



JOB ANNOUNCEMENT 2014-012

Police Officer – Recruit/Lateral **Police Department** **Full Time / Non-exempt / SPOA Represented**

SALARY: \$4,342 - \$5,559 monthly Plus 6% City paid PERS

OPENS: August 11, 2014

CLOSES: September 12, 2014 at 5:00 pm PST

APPLY TO: Human Resources – City of Sherwood
22560 SW Pine Street
Sherwood, OR 97140
(503) 625-4201- Fax (503) 625-5524
humanresources@sherwoodoregon.gov

SUMMARY AND REQUIREMENTS

As a certified police officer, perform law enforcement and crime prevention work including discovery, investigation, report preparation and patrol to enforce federal, state and local laws. Oversee police program areas that may require additional specialized training. Mandatory Requirements: Thorough knowledge of police practices and procedures, investigative methods and techniques, federal, state and local laws, report writing, firearm use and safety precautions. Equivalent to high school graduation and completion DPSST Basic law enforcement training and state certification or if certified by another state and in good standing, the ability to attain an Oregon Basic police officer certification. Must be at least 21 years of age. Must be a U.S. citizen. Must not have been convicted of any crime punishable as a felony in any jurisdiction or a crime involving domestic violence (applicants with lesser criminal records will be evaluated on an individual basis). Must not have any discharge less than honorable from any branch of the military. Must possess a valid driver's license with acceptable driving record (fewer than three moving violations in the past two years. No active or pending suspensions) at the time of application. Must pass all phases of the examination process, including an oral and written exam, background investigation, psychological test, and physical and agility testing.

APPLICATION MATERIALS

Application materials must be completed and received by the Human Resources Department on or before the closing date. Electronic copies are accepted with a signature. Application materials can be downloaded from our website at www.sherwoodoregon.gov, or requested by mail by calling Human Resources at (503) 625-4201.

SELECTION PROCESS

A City application, cover letter, and any additional required application materials will be used to select the top candidates. Those selected for further consideration will be invited to an oral interview. Prior to hiring, the successful candidate will be asked to complete a fitness test, satisfactory pre-employment criminal history background investigation and drug test.

NOTIFICATION

Applicants that were not selected will be notified by mail once the position has been filled.

EQUAL OPPORTUNITY EMPLOYER

We are an Equal Opportunity Employer dedicated to a policy of non-discrimination in employment on the basis of race, color, religion, sex, national origin, age, or physical disability. The City of Sherwood provides access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact the Human Resource Department at (503) 625-4201