

**INVITATION TO BID  
City of Sherwood  
Highland and Orcutt Sanitary Sewer Rehabilitation**

Sealed bids for furnishing all materials, equipment, labor, and services for the construction of the **Highland and Orcutt Sanitary Sewer Rehabilitation** for the City of Sherwood will be received at City of Sherwood, Engineering Department, 22560 SW Pine Street, Sherwood, Oregon 97140 (Attn: Craig Christensen, P.E., Project Manager) until the **Bid Closing at 2:00 PM (PDT) on Thursday, March 26, 2015**. Please title the envelope Highland and Orcutt Sanitary Sewer Rehabilitation. Bids will then be publicly opened and read aloud after 2:00 PM at the Sherwood City Hall Community Room, 22560 SW Pine Street, Sherwood, Oregon. This project is subject to a pre-qualification process and only General Contractors pre-qualified bids will be accepted. No bids will be accepted after the **BID CLOSING** time.

First-Tier Subcontractor Disclosure forms must be received at the above mentioned location and date no later than **4:00 PM (PDT)**. Proposals without a completed First-Tier Subcontractor Disclosure form submitted will be considered non-responsive.

Bidders must be **pre-qualified** in accordance with the laws of the State of Oregon (ORS 279C.430) to do Drainage Improvements. Letters of pre-qualification (approval letter only) from the Oregon Department of Transportation (ODOT), Washington County Department of Land Use & Transportation, or any local municipality with a population equal to or greater than 18,000 persons is acceptable to the City. Proof of valid pre-qualification must be submitted to the City **by Tuesday, March 24, 2015 at 5:00 PM (PDT)** for the Bidder to retain appeal rights. Only bids from pre-qualified Bidders will be opened.

A **MANDATORY PRE-BID MEETING** will be held at City of Sherwood Public Works (15527 SW Willamette Street) on **Tuesday, March 17, 2015 at 2:00 PM (PDT)**. A bidder's failure to attend the pre-bid meeting shall cause any bid submitted by that bidder to be deemed non-responsive and will be returned unopened.

**Project Description**

The Work to be done under this Contract consists of the construction of the following items:

1. Exploratory and Prep Work for Pipe Bursting.
2. Sanitary Sewer Pipe Bursting ( $\pm 810$  LF) and Open Trenching ( $\pm 95$  LF).
3. Concrete Manholes.
4. Sewage Bypass.
5. Property Restoration.
6. Engineer's Estimate (\$150,000 - \$165,000)

**The lowest responsive bidder will be determined by the lowest sum of both of the project bid schedules (SW Highland Drive Sanitary Sewer and SW Orcutt Place Sanitary Sewer).**

The Bidding Documents are available for examination and/or purchasing at Sherwood City Hall for a \$30.00 non-refundable fee, if documents are picked up or a \$35.00 non-refundable fee if documents are mailed. Bidding Documents are also available for free download on the City's website, [www.sherwoodoregon.gov](http://www.sherwoodoregon.gov), under the "Business and Development" pull down under "Bids and RFP's" and are acceptable for Bid Submittal. Additional Information and Project Plans will be available on the City website under the "Business and Development" pull down under "Bids and RFP's" at the time of this posting.

Other locations Bidding Documents may be examined:

- DJC Plan Center (Electronic only), 503-224-0624, Email: [plancenter@djcoregon.com](mailto:plancenter@djcoregon.com)
- Oregon Contractors Plan Center, 14625 SW 82<sup>nd</sup> Drive, Clackamas, OR 97015
- Builders Exchange of Washington, Inc., 2607 Wetmore Ave., Everett, WA 98201

Parties purchasing Bidding Documents will be included on a Planholders list maintained by the City. Parties downloading Bidding Documents from the City's website can request to be included on the official Planholders list by sending an email to [engineering@sherwoodoregon.gov](mailto:engineering@sherwoodoregon.gov). Bidders are not required to be on Planholders list to submit a Bid for this project.

Addenda, clarifications and Notices will be posted online on the City's website. Potential Bidders are responsible for checking the website on a daily basis. Each addendum must be signed and submitted with the Bid to be considered a responsive bid offer. The City is not responsible for failure of bidders to receive notifications of changes or corrections made by the City and posted as stated above.

All questions or requests for clarification must be submitted **by 5:00 PM (PDT) on Thursay, March 19, 2015**, six (7) days prior to bid opening to receive responses. All final responses will be posted on the City's website no later than three (3) days prior to Bid Opening.

This is a local public works project subject to BOLI prevailing wages (ORS 279C.800 to ORS 279C.870).

Bids shall be accompanied by a certified check, cashier's check or bid bond payable to the City of Sherwood in an amount equal to ten percent (10%) of the amount bid.

The City of Sherwood may reject a bid that does not comply with prescribed public contracting procedures and requirements, including the requirement to demonstrate the bidder's responsibility under ORS 279C.375(3)(b), and that the City may reject for good cause, all bids after finding that doing so is in the public interest. City reserves the right to waive minor informalities in any bid.

For more information regarding this project, contact Craig Christensen, P.E., at 503-925-2301 or by e-mail at [christensenc@sherwoodoregon.gov](mailto:christensenc@sherwoodoregon.gov).

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