



SURPAC MEETING MINUTES

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| MEETING TITLE | <u>SURPAC Meeting Notes</u> |
| DATE & TIME | <u>November 10, 2011 6:30PM</u> |
| LOCATION | <u>Sherwood Civic Building – Community Room</u> |
| FACILITATOR | <u>Charlie Harbick – SURPAC Chairman</u> |
| NOTES TAKEN BY | <u>Tom Nelson</u> |

ATTENDEES

| | Name of Board or Group | City Staff |
|--------|-------------------------------|------------------------|
| | Tim Heine | Tom Nelson |
| | Charles Harbick - Chair | |
| | Vacant | |
| | Bob Silverforb | |
| Absent | Mark Cottle | |
| Absent | Ken Marlow | |
| | Scott Johnson – Vice Chair | |
| | Others In Attendance | Council Liaison |
| | Lee Weislogel - BOOTS | Matt Langer - Absent |
| | Angi Ford - BOOTS | |

MEETING NOTES

Approved: Charles Harbick

1. The meeting was called to order at 6:35 pm by Chair Harbick
2. **Approval of Minutes** – Mr. Harbick moved and Mr. Johnson seconded the motion to approve meeting minutes from 8/11/11. The motion carried 4-0
3. **Cannery Project Update**
 - a. **Streets/Infrastructure:**

Mr. Nelson reported that this portion of the project had been completed, and that the streets would be open when the Plaza was completed.
 - b. **Plaza:**

Mr. Nelson reported that the project was supposed to be substantially completed by November 23, 2011 in time for placing the tree on November 25th and the tree lighting ceremony on December 3rd.
 - c. **Sherwood Community Center:** Mr. Nelson reported that R& H Construction had been selected through a bid process for the CM/GC (Construction Manager/General Contractor, and that they were working with the design team to develop a process for subcontractors to complete the redevelopment under budget by October 2012.

4. New Business

a. BOOTS Paver Project Proposal: Lee Weislogel, president of BOOTS and Angi Ford, BOOTS Coordinator, along with Jeff Sackett, BOOTS board member and the URA's agent for the Cannery Project public improvements, presented a proposal to raise funds for BOOTS by selling space on granite pavers to be installed in the paseo adjacent to the Sherwood Community Center. The pavers would be laser engraved by a local company. The proposal is attached.

Mr. Silverforb read an email from Mayor and URA Board Chair Mays expressing concerns about the proposal. BOOTS representatives attempted to address the concerns. The first concern was that the pavers engraving may wear like bricks that were used at the Florence Events Center. Subsequent investigation by Mr. Nelson and Mr. Weislogel who visited Florence revealed that the bricks in question were made of clay, and were inferior to the granite pavers being proposed. The URA's contractor has assured staff that the granite pavers would not fail. Mr. Sackett also reported that a cost analysis had been completed that proved installation of the pavers would be about the same as regular flat (un-stamped) concrete due to the fact that the City had already purchased the pavers. He further indicated that the design had always included the use of pavers, and they really were a part of the design scheme. He noted that the opportunity to use them as a fundraiser was a win-win-win. They would create enthusiasm and community involvement on the part of purchasers while supporting the organization responsible for promotion of Old Town, as well as being environmentally responsible by reusing material.

The other overall concern was the idea that a non-profit (BOOTS) would be allowed to be funded on a URA/City owned project. BOOTS representatives pointed out that the nature of their organization is a partnership with the City to promote and preserve Old Town and implement the National Main Street program. Most Main Street Programs receive on-going funding from the cities they represent, and this would be one way to pay for that funding. It was also pointed out that considerable investment has been made by the URA to redevelop Old Town, and that BOOTS had been funded to capitalize on that investment by promoting Old Town success. It was also pointed out that BOOTS would promote the activity of events held at the Sherwood Community Center and other Old Town events which would help many other non-profit groups.

Mr. Silverforb said he generally supported the idea, and expressed that these concerns should not distract the committee from what was done at this point. Mr. Johnson and Mr. Heine expressed concern over the email from Chair Mays, and indicated they were not prepared to make a recommendation to support the Paver Project at that time. After considerable discussion, Mr. Silverforb moved and Mr. Harbick seconded a motion to recommend the project to the URA Board. The vote failed 2-2. Mr. Johnson asked if the committee could meet and deliberate on the topic at another time after they had more time to consider the proposal. The committee agreed to meet on December 1st for a special SURPAC meeting.

b. Substantial Amendment: Mr. Nelson referred to a list of projects proposed by staff that would be used in the planned URA Substantial Amendment, and asked the committee if they were ready to prioritize projects on the list. Due to the time, and the

need for some members to leave, the committee decided to delay discussion until the December 1st special meeting.

c. SWOT: Mr. Nelson proposed that this topic be held over to the December 1st meeting, as well. The committee agreed.

5. Adjourn – The meeting was adjourned at 7:54 p.m.