



Change of Use and Change of Occupancy Certificate Application

Date: _____

Site Address: _____

Mailing Address: _____

Business Name: _____

Applicant: _____

Address: _____

Phone Number: _____

Fax Number: _____

e-mail: _____

Description of Proposed Use: _____

Previous Use (if known): _____

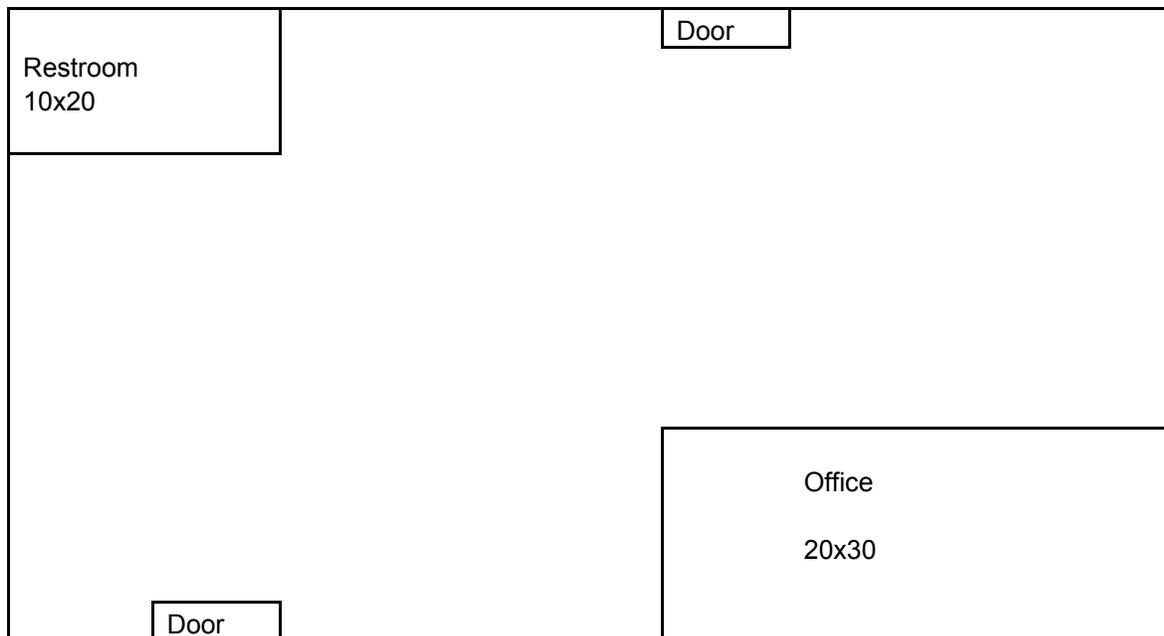
<i>Official Use Only</i>		
	<i>Occupancy Group</i>	<i>Type of Construction</i>
<i>Previous Use</i>		
<i>Proposed Use</i>		
<i>Planning Director Approval:</i>	<i>Date:</i>	
<i>Building Official Approval:</i>	<i>Date:</i>	



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Applicant must provide:

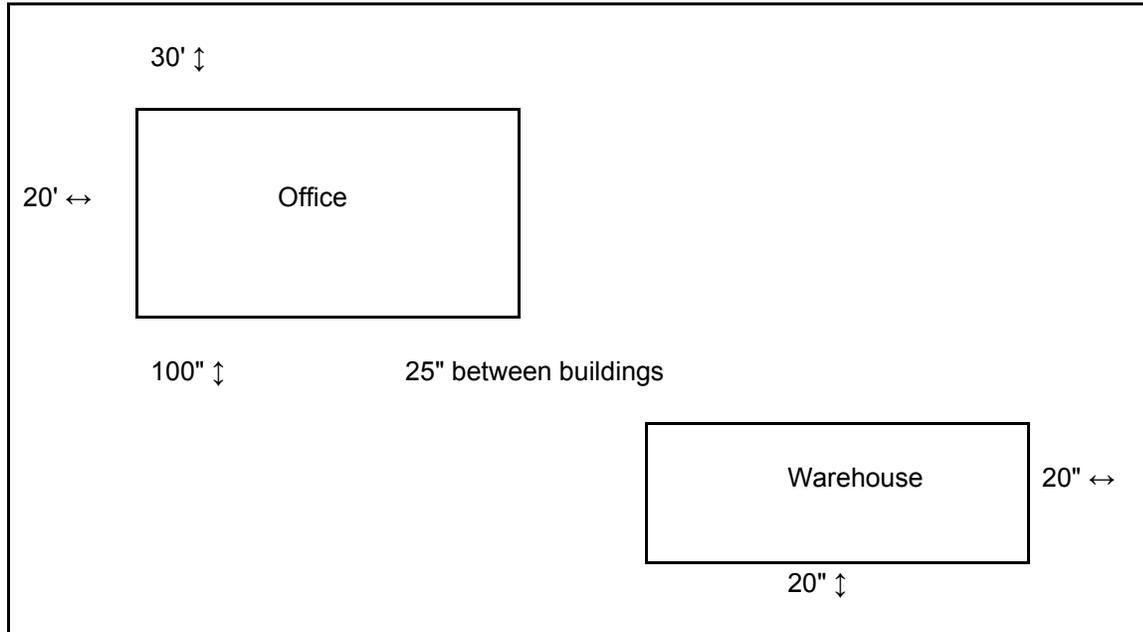
1. Floor plan of space drawn to scale including all restrooms, office spaces and exit doors.
2. Plans need to show accurate dimensions of all spaces.
3. Site plan showing space in relationship to property lines and any other structures.



Floor Plan

**Entire Space
45x90**

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Site Plan