

**CITY OF SHERWOOD  
ENGINEERING DEPARTMENT**

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**REQUEST FOR PROPOSALS FOR CONSULTANT SERVICES  
STORMWATER MASTER PLAN UPDATE**

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The City of Sherwood invites proposals from qualified Consulting Engineers for updating the City's Stormwater Master Plan. Only one consultant will be selected for this project.

The document: "Request for Proposals for a Stormwater Master Plan Update" is available from the city's website at [www.sherwoodoregon.gov/bids](http://www.sherwoodoregon.gov/bids). This document provides further details and specific submittal requirements for the consultant's proposal.

All proposals will be received until 4:00 p.m. on Friday, October 10<sup>th</sup>, 2014 at the City of Sherwood Engineering Department, 22560 SW Pine St, Sherwood, OR 97140. One (1) original and four (4) copies as well as a PDF version on a CD of the consultant's proposal shall be submitted in a sealed envelope entitled: PROPOSAL FOR STORMWATER MASTER PLAN UPDATE. **Proposals received after the time and date set for closing will not be accepted.**

Any clarification or interpretation of the RFP must be submitted by e-mail to Bob Galati, at [galatib@sherwoodoregon.gov](mailto:galatib@sherwoodoregon.gov) not later than 4:00 p.m. on Monday, October 6<sup>th</sup>, 2014. All questions and answers will be posted at the above mentioned city website not later than 4:00 p.m. on Wednesday, October 8<sup>th</sup>, 2014.

All proposals received will be held confidential until award or recommendation for award has been approved by the City Manager. Thereafter, all proposals will be available for public review at the City of Sherwood Engineering Department, 22560 SW Pine St, Sherwood, OR 97140 for 30 days from the posting on the City's website of the notice of intent to award.

The City will be the sole judge in determining the selection of consultants and subsequent award of contract and reserves the right to reject any or all proposals and waive any minor informalities or discrepancies. The City reserves the right to cancel this RFP at anytime if in the City's best interest.

Consultants responding to this RFP do so solely at their expense, and the City is not responsible for any consultant expenses associated with responding to this RFP.

No pre-proposal meeting will be held.

The City of Sherwood is an Equal Employment Opportunity/Affirmative Action Employer.

**CITY OF SHERWOOD  
Bob Galati, City Engineer**

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