

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS  
MEETING MINUTES  
Tuesday, June 17, 2014  
22560 SW Pine Street, Sherwood, Oregon 97140**

**URA BOARD REGULAR SESSION**

1. **CALL TO ORDER:** Chair Bill Middleton called the meeting to order at 9:21 pm.
2. **BOARD PRESENT:** Chair Bill Middleton, Linda Henderson, Bill Butterfield and Krisanna Clark. Robyn Folsom via conference call. Matt Langer and Dave Grant were absent.
3. **STAFF PRESENT:** City Manager Joseph Gall, Assistant City Manager Tom Pessemier, Police Captain Ty Hanlon, Finance Director Julie Blums, Community Development Director Julia Hajduk, Administrative Assistant Colleen Resch, and Agency Recorder Sylvia Murphy.

Chair Middleton addressed the Consent Agenda and asked for a motion.

4. **CONSENT AGENDA:**

**A. Approval of May 20, 2014 URA Board Meeting Minutes**

**MOTION: FROM LINDA HENDERSON TO ADOPT THE CONSENT AGENDA, SECONDED BY BILL BUTTERFIELD, MOTION PASSED 5:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (MATT LANGER AND DAVE GRANT WERE ABSENT).**

Chair Middleton addressed the next agenda item.

5. **PUBLIC HEARING**

**A. URA Resolution 2014-006 Adopting the FY 2014-15 budget of the City of Sherwood Urban Renewal Agency, making appropriations, imposing and categorizing taxes, and authorizing the Agency Manager to take such action necessary to carry out the adopted budget**

Finance Director Julie Blums introduced the URA budget for FY 2014-15 and said as discussed at the Budget Committee meeting on May 17 there were no changes proposed by the Budget Committee.

Chair Middleton asked for Board comments, with none received he opened the public hearing.

Eugene Stewart approached the Board and said at the time you increased the funding for URA there was money in there for Oregon and Lincoln Street and he asked what has happened to that money and why is it not available to do those projects. He stated it seems like according to the statutes any change in your adopted plan over \$500,000 are supposed to be approved by the agency and other districts. He said it seems a little loose how the money has been spent. He commented regarding good intentions and said sometimes we don't quite follow the law the way it is written and get the approvals we need. He said it would be interesting to know how you skate by not having to get approval from the other districts when you exceed a budget item that was in the original plan by \$500,000.

With no other public testimony received, Chair Middleton closed the public hearing.

Assistant City Manager Tom Pessemier responded that if there are changes to the plan, which there have not been changes to the plan since the update, and certainly there are projects that are identified within the plan and it was clearly identified that we did not have enough money to complete all of the projects that were identified in the list. He said it is up to staff and SURPAC to recommend projects and bring them forward and then it is up to the URA Board to authorize and appropriate the money in a way that meets state and local laws. He said there have not been any inconsistencies with the way things have been done.

Mr. Butterfield commented that he takes offense to the fact that Mr. Stewart is alluding that we have misappropriated funds and said that is not the fact. He stated the City does a good job of making sure that we spend our money right so we don't and haven't misappropriated any funds.

Ms. Henderson noted that Mr. Stewart's comment had to do with when we increased maximum indebtedness. She stated when the Council considered increasing maximum indebtedness they did have to go around to all the taxing districts and ask them to sign off on that and provide them with data showing how potentially it effected their taxing entity over the life of the district. She said she thought that is what he was alluding to and asked if that was correct. Tom Pessemier said that is correct. She said the taxing district would have been the School District, TVF&R, etc.

With no additional questions, Chair Middleton asked for a motion.

**MOTION: FROM LINDA HENDERSON TO ADOPT URA RESOLUTION 2014-006, SECONDED BY BILL BUTTERFIELD, MOTION PASSED 5:0, ALL PRESENT MEMBERS VOTED IN FAVOR, (MATT LANGER AND DAVE GRANT WERE ABSENT).**

## 6. STAFF REPORT

Assistant City Manager Tom Pessemier reported on the Community Center construction and said there has been significant progress. He noted the contractor has made some internal changes and they have really pushed their subcontractors and the project is moving forward. He said the concrete walls will continue to go up and they are going to do the wood and steel framed walls shortly after, then pour the foundation and start the roof.

Chair Middleton said staff is doing a good job of overseeing the project and commented on how staff noticed the slowdown and made the changes.

## 7. ADJOURN

With no other business to address, Chair Middleton adjourned the meeting at 9:25 pm.

Submitted by:

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Sylvia Murphy, MMC, Agency Recorder

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Bill Middleton, Chair