

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
June 7, 2011
22560 SW Pine Street, Sherwood Oregon 97140**

URA BOARD WORK SESSION

1. **CALL TO ORDER:** Chair Keith Mays called the URA Board work session to order at 4:45pm.
2. **URA BOARD PRESENT:** Chair Keith Mays, Dave Grant, Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman. Councilor Elect Krisanna Clark.
3. **STAFF PRESENT:** City Manager Jim Patterson, Community Development Director Tom Pessemier, Economic Development Manager Tom Nelson, Community Services Director Kristen Switzer, Finance Director Craig Gibons, Senior Planner Heather Austin and District Recorder Sylvia Murphy.
4. **TOPIC: URA Board review of PARC Report.** URA Board members received a copy of the Sherwood Cultural Arts Community Center Feasibility Analysis, prepared by PARC Resources, in prior days and met to discuss the report (see record, Exhibit A). Chair Mays proposed a URA Resolution authorizing the District Administrator to negotiate a contract and select a contractor to redevelop the Machine Works building. A draft resolution was provided to the URA Board members, (see record, Exhibit B). Discussion followed with proposed amendments. Staff offered to provide a revised resolution at the URA Board meeting this evening for consideration of adoption at the regular meeting.
5. **ADJOURN:** Chair Mays adjourned the URA work session at 5:35 pm and convened to a City Council work session, followed by a regular Council meeting and a regular URA Board meeting.

URA BOARD REGULAR MEETING

1. **CALL TO ORDER:** Chair Keith Mays called the URA Board meeting to order at 9:32 pm.
2. **URA BOARD PRESENT:** Chair Keith Mays, Dave Grant, Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman. Councilor Elect Krisanna Clark.
3. **STAFF PRESENT:** City Manager Jim Patterson, Police Chief Jeff Groth, Police Captain Mark Daniel, Economic Development Manager Tom Nelson, Community Services Director Kristen Switzer, Finance Director Craig Gibons and District Recorder Sylvia Murphy.

Chair Mays addressed the Consent Agenda and asked for a motion.

4. CONSENT AGENDA

A. Approval of May 17, 2011 URA Board of Directors Meeting Minutes

MOTION: FROM LINDA HENDERSON TO APPROVE THE CONSENT AGENDA, SECONDED BY ROBYN FOLSOM. ALL BOARD MEMBERS VOTED IN FAVOR.

Chair Mays addressed the next agenda item.

5. PUBLIC HEARING:

URA Resolution 2011-012 adopting the 2011-12 Budget of the City of Sherwood Urban Renewal Agency, making appropriations, imposing and categorizing taxes, and authorizing the Agency Administrator to take such action necessary to carry out the adopted budget

Craig Gibbons Finance Director came forward and explained the resolution.

Chair Mays opened the public hearing to receive testimony, with none received, he closed the public hearing and asked for Board discussion.

Chair Mays commended staff for their work on the URA Budget document. With no other comments received the following motion was made.

MOTION: FROM LINDA HENDERSON TO APPROVE URA RESOLUTION 2011-012, SECONDED BY BILL BUTTERFIELD. ALL BOARD MEMBERS VOTED IN FAVOR.

Chair Mays stated in the URA Board work session earlier this evening, the Board discussed the PARC Resources Feasibility Analysis of the Sherwood Cultural Arts Community Center and considered a URA resolution. After discussion in work session of the proposed URA resolution, amendments were made by the Board and staff provided an amended walk-on resolution for the Board's consideration at the regular Board meeting (see record, Exhibit C). Chair Mays read the entire resolution, title is noted below, and asked for Board discussion.

TITLE: URA Resolution 2011-xxx Authorizing the Urban Renewal Agency Administrator to negotiate a contract and select a contractor to redevelop the building at 22832 SW Washington Street for the Cannery Square Project

Mr. Butterfield stated initially his opinion was not to support the project and after getting involved in the process, he is now in support of.

Mr. Grant recapped the discussions had in prior years of a Community Center and stated he was in support of the Center.

Mr. Langer echoed the comments of Mr. Butterfield and expressed his support of the project and commended staff for their many years of work on the project.

Ms. Henderson thanked the Steering Committee, Capstone Partners and the many others who were involved and stated she believes the Center will be beneficial to the City.

Ms. Folsom thanked the URA Board/Council members.

Mr. Langer thanked City Manager Jim Patterson for his role, creative solutions and addressing hurdles of the project.

Mr. Luman stated he has watched and heard the discussions of this project for many years and thanked Mr. Butterfield for stepping in and participating in the process.

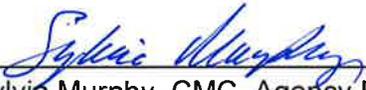
With no other discussion, Chair Mays asked the District Recorder for a legislative number for the resolution, URA Resolution number 2011-013 was assigned. The following motion was received.

MOTION: FROM ROBYN FOLSOM TO ADOPT URA RESOLUTION 2011-013, SECONDED BY LINDA HENDERSON. ALL BOARD MEMBERS VOTED IN FAVOR.

Chair Mays addressed the next agenda item.

6. STAFF REPORTS: None

7. ADJOURNED: Chair Mays adjourned the URA Board meeting at 9:50 pm.



Sylvia Murphy, CMC, Agency Recorder



Keith S. Mays, Chairman