
City of Sherwood, Oregon
Planning Commission
Work Session Meeting Minutes
April 8, 2014

Planning Commission Members Present:

Chair Jean Simson
Commissioner John Clifford
Commissioner Beth Cooke
Commissioner Lisa Walker

Staff Present:

Julia Hajduk, Community Development Director
Brad Kilby, Planning Manager
Bob Galati, city Engineer
Kirsten Allen, Planning Dept. Program Coordinator

Planning Commission Members Absent:

Vice Chair James Copfer

Legal Counsel:

None

Council Members Present:

Councilor Robyn Folsom

Others Present:

Chris Maciejewski, DKS Associates
Darci Rudzinski, Angelo Planning Group

Note: The term for Commissioners Russell Griffin and Michael Cary expired on March 31, 2014. Commissioner Griffin attended the meeting. Commissioner Cary did not.

Planning Commission Work Session

1. Transportation System Plan Update Overview

Brad Kilby, Planning Manager, started the meeting at 6:10 pm with an introduction of Chris Maciejewski from DKS Associates and Darci Rudzinski from Angelo Planning Group; the consultants for the City's Transportation System Plan (TSP) Update. Mr. Maciejewski gave a presentation (see record, Exhibit 1) and said it contained a high level overview of the Transportation System Plan of the update process. He said the update looks twenty years out to the year 2035 and is intended to be more user friendly. A draft of the update is available online at <http://www.sherwoodoregon.gov/engineering/project/transportation-system-plan-tsp-update-project> and comments will be received through April 9, 2014 and a public hearing with the Planning Commission is tentatively scheduled for May 27, 2014.

Public Work Session

Brad Kilby, Planning Manager began the work session at 7:05 pm. Members of the community, Planning Commissioners, Staff and Consultants split up into four table groups. Groups discussed three topics: Medical Marijuana, The Transportation System Plan, and the Development Code. Each table was provided information about the topics (see record, Exhibit 2). After the roundtable each group gave a summary of the ideas and concerns expressed in the dialogue.

Sherwood Transportation System Plan Update – Bob Galati

- Time was used to inform the public of proposed changes to the Transportation System Plan.
- Main concern is Safety
- Brookman Road will need to be addressed
- General support for the removal of the Capacity Allocation Program
- Keep Sherwood open on all sides
- Use and modify transportation system best and most affordable ways possible

- Hwy 99 crossing should improve pedestrian safety and balance with traffic movement
- Concerns about using the Target and Albertsons parking lots as cut through areas

Development Code Issues (Code Clean up) – Julia Hajduk

- The Conditional Use process can be cumbersome and expensive
 - Possible staff level process with reduced fee structure
- Ideas for Multi-Family Development include:
 - Having an architectural variety on the front facade
 - Providing Open space
 - Should be proportionate to adjacent properties
 - Incentives for courtyards
 - Parking concerns
 - Process for converting existing buildings into multi-family
- Density increases should happen in the Sherwood Town Center area

Old Town Standards

- Buildings should have cohesive architectural features similar to existing buildings
- Different development process for buildings without significant changes within the overlay
- Pedestrian only streets at center
- Thematic areas

Medical Marijuana Dispensaries– Brad Kilby

- City has a moratorium through May 2015
- There are just over 4000 Medical Marijuana card holders in the Washington County
- Dispensaries should be 1000 feet from parks, residential areas, and daycare facilities
- Utilize the Conditional Use Process
- Use should be treated similar to liquor stores
- Similar to adult regulated businesses
- Locations should be out in the open, not hidden
- Not allowed in Neighborhood Commercial zones

Before adjourning, Brad reminded the public that there would be other opportunities to be involved in the processes as each of the topics discussed will need to go through the public hearing process with the Planning Commission and the City Council.

3. Adjourn

The meeting adjourned the meeting at 9:13 pm.

Submitted by:

Kirsten Allen

Kirsten Allen
 Planning Department Program Coordinator

Approval Date: May 27, 2014