



## City of Sherwood Police Department

20495 SW Borchers Drive

Sherwood, OR 97140

Ph: 503-625-5523 ♦ Fax: 503-925-7159



### Residential Parking District FACT SHEET

- All cars parked on the street during specified enforcement periods will need a permit.
- The permits are not valid outside any residential parking district as established and cannot be used at other locations within the City.
- Parking permits are available through the Sherwood Police Department. Applications are only accepted through the mail. Residents simply apply per the instructions on the application and the permits will be mailed to you. Once received, the permits need to be placed on the driver side of the car, on the inside of the windshield or rear window. The stickers must be facing out. All guest permits need to be hung on the rear view mirror, facing out.
- The Sherwood Police Department pays for the permits and there is no cost to residents. Residents can receive (2) two static cling window permits per household and 1 (one) mirror hang guest permit. Permits are good for two calendar years, January through December.
- Parking on the streets within the residential parking district without a permit will be prohibited during the specified enforcement period, for each specific district.
- The enforcement period may vary from district to district. To check the enforcement period for any specific district, refer to the reply letter you received with your permits, or contact the Sherwood Police Department.
- For special circumstances, like day-time gatherings, etc., residents may apply as needed for additional, one time use guest permits.
- The Sherwood Police Department will handle requests for special exceptions and/or circumstances on a case by case basis.
- Any permit holders who misuse or allow misuse of their permit will be subject to a revocation of permit privileges.

*For additional information, contact the Sherwood Police Department at 503-625-5523.*



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Permit#: \_\_\_\_\_

**Residential Permit Parking Application**

***\*Decals issued by mail only.\****

**Basic Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Permit Information:**

How many static window decals do you wish to receive? \_\_\_\_\_ (Limit two per address.)

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Will you require a mirror hang guest permit?  Yes  No (Limit one per address.)

**Understanding:**

In order to receive my permit(s), I understand and will abide by the following, as indicated by my signature below:

- I am the authorized resident at the above listed address
- I agree to use my assigned static window permit(s) only on the above listed vehicles
- I agree to only allow use of my guest permit by guests at my residence, as listed above
- I agree the permits remain the property of the City of Sherwood, are only valid in the permit parking area and can be revoked if misused
- I agree to immediately surrender all permits upon selling any of the above vehicles and/or moving outside the permit parking area

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Mail completed application to:**

Sherwood Police Department, ATTN: Parking Permit  
20495 SW Borchers Drive  
Sherwood, OR 97140