



Home of the Tualatin River National Wildlife Refuge

City of Sherwood  
22560 SW Pine St.  
Sherwood, OR 97140  
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**Mayor**

Tim Rosener

**Council President**

Keith Mays

**Councilors**

Renee Brouse  
Taylor Giles  
Doug Scott  
Dan Standke  
Kim Young

**City Manager**

Keith Campbell

October 6<sup>th</sup>, 2023

**Notice Of Intent To Award**

This is the Notice of Intent to Award required to be sent to all proposers pursuant to OAR 137-048-0220.

The City of Sherwood received two (2) proposals from firms in response to the Request for Proposal (RFP #23-05) issued for the Tannery Site Cleanup & Site Pre-Development Project with proposals due on Thursday, September 21<sup>st</sup>, 2023 by 2:00 PM (PDT).

The proposal evaluation committee consisted of five (5) members from city staff who reviewed and scored each proposal individually using the provided scoring sheets and criterion outlined in the RFP document, with scoring results summarized and attached, and the committee recommends award of a professional & related services contract to WSP USA Environmental and Infrastructure Inc., upon successful negotiation of a Scope of Work and Fee at the end of the seven-day protest period.

Protests, if filed, must comply with the terms of OAR 137-048-0220. Any protest not so complying, will not be considered by the City. Protests must be directed to:

Jason Waters, P.E.  
City Engineer  
City of Sherwood  
22560 SW Pine St.  
Sherwood, Oregon 97140

If you have any questions, please contact the City Engineer at 503-925-2304 or [watersj@sherwoodoregon.gov](mailto:watersj@sherwoodoregon.gov).

Attachments: (1) scoring results summary page, contact City for other records not posted to RFP webpage

Results: Summary of Evaluator's Scores for Tannery  
Site Cleanup & Pre-Site Development RFP

	<u>Total Points</u>		
Evaluator #	<i>Stantec</i>	<i>WSP</i>	High Score
1	87	<b>91</b>	WSP
2	84	<b>88</b>	WSP
3	88	<b>94</b>	WSP
4	82	<b>93</b>	WSP
5	85	<b>89</b>	WSP