City of Sherwood
Oregon
Home of the Tualatin River National Wildlife Refuge

City of Sherwood

SURPAC Meeting

(Sherwood Urban Renewal Plan Advisory Committee)

Civic Building – Community Room

22560 SW Pine Street. Sherwood, OR 97140

Date: October 11, 2012 – 6:30pm

A G E N D A

1. Call Meeting to Order	**Chair Harbick**
2. Approval of Minutes (8/09/12)	**Chair Harbick**
3. Urban Renewal Board Update	**Board Liaison Matt Langer**
4. Projects Updates **a. Community Center**	**Tom Pessemier/Bob Galati**
5. URA Financial Reports	**Craig Gibons**
6. Downtown Streetscapes Presentation	**Bob Galati and Project Team**
7. Cannery Street Renaming	**Chair Harbick**
8. Next Meeting Date	**Chair Harbick**

Adjourn

Next meeting:

SURPAC will be meeting, Thursday, November 8, 2012 at 6:30pm in the Community Room at the City of Sherwood Civic Building.

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SURPAC
MEETING MINUTES

MEETING TITLE	SURPAC Meeting Notes
DATE & TIME	August 9, 2012 6:30PM
LOCATION	Sherwood Civic Building – Community Room
FACILITATOR	Charles Harbick – SURPAC Chairman
NOTES TAKEN BY	Craig Gibons

ATTENDEES

Name of Board Members
Charles Harbick - Chair
Scott Johnson - Vice Chair
Tim Heine
Bob Silverforb
Amanda Bates (absent)
Dennis Durrell

City Staff
Tom Pessemier
Bob Galati
Craig Gibons

Council Liaison
Matt Langer

MEETING NOTES

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Approved: _____

1. **Call Meeting to Order** The meeting was called to order at 6:30 pm by Chair Harbick

2. **Approval of Minutes** – Minutes were amended to change the name of Cruisin' Sherwood and a motion was made and seconded. Minutes for the July SURPAC meeting were approved.

3. **Projects Update**:

   a. **Plaza:** The last of the valves have been replaced and the fountain is up and running, with minor adjustments still needed. Staff reported that there were $30,000 in excess costs involved in redesign of the fountain and the members discussed the liability for those costs if there is a design flaw involved.

   b. **Community Center:** Community Center. This project is on hold as budget and staffing transition issues are resolved.

4. **Downtown Streets:** Bob Galati, City Engineer, presented an update on this project.

   Bob led a discussion of options for upgrading the alleys involved in the project – the alleys between Railroad Street and First Street and running from Pine to Main. Options are asphalt or concrete and the issues are durability, life cycle costs, and appearance. Staff clarified that the project includes the full length

of each alley. Committee members discussed options. Committee would prefer concrete over asphalt, if it can be done within budget.

The project design will be at 50% by September and Engineering will update budget then and consult with PW on design issues. Bidding is planned for January with construction in March, April, and May.

There was some discussion about adding an additional block of Railroad street to the project (from Main to Park). Engineering will review the costs of that option and report back to the committee.

5. **Budget Update:** Craig Gibons, Finance Director, presented updated finance reports.

6. **URA Financial Reports:** Mr. Gibons gave an update on the updated financial reports and noted the changes from the prior reports which were minor.

7. **Cannery Street Renaming**: The committee discussed alternatives for renaming Cannery street. Three suggested names will be forwarded to the City Council:

8. **Adjourn –** The meeting was adjourned around 8:30 p.m.