

SHERWOOD COMMUNITY ENHANCEMENT PROGRAM COMMITTEE

Membership of the Sherwood CEPC consists of the seven City Councilors and the Metro Councilor whose district includes the City of the Metro Councilor chooses to be a committee member. If the Metro Councilor decided not to be a member of the CEPC, the City Council will be the committee.

SHERWOOD COMMUNITY ENHANCEMENT PROGRAM COMMITTEE GOALS

Projects shall meet one or more of the following goals and the Community Enhancement Program Committee (CEPC) shall give priority to projects that best meet these goals. The project will:

- a) Improve the appearance or environmental quality of the community.
- b) Reduce the amount or toxicity of waste.
- c) Increase reuse and recycling opportunities.
- d) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization under the Internal Revenue Service code.
- e) Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- f) Result in improvement to, or an increase in, recreational areas and programs.
- g) Result in improvement in safety.
- h) Benefit youth, seniors, low income persons or underserved populations.
- i) Enhance art and culture within the city

ELIGIBILITY CRITERIA FOR COMMUNITY ENHANCEMENT PROGRAM PROJECTS

A community enhancement project must meet the following criteria to be eligible for funding:

- a) The project must be located within the Sherwood Urban Growth Boundary or the project must benefit individuals or programs located inside the Sherwood Urban Growth Boundary.
- b) The project applicant must be:
 1. A non-profit organization, including without limitation a neighborhood association or charitable organization under the Internal Revenue Service; or
 2. A school or institution of higher learning, or
 3. A local government, local government advisory committee, department or special district provided that they include documented support from the local government executive officer.
- c) The project must not be used to replace any other readily available source of federal, state, local or regional funds.
- d) The project must not promote or inhibit religion.
- e) The project must not discriminate based on race, ethnicity, age, gender, or sexual orientation.
- f) If the project is located on private land, the project application must establish a clear public benefit and must document landowner permission at the time of application.
- g) All applications must go through the official application, review and approval process established by the CEPC.

APPLICATION, REVIEW, AND APPROVAL PROCESS

Staff will make applications available to the public in printed format at City Hall and electronically on the City's website. The application period shall be open for approximately thirty days. Applications must be received by 5:00 p.m. on the closing date to be considered. Applications submitted outside of the grant process will not be accepted.

Staff will review all application. Those that do not meet the guidelines and/or goals will be eliminated.

When evaluating the projects, the committee members will use the goals and criteria of the Community Enhancement Program to evaluate a proposed project, and will also include the following additional factors:

- The amount of matching funds.
- How the community benefits.
- Future costs associated with the project.
- The amount of public support.

Any funds that remain unallocated after the funding process is completed will be added to the overall funds that will be available for allocation in the next fiscal year.