



Home of the Tualatin River National Wildlife Refuge

City of Sherwood  
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Sherwood, OR 97140  
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**City Manager**  
Joseph Gall, ICMA-CM

**Assistant City Manager**  
Tom Pessemier

March 19, 2018

## **Notice of Intent to Award Public Art Master Plan Consultant Services Contract**

It is the City of Sherwood's intent to award the Public Art Master Plan Consultant Services contract to Bill Flood as the responsible proposer whose proposal is the most advantageous to the City based on the evaluation process and evaluation factors described in the Request for Proposals.

In accordance with the terms of the Request for Proposals, the City reserves the right to negotiate a final contract that is in the best interest of the City. The City will attempt to reach a final agreement with the successful proposer, but may, in its sole discretion, terminate negotiations and reject the Proposal in the event additional information becomes available which affects the Selection Review Committee's evaluation, or agreement on a final contract cannot be reached within a reasonable time. The City may then attempt to reach final agreement with the next ranked proposer, and so on with the remaining proposers, until an agreement is reached. In the alternative, the City may at any time elect to reject all proposals and begin the process over.

As specified in the Request for Proposals and as required by ORS 279B.410 and OAR 137-047-0740, a proposer believing itself to have been adversely affected or aggrieved by the selection of the successful proposer may submit a protest to the City. The protest must be in writing and mailed, hand-delivered, or e-mailed to:

City of Sherwood  
Attn: Maggie Chapin  
22560 SW Pine Street  
Sherwood, OR 97140  
chapinm@sherwoodoregon.gov

Award protests shall include "Public Art Master Plan - Award Protest" in the subject line or written on the front of the envelope. The written protest must be received by the City no later than seven (7) calendar days after the date the Notice of Intent to Award letter was issued. A protest must specify the grounds for the protest, include evidence or supporting documentation, and specify the relief sought. The City shall not consider any written protest not received by the deadline or which does not contain the required information. The City will issue a written disposition of the protest in a timely manner in accordance with ORS 279B.410. If the City upholds the protest, in whole or in part, the City may, in its sole discretion, either issue an addendum reflecting its disposition or cancel the solicitation. Before seeking judicial review, a proposer must file a written protest with the City and exhaust all administrative remedies.