



Home of the Tualatin River National Wildlife Refuge

Case No. SP 13-04
Fee \$6,788
Receipt # 972167
Date 12-6-13
TYPE TV

City of Sherwood Application for Land Use Action

Type of Land Use Action Requested: (check all that apply)

- Annexation
- Plan Amendment (Proposed Zone _____)
- Variance (list standard(s) to be varied in description)
- Site Plan (Sq. footage of building and parking area)
- Planned Unit Development
- Conditional Use
- Partition (# of lots _____)
- Subdivision (# of lots _____)
- Other: _____

By submitting this form the Owner, or Owner's authorized agent/ representative, acknowledges and agrees that City of Sherwood employees, and appointed or elected City Officials, have authority to enter the project site at all reasonable times for the purpose of inspecting project site conditions and gathering information related specifically to the project site.

Note: See City of Sherwood current Fee Schedule, which includes the "Publication/Distribution of Notice" fee, at www.sherwoodoregon.gov. Click on Departments/Planning/Fee Schedule.

Owner/Applicant Information:

Applicant: Jim and Patricia Dougherty Phone: Contact Representative
 Applicant Address: PO Box 623, Manzanita OR 97130 Email: Contact Representative
 Owner: Jim and Patricia Dougherty Phone: Contact Representative
 Owner Address: PO Box 623, Manzanita OR 97130 Email: Contact Representative
 Contact for Additional Information: AKS Engineering & Forestry, LLC (Chris Goodell) 503-925-8799
 Applicant's Representative: 13910 SW Galbreath Dr, Sherwood, OR 97140 chrisg@aks-eng.com

Property Information:

Street Location: 20765 SW Gerda Lane
 Tax Lot and Map No: Tax Lot 3100 Assessor's Map 2S129A
 Existing Structures/Use: Parking Lot
 Existing Plan/Zone Designation: General Industrial (GI)
 Size of Property(ies) +/- .5 Acres

Proposed Action:

Purpose and Description of Proposed Action: Site Plan Review Application for an office building.

Proposed Use: Office space, parking area, circulation, drainage, landscaping.

Proposed No. of Phases (one year each): One Single Phase

LAND USE APPLICATION FORM

Authorizing Signatures:

I am the owner/authorized agent of the owner empowered to submit this application and affirm that the information submitted with this application is correct to the best of my knowledge.

I further acknowledge that I have read the applicable standards for review of the land use action I am requesting and understand that I must demonstrate to the City review authorities compliance with these standards prior to approval of my request.

Applicant's Signature

Date

Owner's Signature

Date

The following materials must be submitted with your application or it will not be accepted at the counter. Once taken at the counter, the City has up to 30 days to review the materials submitted to determine if we have everything we need to complete the review.

- 3 * copies of Application Form** completely filled out and signed by the property owner (or person with authority to make decisions on the property).
- Copy of Deed** to verify ownership, easements, etc.
- At least 3 * folded** sets of plans
- At least 3 * sets** of narrative addressing application criteria
- Fee** (along with calculations utilized to determine fee if applicable)
- Neighborhood Meeting Verification** including affidavit, sign-in sheet and meeting summary (required for Type III, IV and V projects)
- Signed checklist** verifying submittal includes specific materials necessary for the application process

* **Note** that the required numbers of copies identified on the checklist are required for completeness; however, upon initial submittal applicants are encouraged to submit only 3 copies for completeness review. Prior to completeness, the required number of copies identified on the checklist and one full electronic copy will be required to be submitted.