



JOB ANNOUNCEMENT 2015-006



Police Officer - Lateral

Police Department

Full Time / Non-exempt / SPOA Represented

- OPENS:** January 29, 2015
- CLOSES:** Open until filled
- SALARY:** \$4,410 - \$5,628 monthly, plus 6% City paid PERS
****Experienced Lateral Officer \$750 Sign-on Bonus****
- APPLY TO:** City of Sherwood - Human Resources
22560 SW Pine Street
Sherwood, OR 97140
(503) 625-4201 - Fax (503) 625-5524
humanresources@sherwoodoregon.gov

SUMMARY

The Sherwood Police Department is dedicated to providing professional law enforcement services and preserving the quality of life for its citizens and community. The Sherwood Police Department is seeking lateral candidates to fill two full time Police Officer positions. The City invites you to apply and join a highly respected police department and serve the citizens of our beautiful City. Sherwood is an ideal destination for a lifelong career leading into retirement. Sherwood Police Officers perform a wide variety of duties to promote public safety and security, prevent crime and enforce the law. A certified Police Officer performs law enforcement and crime prevention work including discovery, investigation, report preparation and patrol to enforce federal, state and local laws. This position oversees police program areas that may require additional specialized training.

REQUIREMENTS

Thorough knowledge of police practices and procedures, investigative methods and techniques, federal, state and local laws, report writing, firearm use and safety precautions. Equivalent to high school graduation and completion of DPSST Basic law enforcement training and state certification or if certified by another state and in good standing, the ability to obtain an Oregon Basic police officer certification.

- Must be at least 21 years of age.
- Must be a U.S. citizen.
- Must not have been convicted of any crime punishable as a felony in any jurisdiction, or a crime involving domestic violence (applicants with lesser criminal records will be evaluated on an individual basis).
- Must not have any discharge less than honorable from any branch of the military.
- At the time of application, must possess a valid driver's license with acceptable driving record (fewer than three moving violations in the past two years. No active or pending suspensions).

COMPENSATION

\$4,410 - \$5,628 monthly, plus 6% City paid PERS. Top lateral candidates may be offered salary commensurate with experience up to a maximum base salary of \$5,628 monthly. Recruit officers are offered salary equal to step one of the salary schedule; current entry-level base pay is \$4,410 monthly. In addition to base pay, police officers are eligible to receive additional compensation for the highest professional certification and the highest level of education the employee has received as follows: Intermediate certificate 2.5%, Advanced certificate 5.0%, AA degree 2.5%, BA degree 5.0%. Sherwood Police Officers receive several additional premiums to include \$125 per month for residency within Sherwood City Limits and \$250 per month for fluency in speaking Spanish language. For additional information to include a list of premiums, refer to the Collective Bargaining Agreement between the City and Sherwood Police Officers' Association (SPOA) which can be found online at www.sherwoodoregon.gov. The City pays the cost of the employee's contribution to PERS (6%).

SIGN-ON BONUS

The City of Sherwood is offering a \$750 sign-on bonus to lateral certified Police Officers who are offered and accept a position. The bonus shall be paid on a payroll date after the Officer's first day of employment with the City and is subject to applicable taxes and deductions.

BENEFITS

The City of Sherwood offers eligible Police Officers the following benefits programs: paid time off, group health insurance for Officers and their dependents, flexible spending, life insurance, long term disability, employee assistance program, deferred compensation plan, direct deposit, credit union, and a discounted Sherwood YMCA membership.

APPLICATION MATERIALS

Application materials must be completed and received by the Human Resource Department. Electronic copies are accepted with a signature. Applications may be requested by mail by calling Human Resources at (503) 625-4201.

SELECTION PROCESS

A City application and cover letter will be used to select the top candidates. Those selected for further consideration will be invited to an oral interview. Prior to hiring the successful candidate must pass all phases of the examination process, including:

- Oral and written exam
- Criminal background investigation
- Psychological test
- Physical and agility testing

Lateral candidates may be subject to an abbreviated process where the POST and ORPAT tests are bypassed.

NOTIFICATION

Applicants that are not selected will be notified by phone or mail once the position has been filled.

EQUAL OPPORTUNITY EMPLOYER

The City of Sherwood is an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment on the basis of race, color, religion, sex, national origin, age, or physical disability. The City of Sherwood provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the Human Resource Department at (503) 625-4201.