



Home of the Tualatin River National Wildlife Refuge

City of Sherwood
22560 SW Pine St.
Sherwood, OR 97140
Tel 503-625-5522
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www.sherwoodoregon.gov

February 21, 2024

Mayor
Tim Rosener

Re: **Notice of Intent to Award
Website and Citizen Engagement Platform**

Council President
Kim Young

Dear Proposer:

Councilors
Renee Brouse
Taylor Giles
Keith Mays
Doug Scott
Dan Standke

This is the Notice of Intent to Award required to be posted on the City's website pursuant to OAR 137-047-0610.

City Manager Pro Tem
Craig Sheldon

The City of Sherwood received nine (9) bids for work associated with the **Website and Citizen Engagement Platform**. The bids were due December 1, 2023 at 1:00 PM. The successful proposer was **Planeteria Media** with a bid of **\$89,700**.

Assistant City Manager
Kristen Switzer

City staff will recommend award of the contract for the **Website and Citizen Engagement Platform** project to **Planeteria Media**. If you wish to protest the City's Intent to Award, you must do so within seven (7) days after the date of the issuance of this notice. The protest must follow the process set forth in SMC 1.10.100 (D). Any protest not so complying, will not be considered by the City. Protests must be directed to:

Brad Crawford, IT Director
City of Sherwood
22560 SW Pine St.
Sherwood, OR 97140

If you have any questions, please contact Craig Sheldon at (503) 625-4203 or crawfordb@sherwoodoregon.gov.