



## NOTICE OF AWARD

City of Sherwood  
22560 SW Pine St.  
Sherwood, OR 97140  
Tel 503-625-5522  
Fax 503-625-5524  
[www.sherwoodoregon.gov](http://www.sherwoodoregon.gov)

**Mayor**  
Tim Rosener

**Council President**  
Kim Young

**Councilors**  
Renee Brouse  
Taylor Giles  
Keith Mays  
Doug Scott  
Dan Standke

**City Manager Pro Tem**  
Craig Sheldon

**Assistant City Manager**  
Kristen Switzer

**Date:** February 7<sup>th</sup>, 2024

**To:** Kerr Contractors, Inc. (CCB No.: 72599)  
395 Shenandoah Lane N.E. (Mailing Address: PO Box 1060)  
Woodburn, OR 97071

**Project:** **EARLY TREE REMOVAL & MINOR UTILITY TRENCHING (No. 723ST-A)**

You are hereby notified that your apparent low bid submitted and received by City staff on January 24<sup>th</sup>, 2024 has been reviewed, determined to be responsive and has been recommended by staff for award by the contracting agency. On February 6<sup>th</sup>, 2024 the contracting agency awarded a public improvement contract to Kerr Contractors, Inc. for a Contract Amount of \$189,500.00.

Attached is an electronic copy of the Contract Agreement w/ Exhibits for review and your records; please do not print & sign the attached document. If everything looks to be in order, we will route the final agreement for your electronic signature via Adobe Sign. City staff will reach out in advance to get an additional admin support person's email address who will receive notices, updates, and a certified .pdf copy of the fully executed contract alongside you.

City staff will connect with your admin support staff to ensure you are working with the City's latest .docx templates for the Performance Bond, Payment Bond, and Public Works Bond.

Once your bonds have been confirmed and Contract Agreement signed via Adobe Sign the agency administrator will e-sign and a fully executed e-copy of the Contract Agreement returned to you automatically. The Notice to Proceed with construction is set to be delivered at the conclusion of the pre-construction meeting to be held on-site on Thursday, February 8<sup>th</sup> at 10am.

Please contact me if you have any questions and we look forward to working with you on this project.

Sincerely,

Jason M. Waters, P.E.

City Engineer | City of Sherwood

[watersj@sherwoodoregon.gov](mailto:watersj@sherwoodoregon.gov) | 971.979.2985 | 503.925.2304

Enclosures: (1) Reference-only .pdf copy of pending Contract Agreement w/ Exhibits