

INVITATION TO BID
City of Sherwood
Urban Renewal Agency (URA)
Downtown Parking Lot (#202)

Sealed bids for furnishing all materials, equipment, labor, and services for the construction of the **Downtown Parking Lot** for the City of Sherwood Urban Renewal Agency, hereinafter “URA”, will be received at City of Sherwood, Engineering Department, 22560 SW Pine Street, Sherwood, Oregon 97140 (Attn: Bob Galati, P.E., Project Manager) until the **Bid Closing at 2:00 PM (PDT) on Thursday, November 30th, 2017**. Please title the envelope URA-Downtown Parking Lot (#202). Bids will then be publicly opened and read aloud after 2:00 PM at the Sherwood City Hall Community Room, 22560 SW Pine Street, Sherwood, Oregon. This project is subject to a pre-qualification process and only Earthwork and Drainage or Asphalt Concrete Paving Contractors pre-qualified bids will be accepted. No bids will be accepted after the **BID CLOSING** time.

First-Tier Subcontractor Disclosure forms must be received at the above mentioned location and date no later than **4:00 PM (PDT)**. Proposals without a completed First-Tier Subcontractor Disclosure form submitted will be considered non-responsive.

Bidders must be **pre-qualified** in accordance with the laws of the State of Oregon (ORS 279C.430) to do either Earthwork and Drainage or Asphalt Concrete Paving Improvements. Letters of pre-qualification (approval letter only) from the Oregon Department of Transportation (ODOT), Washington County Department of Land Use & Transportation, or any local municipality with a population equal to or greater than 18,000 persons is acceptable to the URA. Proof of valid pre-qualification must be submitted to the City **by Tuesday, November 28th, 2017 at 5:00 PM (PDT)** for the Bidder’s bid to be deemed responsive and to retain appeal rights. Only bids from pre-qualified Bidders will be opened.

A **MANDATORY PRE-BID MEETING** will be held at City of Sherwood City Hall Conference Room A (22560 SW Pine Street) on **Tuesday, November 21st, 2017 at 2:00 PM (PDT)**. A bidder’s failure to attend the pre-bid meeting shall cause any bid submitted by that bidder to be deemed non-responsive and will be returned unopened.

Project Description

The Work to be done under this Contract consists of the construction of the following items:

1. Site clearing, grubbing, excavation and grading.
2. Installation of site storm drainage system, including proprietary system items.
3. Installation of concrete curbing.
4. Installation of asphalt concrete pavement.
5. Installation of concrete sidewalk and bike rack.
6. Installation of landscape plantings.
7. Installation of site irrigation system.
8. Installation of site lighting system.
9. Abandonment of existing water main.
10. Temporary traffic control measures.
11. Other miscellaneous items needed for completion of work.

The Engineer’s Estimate of probable construction cost is between \$220,000 and \$235,000.

The lowest responsive bidder will be determined by the City at the time of the Notice of Intent to Award. Selection and award will be based on the City’s project budget and the lowest sum of either the Main Bid or the combination of the Main Bid and the Bid Alternate project bid schedules submitted for the Downtown Parking Lot (#202).

The Bidding Documents are available for examination and/or purchasing at Sherwood City Hall for a \$30.00 non-refundable fee, if documents are picked up, or a \$35.00 non-refundable fee if documents are mailed. Bidding Documents are also available for free download on the project’s webpage, www.sherwoodoregon.gov, under the “Business and Development” pull down under “Bids and RFP’s” and are acceptable for Bid Submittal. Additional Information and Project Plans will be available on the project’s webpage under the “Business and Development” pull down under “Bids and RFP’s” at the time of this posting.

Other locations Bidding Documents may be examined:

- DJC Plan Center (Electronic only), 503-224-0624, Email: plancenter@djcoregon.com
- Oregon Contractors Plan Center, 5468 SE International Drive, Milwaukie, OR 97222
- Builders Exchange of Washington, Inc., 2607 Wetmore Ave., Everett, WA 98201

Parties purchasing Bidding Documents will be included on a Planholder’s list maintained by the URA. Parties downloading Bidding Documents from the project’s webpage can request to be included on the official Planholder’s list by sending an email to engineering@sherwoodoregon.gov. Bidders are not required to be on Planholder’s list to submit a Bid for this project.

Addenda, clarifications and Notices will be posted online on the project’s webpage. Potential Bidders are responsible for checking the project’s webpage on a daily basis. Each addendum must be signed and submitted with the Bid to be considered a responsive bid offer. The URA is not responsible for failure of bidders to receive notifications of changes or corrections made by the URA and posted as stated above.

All questions or requests for clarification must be submitted **by 12:00 PM (PDT) on Friday, November 24th, 2017**, six (6) days prior to bid opening to receive responses. All final responses will be posted on the project’s webpage no later than three (3) days prior to Bid Opening.

This is a capital improvement project and subject to BOLI prevailing wages (ORS 279C.800 to ORS 279C.870).

Bids shall be accompanied by a certified check, cashier’s check or bid bond payable to the City of Sherwood URA in an amount equal to ten percent (10%) of the amount bid.

The URA may reject a bid that does not comply with prescribed public contracting procedures and requirements, including the requirement to demonstrate the bidder’s responsibility under ORS 279C.375(3)(b), and that the URA may reject for good cause, all bids after finding that doing so is in the public interest. URA reserves the right to waive minor informalities in any bid.

For more information regarding this project, contact Bob Galati, P.E., at 503-925-2303 or by e-mail at galatib@sherwoodoregon.gov.

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