

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, May 15, 2012
22560 SW Pine Street, Sherwood, Oregon 97140**

URA BOARD REGULAR MEETING

1. **CALL TO ORDER:** Mr. Dave Grant called the meeting to order at 7:35 pm.
2. **URA BOARD PRESENT:** Dave Grant, Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and Krisanna Clark. Chair Keith Mays was absent.
3. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Pro Tem Tom Pessemier, Finance Director Craig Gibons, Police Chief Jeff Groth, Police Captain's Mark Daniel and Jim Reed, Planning Manager Julia Hajduk, Associate Planner Michelle Miller, District Recorder Sylvia Murphy and City Attorney Paul Elsner.

Dave Grant addressed the Consent Agenda and asked for a motion

4. **CONSENT:**

A. Approval of May 1, 2012 URA Board Meeting Minutes

MOTION: FROM LINDA HENDERSON TO APPROVE THE CONSENT AGENDA, SECONDED BY ROBYN FOLSOM. ALL PRESENT BOARD MEMBERS VOTED IN FAVOR. (CHAIR MAYS WAS ABSENT).

Mr. Grant addressed the next agenda item.

5. **NEW BUSINESS:**

A. URA Resolution 2012-014 Amending URA Resolution 2012-007, The Old Town Sherwood Paver Program

Tom Pessemier explained the URA Board recently adopted legislation in regards to the Paver Program and after a recent meeting with the design committee it was recognized that adjustments could be made. Tom stated the changes proposed are to attachment A of the URA resolution. Tom explained the changes as font changes and format changes of allowing a solid line between text.

Mr. Grant asked for comments or questions from the Board, with none received he asked for a motion.

MOTION: FROM LINDA HENDERSON TO APPROVE URA RESOLUTION 2012-014, SECONDED BY BILL BUTTERFIELD. ALL PRESENT BOARD MEMBERS VOTED IN FAVOR. (CHAIR MAYS WAS ABSENT).

Mr. Grant addressed the next agenda item.

6. STAFF REPORTS:

Tom Pessemier informed the Board that SURPAC met last week and discussed scheduling a joint work session with the URA Board in June. Tom stated SURPAC discussed items that were in the URA budget, that they had not previously discussed, specifically alleys. Tom stated there was some confusion as to what was meant with SURPAC's recommendation of spending \$500,000 for alleys as one of their priority projects. Tom explained the confusion was some SURPAC members thought all alleys in Old Town were included and other members thought improvements were for alleys between Railroad and First Street, between Pine Street and Main Street, the alleys between Pine and Washington and Washington and Main. Tom stated they were able to alleviate the confusion and SURPAC agreed to allocate \$100,000 to improve that alley and decided to wait on the other alley to see where it falls into the other projects they have to prioritize. Tom stated the \$100,000 project will be part of the downtown streetscape phase II project and this is what SURPAC has recommended and what will be in the budget when it comes before the Council.

Tom informed the URA Board that SURPAC also recommended spending \$100,000 to match federal funds going towards designing and planning the Cedar Creek Trail project and said this was also included in the budget.

Tom provided the Board with an update on the Community Center project and said the project is out for bid and bids are due back next week. Tom informed the Board that work needs to be done to deal with asbestos and other hazardous materials found in the building before demolition work can begin. Tom stated staff wants to make sure the full contractor is not on site until after Cruis'in and stated we should see the contractor on site the Monday after Cruis'in with demolition work beginning. Tom informed the Board staff would work with the contractor to get something done by mid-January.

Tom informed the Board that SURPAC and staff will be working towards minimizing impacts of the project construction to downtown businesses through construction staging and management. Tom said SURPAC discussed the cross section on Railroad Street being wider than other streets in the Old Town area, and SURPAC has recommended taking the extra space and widening the sidewalk. Tom stated this will move forward in the design.

7. ADJOURN: Mr. Grant adjourned the URA Board meeting at 7:45 pm

Submitted by:



Sylvia Murphy, CMC, District Recorder



Keith S. Mays, Chair