
**City of Sherwood, Oregon
Planning Commission
Work Session Meeting Minutes
May 13, 2014**

Planning Commission Members Present:

Chair Jean Simson
Vice Chair James Copfer
Commissioner John Clifford
Commissioner Beth Cooke
Commissioner Russell Griffin
Commissioner Sally Robinson
Commissioner Lisa Walker

Staff Present:

Julia Hajduk, Community Development Director
Brad Kilby, Planning Manager
Bob Galati, city Engineer
Kirsten Allen, Planning Dept. Program Coordinator

Council Members Present:

Mayor Bill Middleton

Others Present:

Chris Maciejewski, DKS Associates
Darci Rudzinski, Angelo Planning Group

1. Transportation System Plan Update Overview

Chair Simson called the meeting at 7:03 pm and welcomed the new Planning Commissioner, Sally Robinson.

Brad Kilby, Planning Manager, announced upcoming meetings for the Budget Committee on May 14, 2014, a DEQ Informational meeting regarding the Ken Foster Farms Site, the Charter Review Committee Meeting and the Cedar Creek Trail Local Trail Advisory Committee (LTAC) were meeting on May 15, 2014.

Brad explained to the Commission the different chapters of the Sherwood Comprehensive Plan, how it tied in with the Transportation System Plan (TSP), and that the last TSP update was in 2005.

Brad turned the time over to Chris Maciejewski, from DKS Associates, and Darci Rudzinski, from Angelo Planning Group; the consultants for the City's Transportation System Plan (TSP) Update. Mr. Maciejewski gave a presentation (see record, Exhibit 1) recapping the Transportation System Plan update process to date. He said the update addresses the city's transportation needs to the year 2035 and folded in Concept Plans and Plan Amendments that have been approved since the last update.

Ms. Rudzinski discussed code and policy amendments to the Comprehensive Plan and commented that they were intended to make sure the policy language reflected language that was wanted and that most of the changes were refinements of existing language. She explained that text language that was struck out was removed language, underlined was added language, and text with nothing was existing language.

Discussion followed with the Commission going through work session packet page by page indicating questions they had regarding the text. The Commission was cautioned in discussing proposed language or

making decisions. Staff was directed to fix scrivener's errors and provide a new draft prior to the public hearing so that the Commission could focus on the content of the draft.

Chair Simson called a recess at 8:35 pm and reconvened at 8:42 pm.

Upon reconvening Chair Simson explained the project list contained in the Draft TSP and explained how the list was ranked and classified as Conservatively Funded, Projected Fundable, or Aspirational. She asked regarding Figure 5 on page 18 of the draft that showed projections of jobs or households through 2035. The Commission was informed that the projections were based on potential build out and the analysis assumed the highest case scenario.

A draft of the update is available online at <http://www.sherwoodoregon.gov/engineering/project/transportation-system-plan-tsp-update-project> a public hearing with the Planning Commission is scheduled for May 27, 2014 at 7 pm.

3. Adjourn

The meeting adjourned the meeting at 8:58 pm.

Submitted by:



Kirsten Allen
Planning Department Program Coordinator

Approval Date: May 27, 2014