



**POLICE ADVISORY BOARD  
MEETING PACKET**

FOR

**Thursday, September 15, 2016  
7 p.m.**

**Sherwood Police Department  
20495 SW Borchers Drive  
Sherwood, OR 97140**



## AGENDA

<u>Police Advisory Board</u>	
<b>Date &amp; Time:</b>	Thursday - September 15, 2016 7:00pm
<b>Location:</b>	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

<u>Attendees</u>
------------------

<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Laurie Zwingli-Chair	Linda Henderson
Bob Silverforb-Vice Chair	<b>City Staff:</b>
Diane Foster	Jeff Groth-Police Chief
Sean Garland	Angie Hass-Executive Assistant
Rich Miller	
Amy Miller-Juvé	
Chris West	
<i>Vacant</i>	
<i>Vacant</i>	

### Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
  - a. August 18th Meeting
4. Business (Chair)
  - a. 21<sup>st</sup> Century Policing Report-Briefing by Chief Groth
  - b. Public Policy Examples
5. Councilor News
6. Staff Report(s)
7. Citizen Comment
8. Adjourn (Chair)



# DRAFT Meeting Minutes



Police Advisory Board	
<b>Date &amp; Time:</b>	August 18, 2016 7:00 pm
<b>Location:</b>	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR



<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Laurie Zwingli - Chair	Linda Henderson
Bob Silverforb - Vice Chair	<b>City Staff:</b>
Diane Foster	Jeff Groth-Police Chief
Sean Garland	Angie Hass-Executive Assistant
Dave McCart	
Rich Miller	
Amy Miller-Juvé	
Chris West	
Vacant	

## 1. Call to Order (Chair)

Chair Zwingli called the meeting to order at 7:00 p.m.

## 2. Roll Call (Chair / Staff)

**Board Members Present:** Chair Zwingli, Vice Chair Silverforb, Diane Foster, Sean Garland, Rich Miller, Amy Miller-Juvé and Chris West

**Board Members Absent:** Dave McCart

**Staff & City Council Liaison Present:** Chief Jeff Groth, Executive Assistant-Angie Hass & Councilor Linda Henderson

## 3. Approval of minutes (Chair)

### a. June 16, 2016 Meeting Minutes

A motion was made by Vice Chair Silverforb to approve the June meeting minutes. The motion was seconded and all Board Members voted in favor.

## 4. Business (Chair)

Chair Zwingli apologized for the last minute cancellation of the July meeting. It wasn't realized until late the afternoon of, that there weren't going to be enough Board Members in attendance to have a quorum.

## DRAFT

Chair Zwingli announced that she had received the resignation for Dave McCart, due to work and family commitments. Interviews of applicants have been conducted by herself, Chief Groth and Councilor Henderson, as they are hoping to fill the two vacant seats as soon as possible. Chief Groth went on to explain the next step, which will be to hopefully present to the City Council at the September meeting.

### **a. Future Agenda Topics**

Chair Zwingli asked the Chief if he had any suggestions. The Chief thanked Chair Zwingli, but wanted to first hear from the Board and what thoughts they might have.

Sean stated that a citizen had spoken to him about possible foot patrols and commented that this might be something more concerning in the summertime.

Chris asked the Chief if the Board would be able to make recommendations for the next budget year. The Chief stated that the beginning of the year is when he begins working on the budget. Chair Zwingli asked Chris if he had something particular in mind. He stated that he didn't but that he was just curious if it would be an opportunity. He also would like to address the drug problem in Stella Olsen. Has a feeling that it is still an issue.

Amy said that she is still hearing lots of concerns about speeding in neighborhoods. Knows that this has been discussed before, but is wondering if more can be done.

Rich asked if there was any data regarding the new Pokémon Go game. The Chief stated that he was not aware of any and had not hear of any concerns regarding the game in Sherwood.

Chris asked where things might be with the Academy. The Chief stated that it is in the budget and that they can seek assistance of the Foundation for additional funds if need be. They are currently waiting to see how things go with the Community Academy that the City Manager is conducting. He will then plan around that accordingly. He did feel that they are at the point where they need to set some dates. They need to figure out what all a volunteer will be able to do as they will be somewhat limited. PD staff will need to do a big part of it. The initial onset investment will take a lot of resources. Councilor Henderson recommended advertising that this would start after the beginning of the year, after the fall events, football season and holidays. Will hopefully have additional PD staff by then as well. Chris stated that there could be changes coming up in November as well, with the election.

Vice Chair Silverforb shared that traffic safety was one of the concerns identified at the community policing conference that they attended. The Chief stated that he did have that written down and explained that there has been conversations and things that have happened. There is still more to do and agreed that it is a very good topic.

## DRAFT

Chair Zwingli went over the topics just discussed. She felt it would be a good if they could receive input from the community for the budget suggestions.

Chief Groth shared that it might be a good time to begin discussions for a public policy for policing for the community, then developing a strategic plan. Something that would be updated, potentially, every year or every other year. For example, the Board would come up with a traffic safety plan. Would need to get input from the City Council. Then the hope would be to build a community group containing citizens, staff from the Building Department, etc. It would be a good size group. The group would identify a plan that would include community members and staff, that could then be presented to the Council. The budget would then be discussed and how to include. Another potential level could be community engagement. Will need to set goals and priorities. Mentioned 21<sup>st</sup> century policing and shared that he recently attended a briefing at the Whitehouse and that this is a big deal nationwide. He stated that he will, perhaps, share more about the 21<sup>st</sup> Century Policing at the next meeting. It would be good to think about how this can address this locally.

Once the strategic plan has been put together, they can then take a look at on a larger scale. After all is in order, the Council can look at the financial end of things. He stated that he would help to guide the Board in coming up with policies.

### **5. Staff report(s)**

The Chief shared that the September Work Session will include Washington County proposals for covering the Night Shift for the PD from 1-5 a.m.

Chief Groth reported that he and SPD staff participated in a water fight with 12-15 kids at Cannery Square, Monday of that week. He said that it was a good event and they had a lot of fun. The kids loved it and the SPD staff got hammered. There is a video on Facebook, if anyone would like to view it.

Chair Zwingli asked how the hiring process is going. The Chief explained that they currently have two applicants going to backgrounds. Will be focusing on those two and then see where they're at. It could depend on how things go at the next Work Session. Chris asked if the Board will be asked to provide input at the Work Session on September 6<sup>th</sup>. It was mentioned that there will be opportunities at the end of the evening to provide input.

Chair Zwingli asked that the 21<sup>st</sup> Century Policing Report Briefing be added to the agenda for next month.

Amy asked for a little more detail regarding the strategic plan and how that would fit in with the PD's existing strategic plans. The Chief stated that as far as he knows, the PD is the only City Department with a strategic plan within the city. He believes other

## **DRAFT**

Departments are considering, though. The current one for the PD is in need of some updating.

The Chief shared that the recent National Night Out event was very successful. This was the third one the SPD has hosted and it seems to get bigger every year. The only issue that came up that evening, was that someone was parked in the no-parking zone, so set up and start time were a bit delayed. They are guessing that there were about 500 total in attendance throughout the evening. A big thank you to Rachel and Miles Schoening, Owner's of Fat Milos, (and Audrey) for not only cooking up all the hotdogs and making all the sno-kones, but for also ordering and picking everything up as well. A big thank you also, to the Sherwood Police Foundation for providing the funds to make it all possible. Rich Miller shared the role of McGruff with Chaplain Parrish's son, Bradley. All of the SPD volunteers helped out as well.

### **6. Councilor News**

Councilor Henderson shared how she thought the Police Advisory Board interviews went that she, Chair Zwingli and the Chief participated in. She thought it was interesting that people's ideas on what community policing is can be so different.

She stated that the November ballot is going to be huge this year, to include recreational marijuana. Sean commented that the Police Advisory Board didn't get an opportunity to make a presentation to the Planning Commission on recreational marijuana and that it sounds like they are going to go with State recommended regulations. Councilor Henderson doesn't believe that they added anything significant. Sean mentioned that they did seem to really appreciate the work that the Police Advisory Board did. Councilor Henderson thinks that they have done a good job with the time that was had. Chris shared that the concern he had, looks to be a non-issue with the buffers that will be in place. Sean stated that the ballot is going to be a mess with the five different things related to the recreational marijuana.

Sean shared an event that the League of Women Voters is having and suggested that the City might consider having a similar open house type event. This type of event helps to educate people before ballots are due. Councilor Henderson agreed that would be a good idea. There was a discussion about the Voters Pamphlet information/content.

### **7. Citizen Comment**

Nancy Ellingson complimented Sean on how well he handled some postings on social media regarding the last minute cancellation of last month's meeting. She felt that Sean dealt with it well – making it clear that there was no conspiracy, etc.

**DRAFT**

**8. Adjourn (Chair)**

Chair Zwingli adjourned the meeting at 7:54 p.m.

Approval of Minutes:

\_\_\_\_\_

Chair Zwingli

\_\_\_\_\_

Date

Attest:

\_\_\_\_\_

Angie Hass, Executive Assistant

\_\_\_\_\_

Date