



JOB ANNOUNCEMENT 2015-018

Police Officer – Recruit

Police Department

Full Time / Non-exempt / SPOA Represented

SALARY: \$4,484 monthly Plus 6% City paid PERS

OPENS: July 2, 2015

CLOSES: Open until filled

APPLY TO: Human Resources – City of Sherwood

22560 SW Pine Street

Sherwood, OR 97140

(503) 625-4201- Fax (503) 625-5524

humanresources@sherwoodoregon.gov

SUMMARY AND REQUIREMENTS

Sherwood Police Officers perform a wide variety of duties to promote public safety and security, prevent crime and enforce the law. A certified Police Officer performs law enforcement and crime prevention work including discovery, investigation, report preparation and patrol to enforce federal, state and local laws. This position oversees police program areas that may require additional specialized training.

MANDATORY REQUIREMENTS: Equivalent to high school graduation and ability to attain an Oregon Basic police officer certification. Must be at least 21 years of age. Must be a U.S. citizen. Must not have been convicted of any crime punishable as a felony in any jurisdiction or a crime involving domestic violence (applicants with lesser criminal records will be evaluated on an individual basis). Must not have any discharge less than honorable from any branch of the military. Must possess a valid driver's license with acceptable driving record (fewer than three moving violations in the past two years. No active or pending suspensions) at the time of application. Must pass all phases of the examination process, including an oral and written exam, background investigation, psychological test, and physical and agility testing.

APPLICATION MATERIALS

Application materials must be completed and received by the Human Resources Department on or before the closing date. Electronic copies are accepted with a signature. Application materials can be downloaded from our website at www.sherwoodoregon.gov, or requested by mail by calling Human Resources at (503) 625-4201.

SELECTION PROCESS

A City Application Form and cover letter will be used to select top candidates. Those selected for further consideration will be invited to an oral interview. Prior to hiring the successful candidate must pass all phases of the examination process, including: Oral and written exam, criminal background investigation, psychological test, and physical and agility testing. Lateral candidates are welcome to apply and may be subject to an abbreviated process where the POST and ORPAT tests are bypassed.

NOTIFICATION

Applicants that are not selected will be notified by mail once the position has been filled.

EQUAL OPPORTUNITY EMPLOYER

The City of Sherwood is an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment on the basis of race, color, religion, sex, national origin, age, or physical disability. The City of Sherwood provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the Human Resource Department at (503) 625-4201