

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, June 19, 2012
22560 SW Pine Street, Sherwood, Oregon 97140**

URA BOARD WORK SESSION-JOINT SESSION WITH SURPAC

1. **CALL TO ORDER:** Chair Mays called the meeting to order at 5:36 pm.
2. **URA BOARD PRESENT:** Chair Keith Mays, Dave Grant, Linda Henderson, Matt Langer, Robyn Folsom and Krisanna Clark. Bill Butterfield was absent.
3. **SURPAC MEMBERS PRESENT:** Chair Charlie Harbick, Tim Heine, Bob Silverforb, Amanda Bates, Scott Johnson, Dennis Durrell arrived at 6:40 pm.
4. **STAFF PRESENT:** City Manager Pro Tem Tom Pessemier, Finance Director Craig Gibons, City Engineer Bob Galati, Police Captain Mark Daniel, HR Manager Anna Lee and District Recorder Sylvia Murphy.
5. **OTHERS PRESENT:** Lee Weislogel with Sherwood Main Street.
6. **TOPICS:**
 - A. **Sherwood Main Street (SMS) Update:** Lee Weislogel provided the Board with an update on the Sherwood Main Street program and recapped the history of the program, informed of the progress to date and future funding needs. Mr. Weislogel reported on deliverables, programs SMS is working on, branding and grants. Discussion followed.
 - B. **URA Project List:** Tom Pessemier briefed the group on a project priority list with the maximum indebtedness review done by SURPAC, briefed on funds budgeted for priority projects. Tom briefed on the status of the Plaza project and Community Center and overages in the Center's budget. Discussion followed. City Engineer Bob Galati recapped the downtown Streetscape Phase II project and provided a handout (see record, Exhibit A), discussion followed regarding SURPAC's support of wider sidewalks, and supporting Alternative 2 of exhibit. Brief discussion occurred regarding downtown alleys, emergency access standards, railroad crossing standards and signage. Finance Director Craig Gibons briefed the group on financials and provided a handout (see record, Exhibit B), discussion followed. Tom Pessemier briefed the group on project prioritization and provided a handout (see record, Chart 4, Exhibit C), discussion followed. Tom informed of future work to be presented to SURPAC and brief discussion occurred regarding street naming.

C. ADJOURN: Chair Mays adjourned the URA Board work session at 7:03 pm and convened to a City Council meeting.

Submitted by:


Sylvia Murphy, CMC, District Recorder


Keith S. Mays, Chair