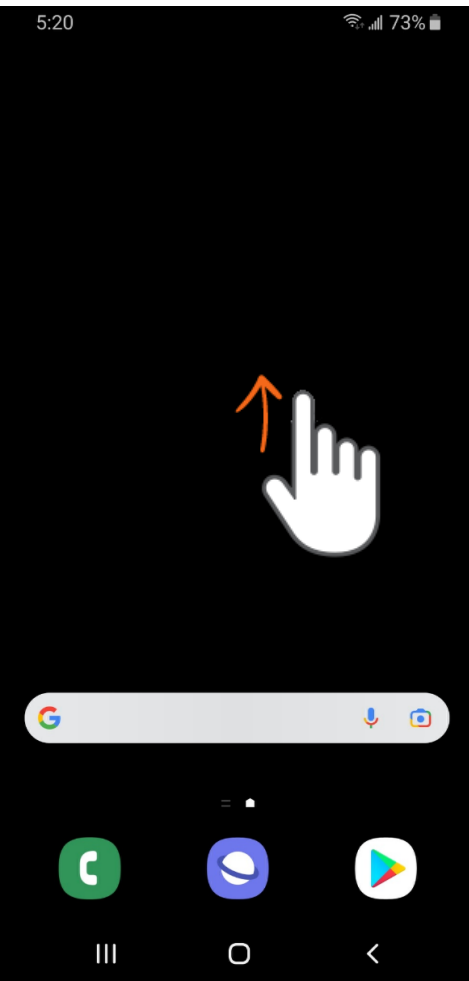
Apps View (Android) / App Library (iOS)



Tap | Tap and Hold



Swipe Up/Down | Left/Right

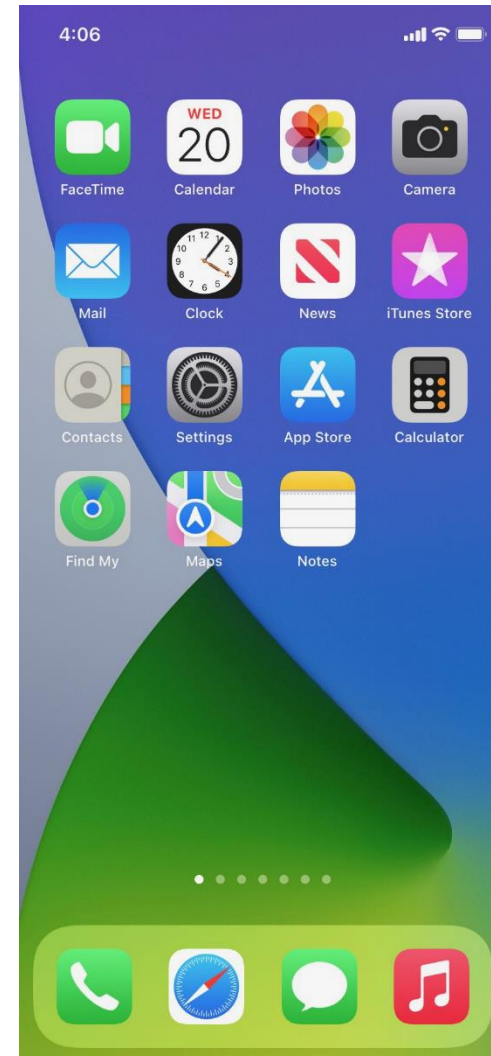
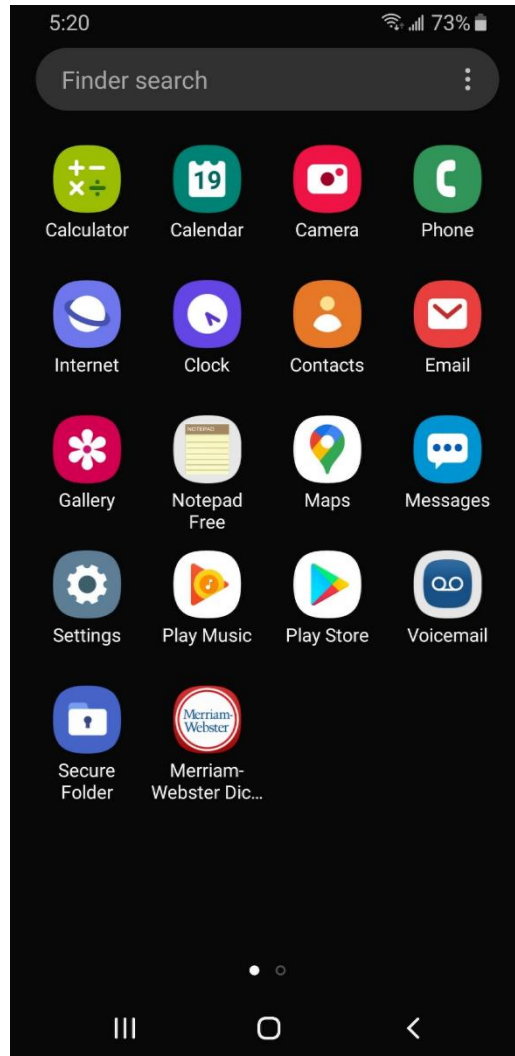


Activity #1

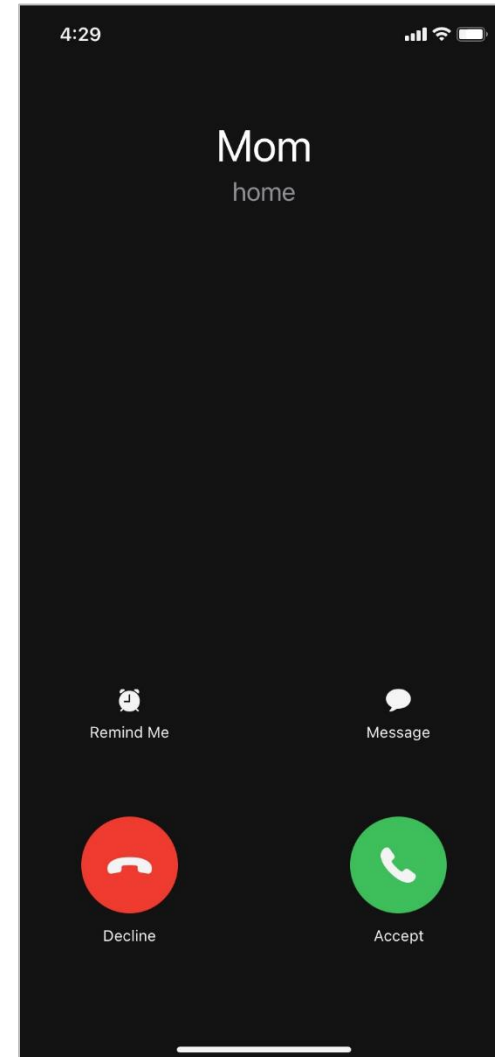
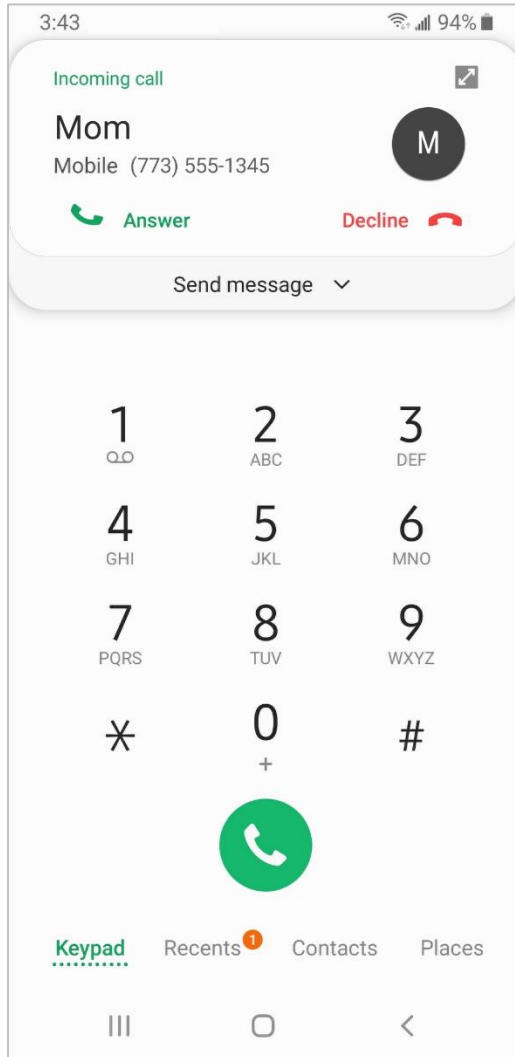
ACTIVITY #1: External Buttons and Touch Gestures

1. Locate the button to turn on your phone. Turn your phone on.
2. Locate the buttons to turn your phone's volume up and down. Turn the volume all the way down, then halfway up.
3. What do you do if you don't want your phone to ring? Use the button to silence your phone.
4. How do you see all of your apps? _____
5. How do you scroll through a website? _____

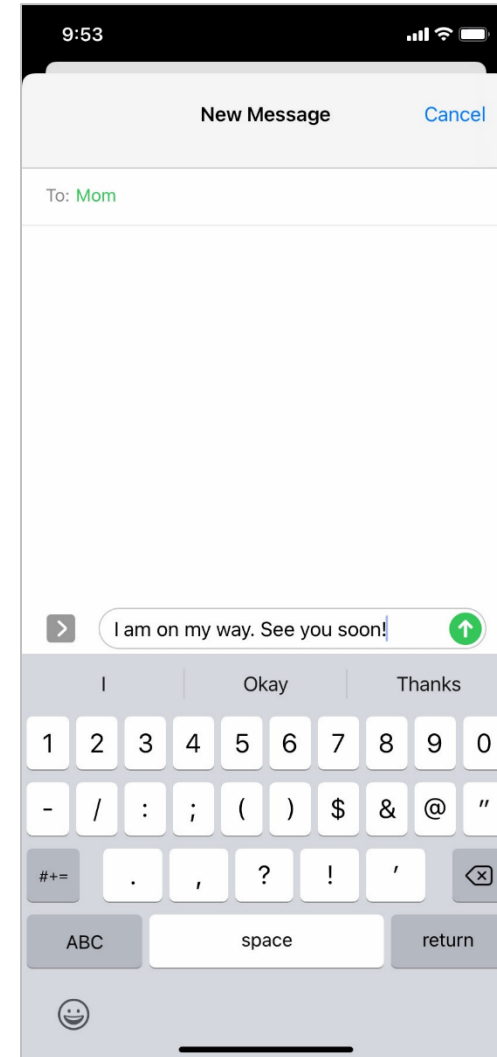
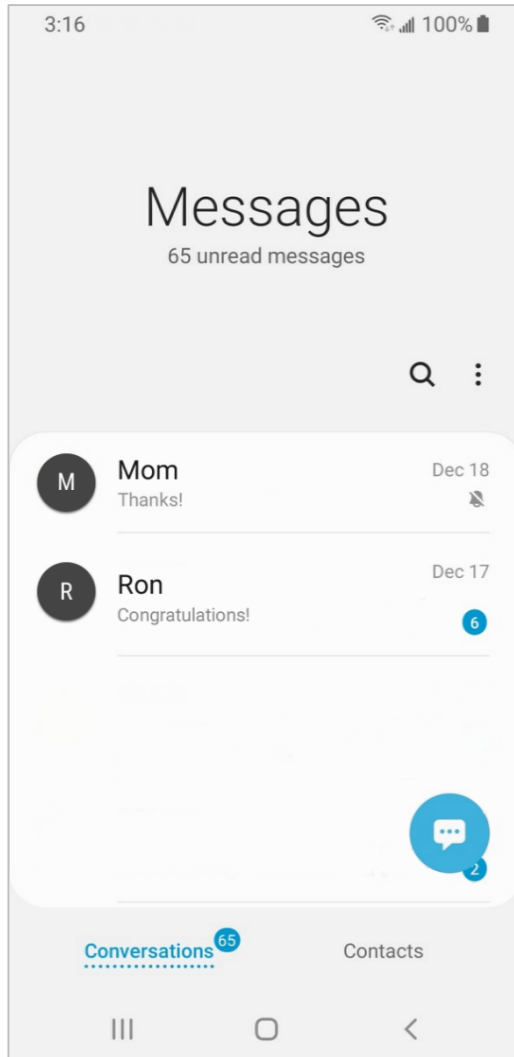
Common Apps



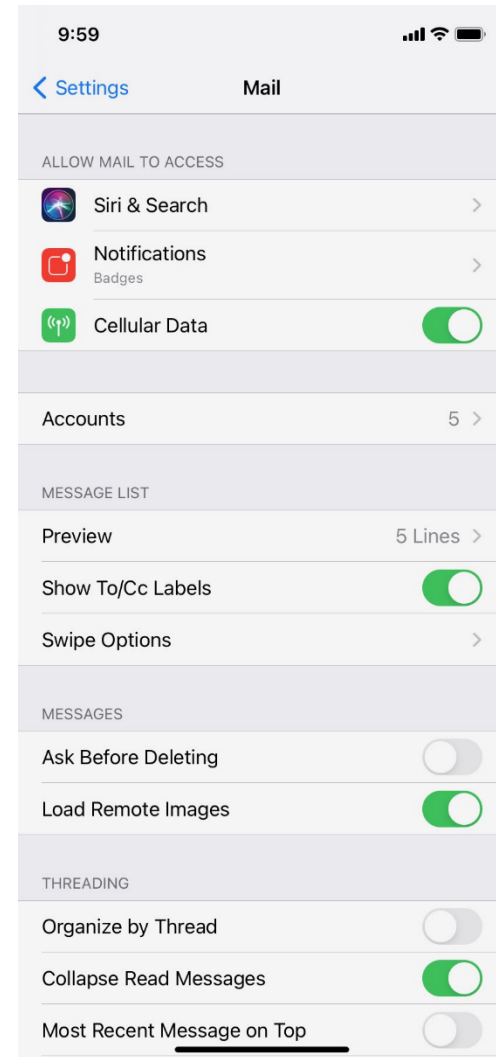
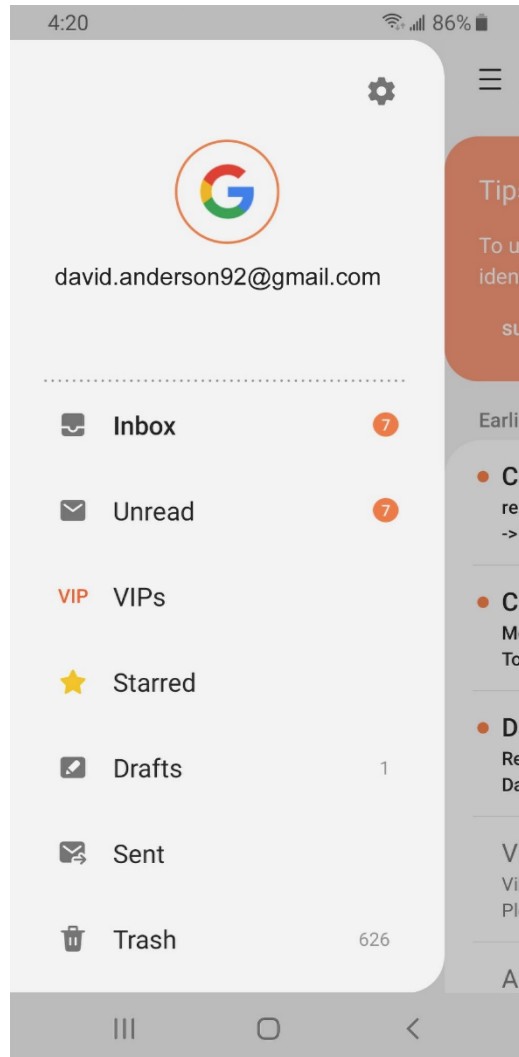
Phone



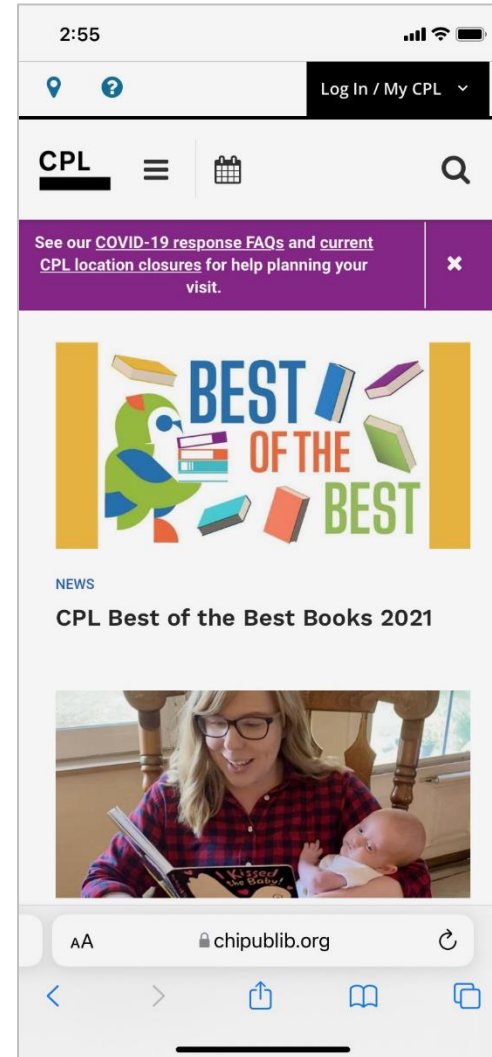
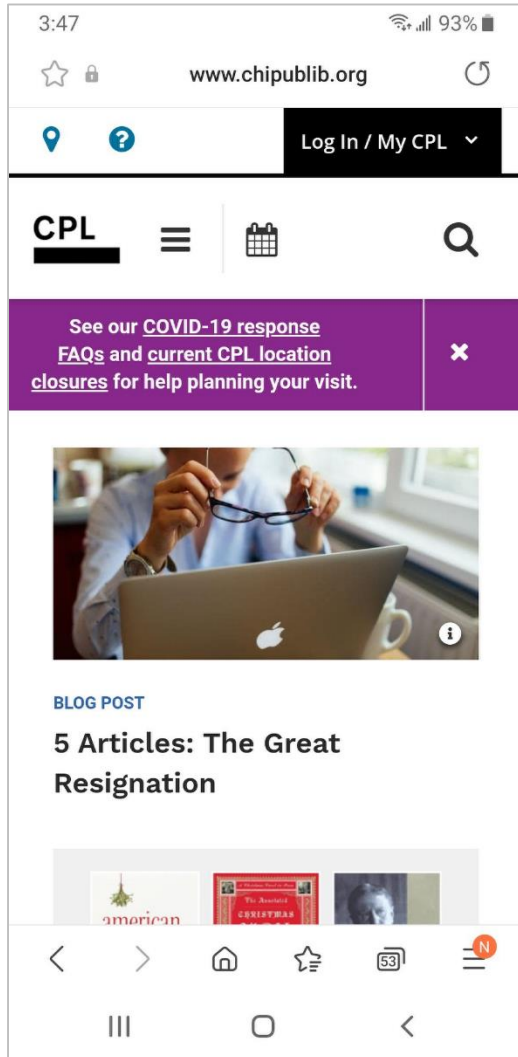
Messaging



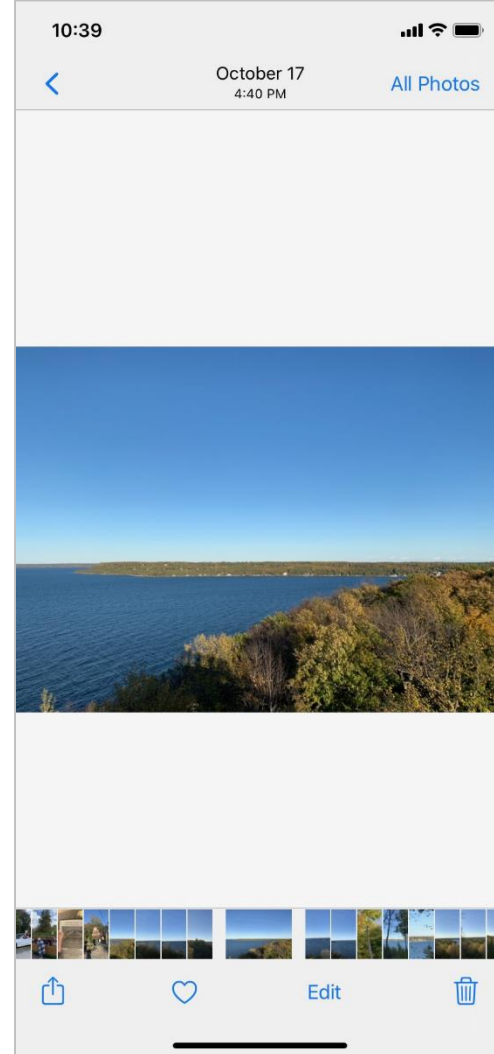
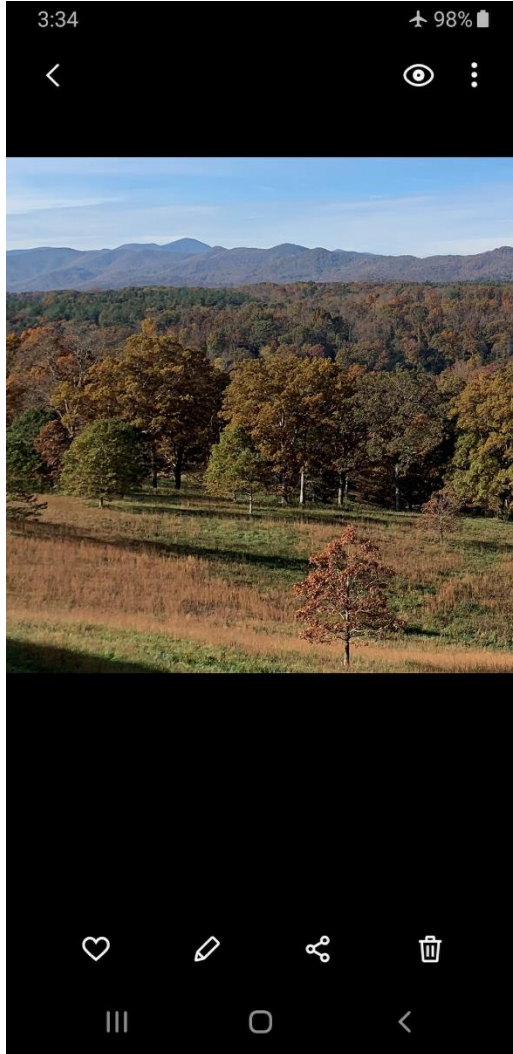
Email



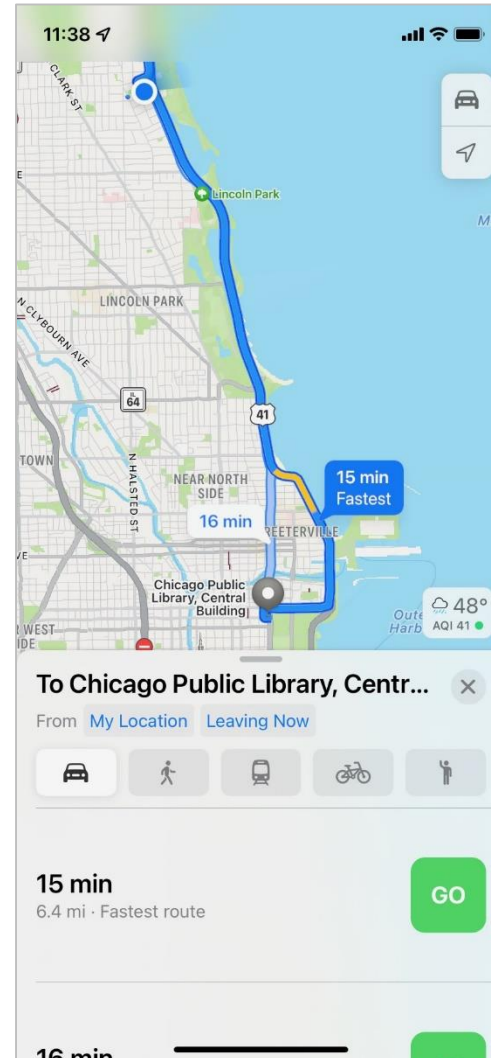
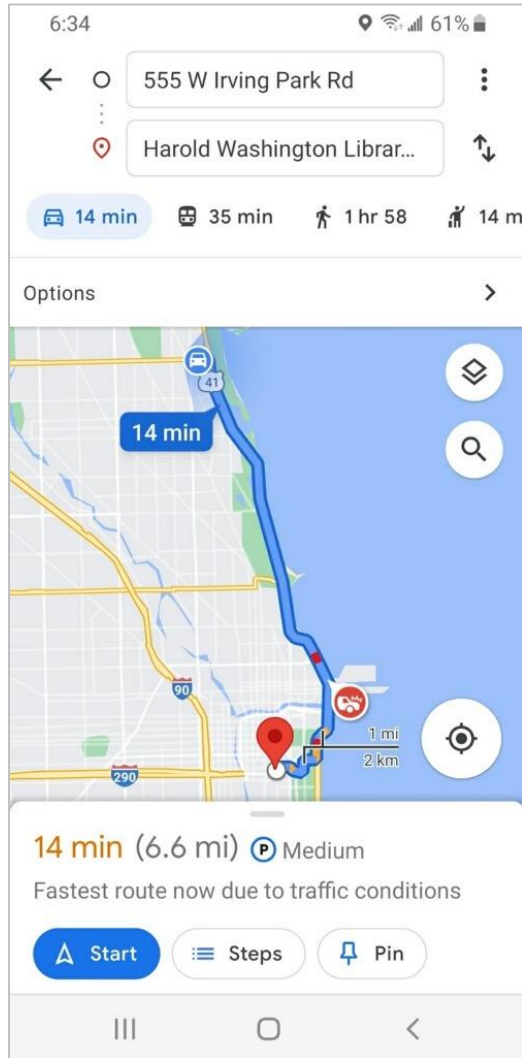
Browser



Camera



Maps

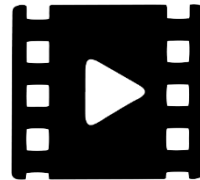


Popular Categories of Apps

Games



Streaming Video



Streaming Music



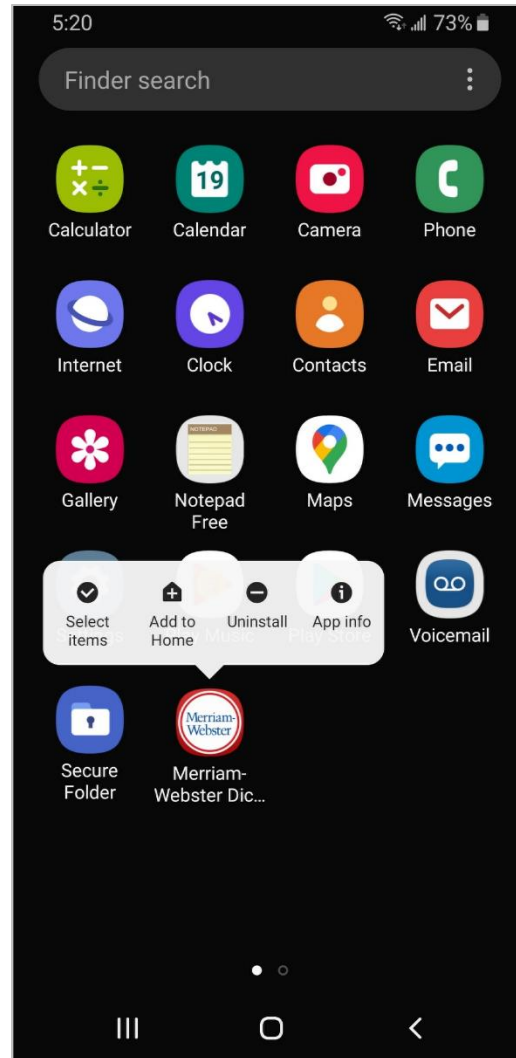
Health and Fitness



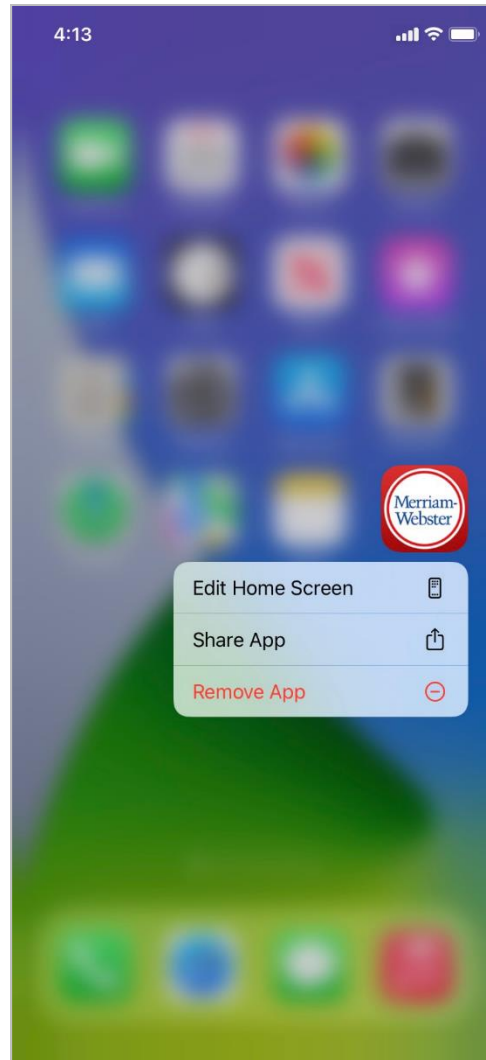
Weather



Play Store (Android)



App Store (iOS)



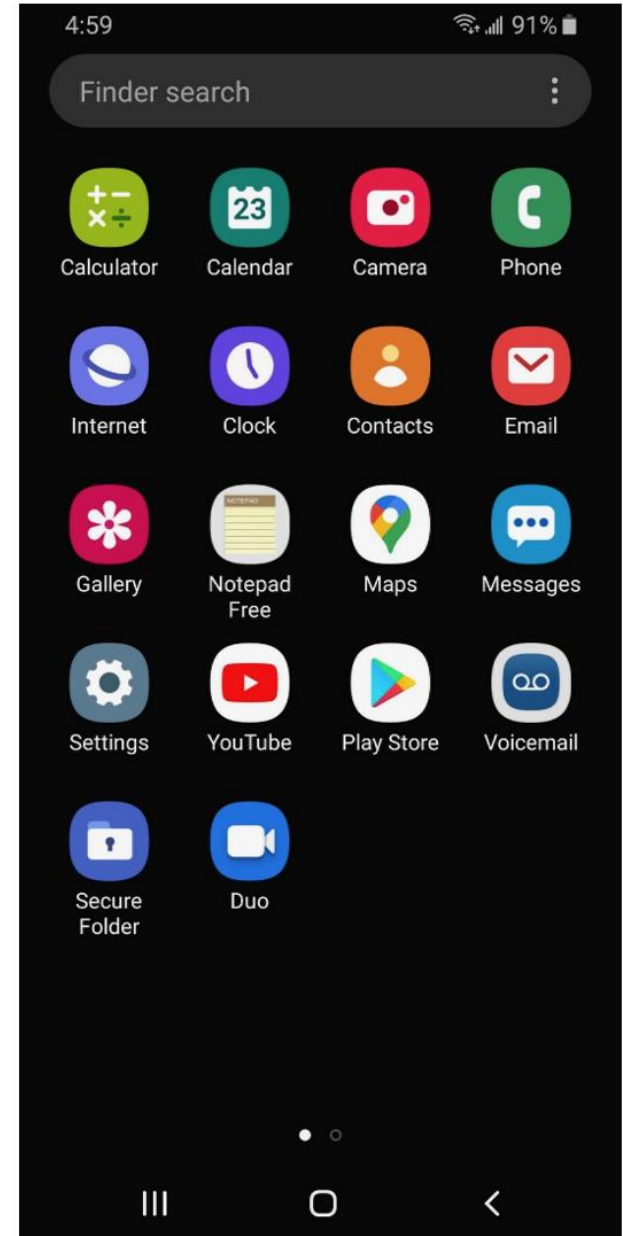
Activity #2

ACTIVITY #2: Common Apps

What app do you use to:

1. Send an email? _____
2. Search the web? _____
3. Send a text? _____
4. Record a video? _____
5. Make a phone call? _____

How do you get back to the Home Screen (iOS) or Apps view (Android) when you have an app open?



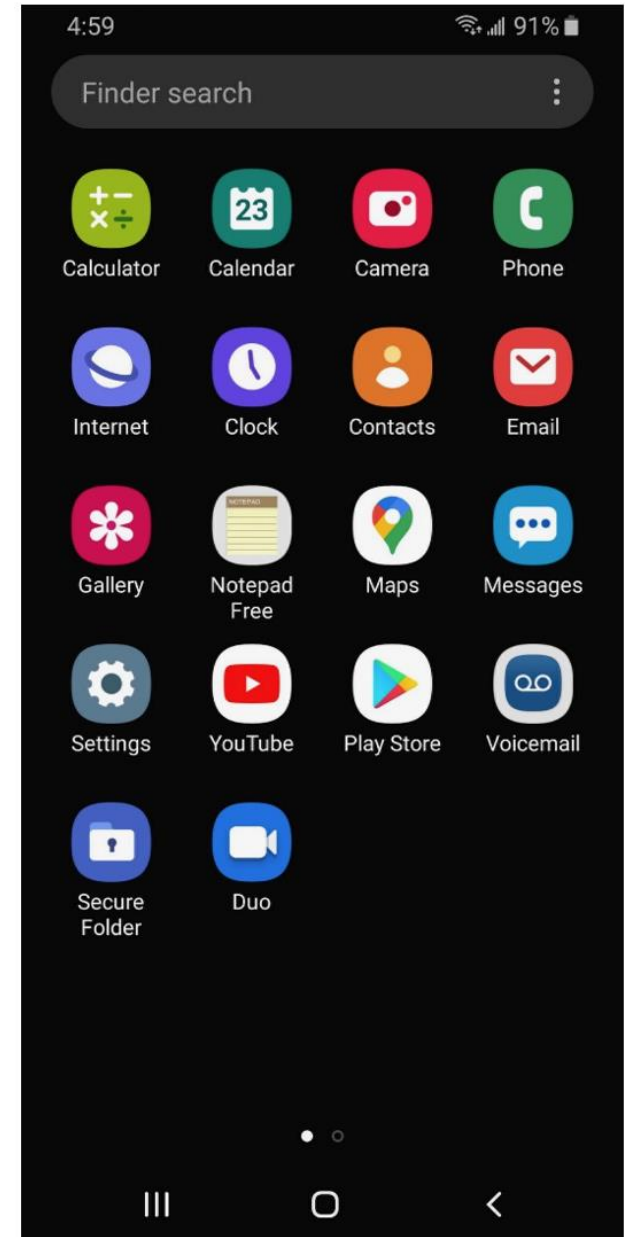
ACTIVITY #2: Common Apps

How do you get back to the Home Screen (iOS) or Apps view (Android) when you have an app open?

Open the camera app and take a picture. Show the instructor the image you took.

Open the browser and search for the PLA Digital Learn website:

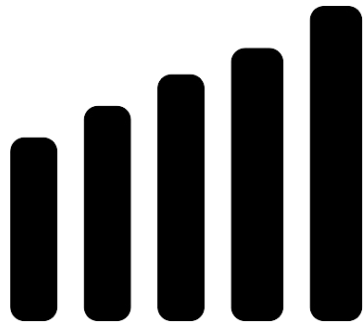
<https://www.digitallearn.org/> Scroll to the link about Accounts and Passwords. Tap the link and show the instructor your screen.



Settings—Getting Connected

Cellular

Need a cellular service plan

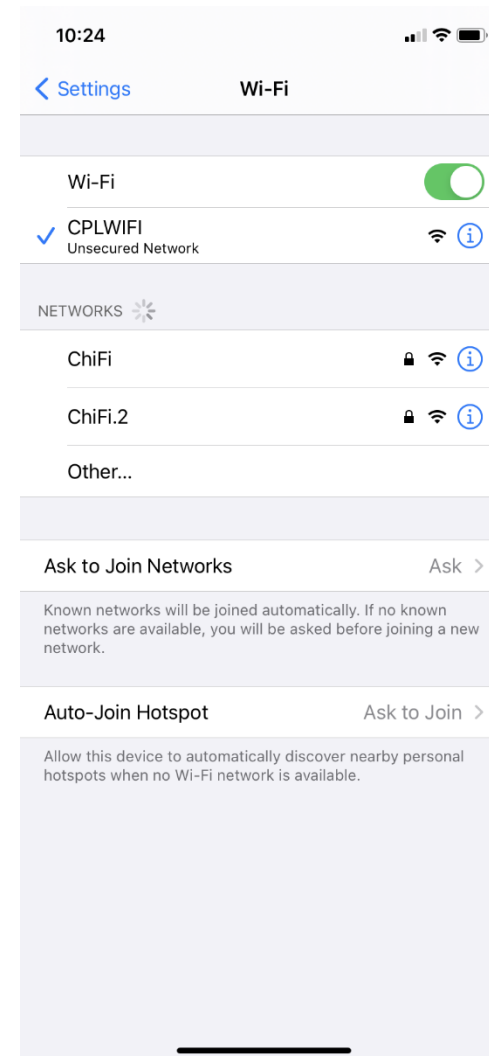
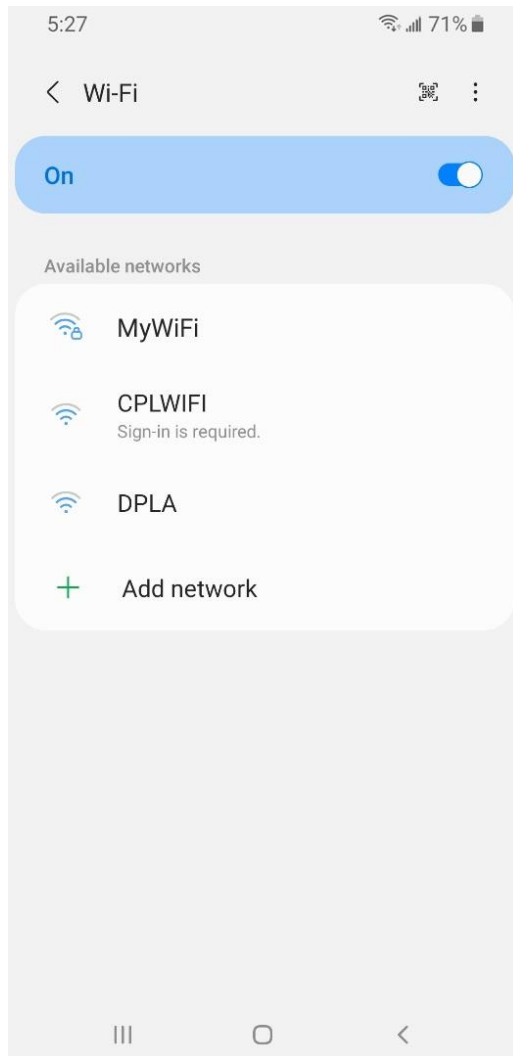


Wi-Fi

All smartphones and tablets can connect to the Internet using Wi-Fi



Getting Connected



Wi-Fi Security Tips



- ✓ Make sure you trust a network before connecting.
- ✓ Try not to send private information over public Wi-Fi networks.
- ✓ If you send personal information, make sure the website is secure and begins with *https*.
- ✓ Set up a password for your home network to block intruders from accessing it.

Activity #3

ACTIVITY #3: Getting Connected

Navigate to the available Wi-Fi-Networks screen on your device. Write down what steps you took to get there.

Write down one of the networks that is secure (if applicable).

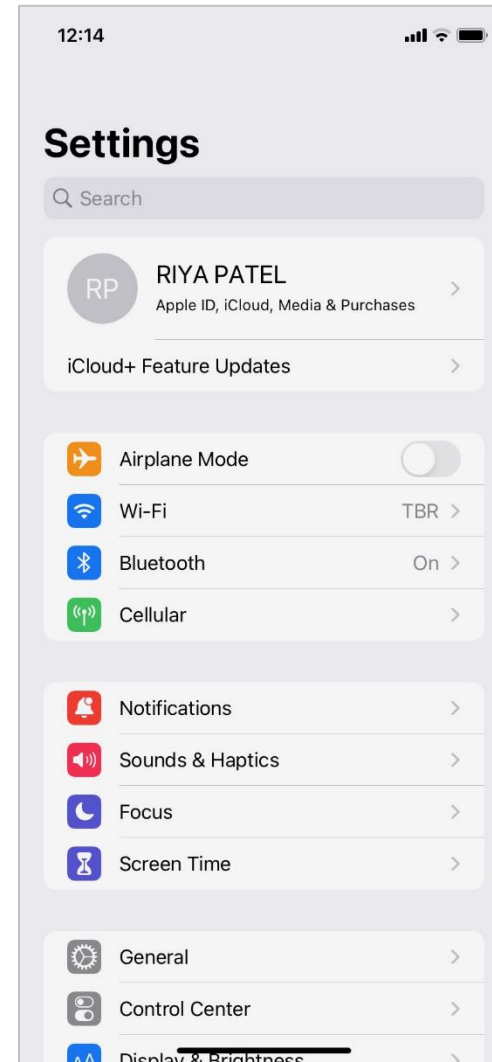
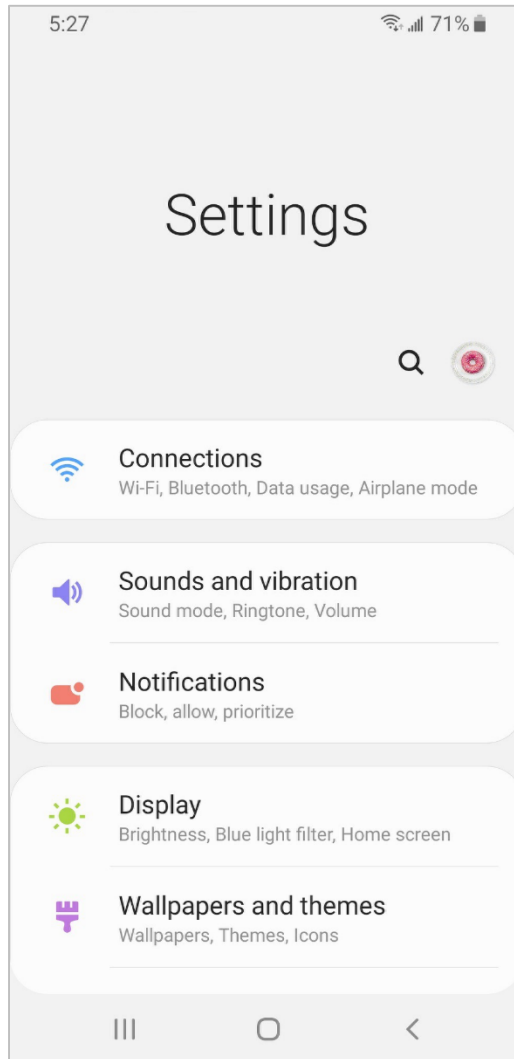
Write down one that is public (if applicable).



You're relaxing in a coffee shop. You want to connect to Wi-Fi and do some personal tasks on your smartphone. On your phone, you see this list of Wi-Fi networks. Which would you connect to? Why or why not?

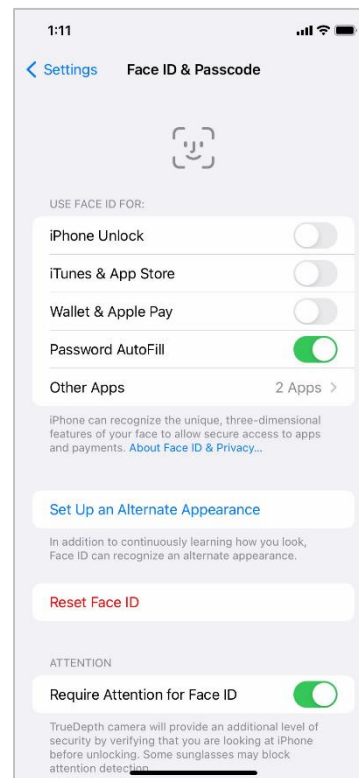
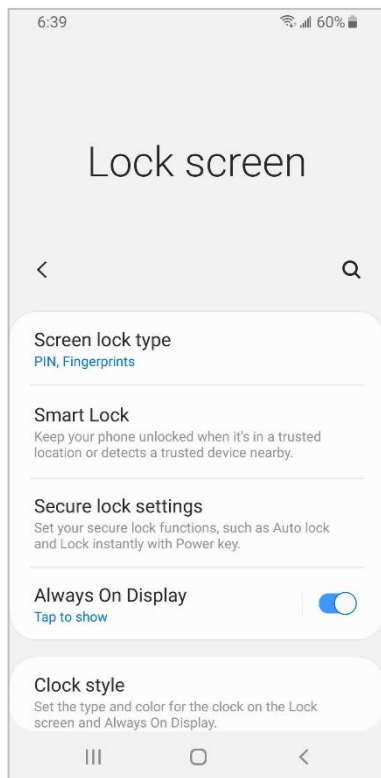
You want to do some online banking at the coffee shop. Is this a good idea on the Wi-Fi network you're on? Why or why not?

Settings—Security, Privacy, & Accessibility

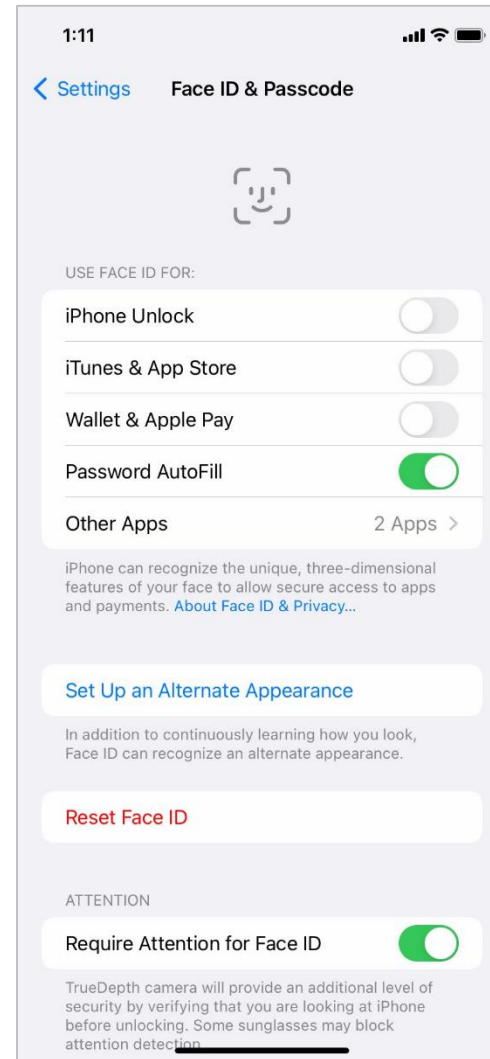
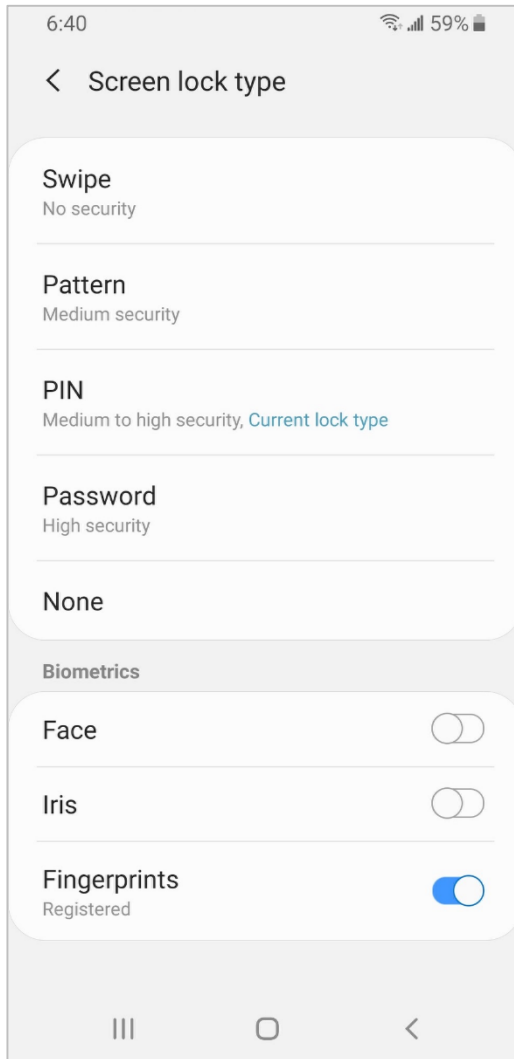


Unlocking Your Phone

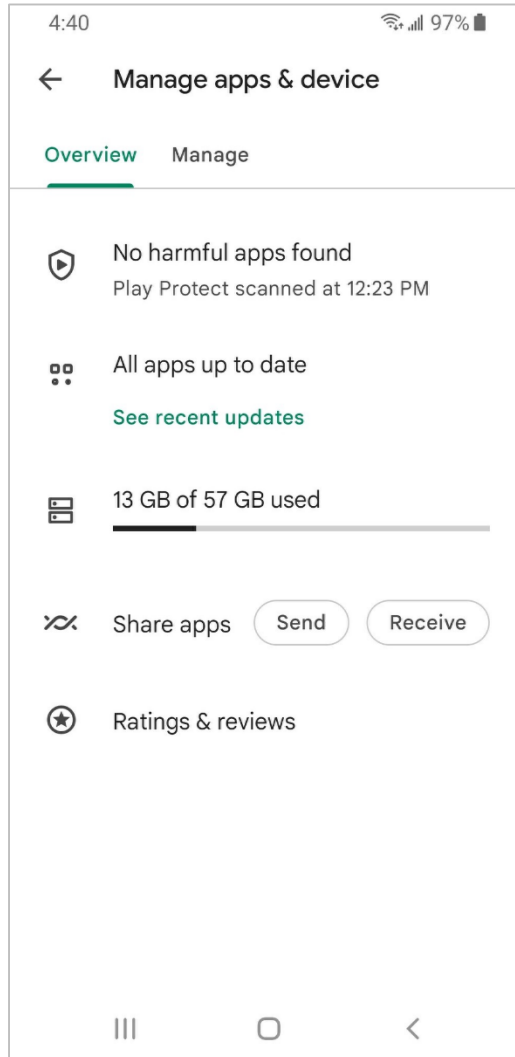
What method are using to lock and unlock your phone?



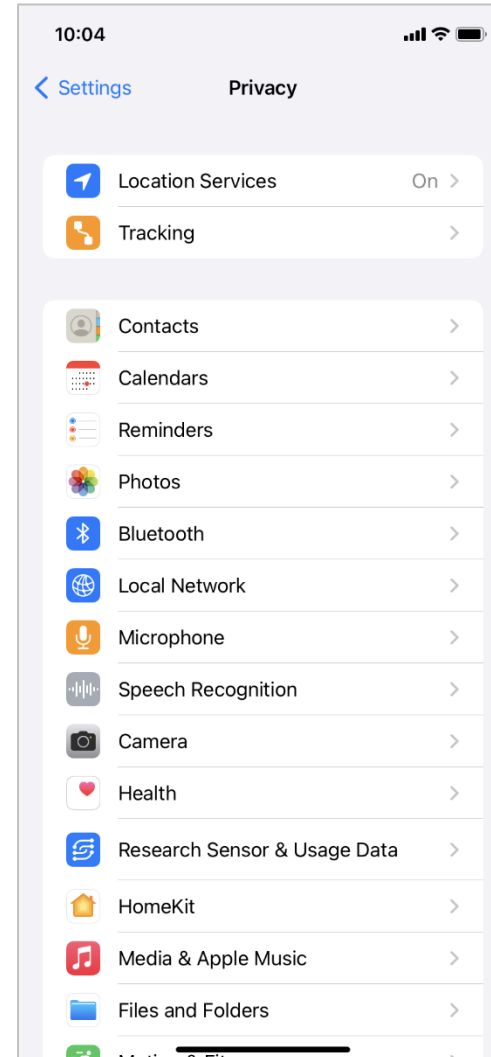
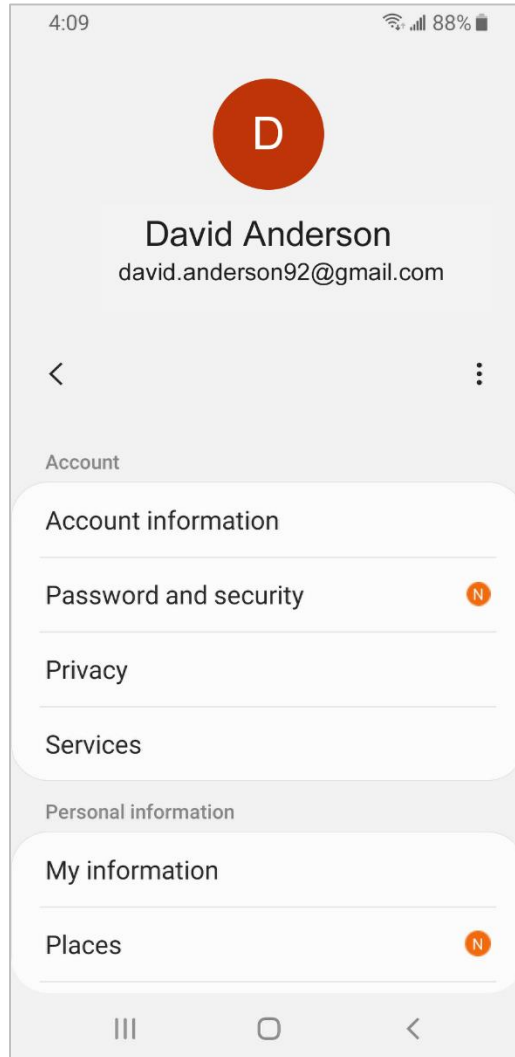
PIN or Passcode



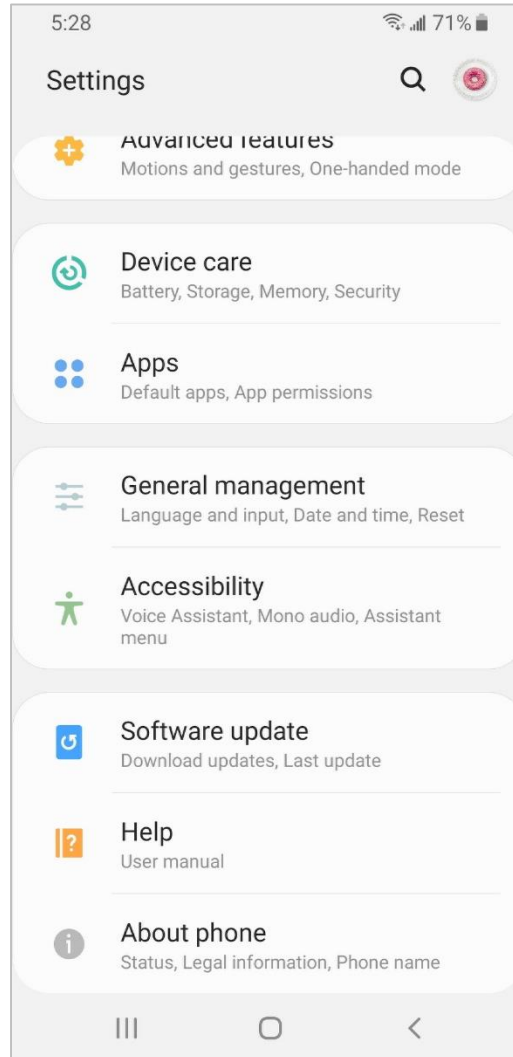
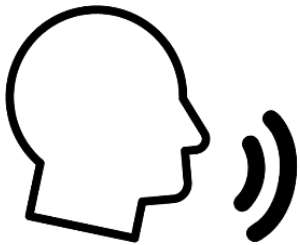
App Security



Privacy




Accessibility



Activity #4

Which of these apps seems **more trusted**?



Productive
The Productive Company Business
Everyone
Add to Wishlist Install

One scalable platform for agencies
Productive syncs your work every moment.

Collaborate with teammates
Get real-time task updates and let clients see progress.

Streamline projects
Choose a view that works best for you.

Easy time
Track, approve, service.

Productive is the most powerful & yet simple way to manage a profitable agency or consulting business. Get work done, track time, keep an eye on financials, manage contacts, collaborate with your clients and more.

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REVIEWS [Review policy and info](#)


2.2
80 total

Sascha Potzka ★★★★★ January 3, 2019
Looks like you can only log in if you already have an account. Another review from last February says this was fixed. There is still no way to create an account.

A Polyakov ★★★★★ January 6, 2020
Can't register. It asks for 6 digit code, but on email only confirmation letter comes without this code.

Charles Hendricks ★★★★★ February 12, 2018
First screen on app is a login screen. No where to sign up or create new account. I literally can't do anything with this app.

Crystal Brothers ★★★★★ January 18, 2018
Not free. I used my internet to download this free app only to find that it costs \$10/month to use it.



TickTick: To-do list & Tasks
Appest Inc. Productivity
Everyone
Offers in-app purchases
Add to Wishlist Install

Intelligent Management
Work, Schedule and Personal Affairs

Calendar
Multiple views, Clean and simple

Reminder
Set to never miss a thing

Eisenhower
Focus on urgent

Great to-do list app for new Android device - The Verge

The best to-do app for Android - MakeUseOf

The best to-do list app for 2020 - Wirecutter (A New York Times Company)

MKBHD's favorite productivity tool

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REVIEWS [Review policy and info](#)

4.7
95,181 total

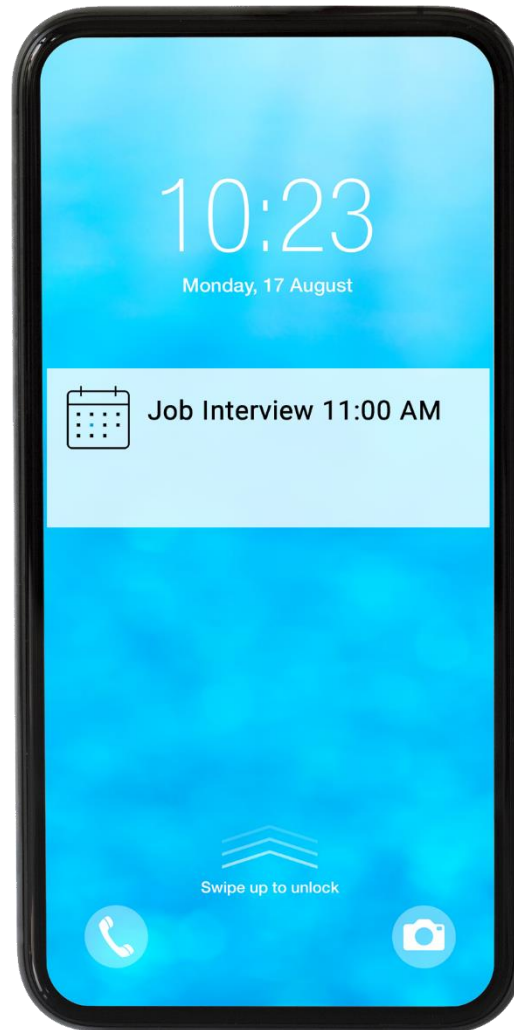
Kristina ★★★★★ March 11, 2022
It's pretty impressive just how much I'm able to do with this app in terms of optimizing my planning and organizing. To me, it's very comprehensive. I'm able to organize my life into categories and from there into subcategories even. I'm also able to prioritize everything with ease. The two features...

[Full Review](#)

Stevie Peters ★★★★★ March 20, 2022
I used to have a hard time keeping track of things so TickTick is a miracle. It's so easy to use and I love how I can use it on all of my devices. I use it literally every day on everything from calendar invites to work tasks to even things I need to do around the house. I recommend it to everybody.

Bryan Fagan ★★★★★ March 17, 2022

What might be a problem? How could you address it?



Security Tips



- ✓ Set a passcode on each of your devices.
- ✓ Download trusted apps only.
- ✓ Review your privacy settings and adjust them as needed.
- ✓ Adjust notifications to change what appears on the lock screen.
- ✓ Check that apps and the operating system are up to date.

Activity #5

In web browser address bar, type:
<https://www.digitallearn.org>

Questions

Anything you want to ask or clarify before we end?



Congratulations!

Today you have:

- Learned about Android and iOS mobile devices
- Built skills to:
 - Navigate your device
 - Get connected to Wi-Fi
 - Identify common apps
 - Identify helpful settings
- Learned useful tips to connect to Wi-Fi and use your device safely

Today's training is provided by AT&T
and the Public Library Association.

Visit sherwoodoregon.gov/library and
digitallearn.org
for more courses and to build confidence using
technology.



Provided by AT&T and Public Library Association.

Thank you for coming!



Provided by AT&T and Public Library Association.