



## 2019 Pavement Overlay Projects Pre-Bid Meeting Agenda

DATE July 23, 2019 – 2:00PM

### Schedule

1. Introduction and sign in.
2. Prequalification required by **Tuesday, July 30, 2019** at 5:00PM (PDT).
3. Work hours are from 8:00 AM to 6:00 PM Monday through Friday.
4. No work on Saturday or Sunday without written approval from the City.
5. SW Main Street, SW Ladd Hill Road and SW Galbreath Drive shall have two lanes open to traffic at all times unless flaggers are provided for a single lane closure. Lane closure may only occur between the hours of 8:30AM to 4:30PM with the exception of SW Ladd Hill Road closure for the cement treatment of the west lane of SW Ladd Hill Road (See Contract Drawings).
6. Contractor to coordinate work schedule and road closure schedule with city project manager 2 weeks in advance so that city can put news on website and put up reader boards.
7. The driveway at 14270 SW Galbreath Drive is the only driveway access to the active business. Contractor may only close one half of the driveway at a time during construction to maintain business access. Contract to coordinate with owner at least 7 days in advance.
8. Emergency access, mail service, trash service (Friday) and school buses access shall be maintained at all times.
9. Contractor shall contact all affected property owners at least 3 days in advance of any work which will affect access to their property or rerouting (SW Brookman Road intersection closure). Detour signage and plan required.
10. The contractor may use city property for staging at SW Columbia Street. Contractor to clean and restore property to original condition.

11. Anticipated start date of August 19, 2019. All work to be completed by **October 4, 2019**.
12. No construction surveying is being provided by the city. Since surveying was not obtained for the design of the project. A CAD drawing can be provided, however it is based upon aerial topography. The contractor shall supply the City with field as-built plan notes at the end of the project.
13. ~~Trench pumping, if necessary, will be pumped into a sediment bag placed at a city approved location.~~
14. It is the contractor's responsibility to restore disturbed surrounding property to equal or better condition.
15. Contractor to obtain Railroad, Washington County and Clackamas County permit for performing work in their jurisdictional right-of-way. Insurance and traffic control plan required to obtain permit.
16. Questions to be submitted by email to [christensenc@sherwoodoregon.gov](mailto:christensenc@sherwoodoregon.gov) by **2:00 PM (PDT) on Friday, July 26, 2019**.
17. It is the bidder's responsibility to check the City of Sherwood's Website for upcoming Addendum pertaining to this project.
18. The following is a link to the City of Sherwood's webpage to subscribe to receive future notices of projects as they go out to bid:  
<http://www.sherwoodoregon.gov/subscribe>
19. Project walk through, if desired.

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