



Home of the Tualatin River National Wildlife Refuge

Parks & Recreation Board MEETING NOTES APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	03.07.2011 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Denise Berkshire

ATTENDEES

Parks & Recreation Board	Council Liaison
X David Scheirman, Chair	X Bill Butterfield, City Councilor
X David Bonfiglio, Vice Chair	
X Brian Stecher	City Staff
X Thad Overturf	X Denise Berkshire, Event & Volunteer Coordinator
X Frank Funk	X Kristen Switzer, Community Services Director
X Marney Jett	
X Lynn Snyder	
X Mary Reid	
VACANT	

MEETING NOTES

- 1. Call to Order/Roll Call (Scheirman)**
 - The meeting was officially called to order at 7:03 pm.
- 2. Adjustments to the Agenda (Scheirman)**
 - Cannery Plaza Update was added to #9 - Other
- 3. Citizen Comment (Scheirman)**
 - Krisanna Clark of 23854 SW Alder Grove explained a resolution will be presented to City Council to change the design of the Cannery Plaza. While she does not agree with changing the design to remove the grass in the plaza, she feels there is a larger issue of bringing the resolution to City Council which opposes the Parks and Recreation Board, community meetings, the public, and the committee members who worked on the design. She feels that it is an insult to the public. If the resolution is brought forth at this time, there will not be an option for public comment. The plaza planning and design has gone through the public process. By not allowing the public to comment, it is denying the public their ability to review and state their opinion on any project. If the argument is that it is more cost effective, she would like to see the documentation. Krisanna expressed that she is frustrated with the process. She feels the issue is the process for reviewing the design, not the removal of grass or the design change. If the proposed changes go before a review committee, that will cost more money as well.
 - Neil Shannon of 23997 SW Red Fern Drive handed out a packet to the Board and staff (see record). He highlighted the location of the Sanitary Sewer System for the Brookman Area. He focused on the open space and suggested to put a trail on top of the sewer line.

Current plans are to revegetate the area above the sewer line with shrubbery. Shannon feels there was a missed opportunity and the Parks and Recreation Board and Planning Commission are not communicating effectively. Shannon pointed out the Transportation Plan shows trail locations while the Parks Master Plan does not effectively show trail location throughout the City. Shannon proposed a trail to connect Sunset Blvd. with SW Cobble Court. Shannon met with the Engineering Department who explained that it is too late in the planning process to consider putting a trail on top of the sewer line.

- Bill Butterfield asked Shannon if he considered the right-of-way to put the trail to the side of the sewer, and if Clean Water Services would consider allowing a trail to be put directly on top of the sewer line itself. Shannon has not contacted Clean Water Services.
- Thad Overturf expressed the need for the Planning Commission and the PRB to better coordinate projects as it relates to the Parks Master Plan to make sure opportunities aren't missed.
- Kelly Marker of 24005 SW Baker Road agrees with Krisanna Clark regarding the Cannery Plaza Project. Marker is a mom who has had all three of her children in Sherwood. As a community member, her and her children visit Woodhaven and Snyder Park frequently. They also travel to the Wilsonville Plaza once a week due to the available amenities. They shop, purchase snacks, and spend time in the plaza. She would much rather stay in Sherwood and support local businesses. Currently, the Library Summer Reading Program presentations are held on the grassy area in front of City Hall. Due to popularity, the program area is maxed out. Marker arrives early to make sure that she gets a place on the grass. Marker knows of several folks who stopped coming to the Summer Reading presentations because it is too hot to sit on the cement. Having a place to congregate in Old Town Sherwood where people can picnic is needed.
- Carey Morton of 14876 SW Brooke Court recently learned of the proposal of removing the grass in the plaza. While the infrastructure is fine, Morton feels that air flow is need and by removing the grass it doesn't allow for effective cooling. Evapotranspiration from plants increases the rate of cooling created by the pavers. Plants, grass and green space is more aesthetic as well. If the total load of bricks and mortar are increased, it becomes less inviting. Rainwater runoff is also another reason to consider keeping some green space. The ecosystem is impacted in a number of ways including the animals that rely on plants. Morton suggests keeping the grass and therefore the critters and the people.
- Dan Edelstein of 23773 Scott Ridge Terrace just learned about the proposal today. As he understands the process, there will not be any public debate. He would like to hear pros and cons of the proposed design changes. The fact that there will not be an open discussion is an issue.
- Scott Fenucan of 23832 SW Alder Grove Ave. has not been following the project, but assumed that the City Council and the Mayor were taking care of things. He just learned of the resolution today. He is concerned and would like to see proposed changes, discuss the options, and have it brought back to the community to weigh in on the project.
- Joyce Morton of 14876 SW Brooke Court has been here from Utah for less than one year. Part of the beauty of Oregon is that it is green! That is one of the reasons why they are upset with the proposal of removing the grass. Sherwood is a community, not a city necessarily, and that is the beauty of Sherwood. They recently visited Disney Land and were upset to see the grassy areas marked off so visitors could not have access to the grass. It is important to have grassy areas to keep the City beautiful and for small children.
- Brian Stecher shared that Councilor Henderson received several emails from citizens in favor of keeping the grass (see record).

4. Approval of Minutes (Scheirman)

- Mary Reid motioned to approve the February 7, 2011 minutes. Brian Stecher seconded. All in favor; motion passed.

5. Proposed code language for dedication of open space/parks with residential subdivisions (Austin)

- Heather Austin, Senior Planner, introduced herself and explained that the Planning Department is working on a Code Clean Up project. Heather is working on the section in the code that addresses Parks, Open Spaces and Trees. She handed out a draft *Open Space Requirement Standards* (see record). Currently, there are no requirements for subdivisions to reserve land for open space due to the SDC requirements. The Planning Department has been looking at how to balance open space, land acquisition and SDCs prior to the Brookman Project.
- The Planning Department reviewed Wilsonville's open space approach and decided to focus on a percentage based plan, which reduces the land requirement. They ran some numbers to make sure it would not impact the lot reduction until it is at the highest densities.
- Heather explained that some of the City owned land with small areas would need to be reviewed with Public Works to determine maintenance. Minimum sizes could be established.
- The Parks Master Plan Acquisition Map does not include the Brookman Area.
- Heather asked for the PRB feedback regarding the Open Space Requirement Standards.
- Scheirman shared that the PRB prefers neighborhood (multi-acre parks) parks rather than "pocket" parks (very small parks), which are not adequate for recreation and have maintenance challenges.
- 2-3 up to 5 acres (or even up to 10) is ideal for neighborhood park size allowing for multipurpose use.
- Scheirman also explained in the past there have been issues with apartments building developed up to the sidewalk without any green areas for children to play.
- The PRB would like to see green space throughout developments to have a playground and/or open space with pathways for access.
- The group discussed the need to have a city-wide plan that identifies a minimum park size that is acceptable. If it is smaller, than a fee would be accepted in lieu of land to acquire identified land.
- Park locations need to be identified in the Brookman Area. Ideally, there would be 3 to 5 parks in the Brookman Area that are 3-5 acres in size for a total of 15 acres.
- The Board does not support streetscape upgrades to count for the entire park requirement.
- It was recommended that the PRB revisit the Parks Master Plan Acquisition Map and identify areas for parks to avoid numerous small parks especially with small developments.
- The Acquisition Map, Parks Master Plan and the Code language referring to those documents need to be updated.
- The Board asked for clarification of mature tree/forest stands. The Planning Department will craft a definition for "mature tree stand".

6. Projects for OPRD Grant (Switzer)

- Kristen explained that the Woodhaven Park project is not far enough along on phase II to submit it for the OPRD Grant. The grant requires "shovel ready" projects with a 40% match. The Parks Master Plan needs to be updated, the design needs to be finalized, and there is no 40% match at this time. Therefore the only eligible project to submit for the OPRD Grant at this time is the Skate Park. It is very close to being shovel ready, and with community support and a small commitment from City Council it may be possible to get the 40% match.

- With more community support, highlighting partnerships (i.e. YMCA) and considering adding a day-use area, it is possible to obtain more application points this time. The day-use area would increase the type of user groups.
- The Board discussed skate park funding options and the need for community support. They expressed a need to hold another community meeting to share the process and the importance of community involvement and financial support.
- Thad Overturf expressed concern about the skate park location and supports reserving future SDC funds for Woodhaven Park not the skate park.
- David Bonfiglio motioned to support the skate park project and apply for the grant, but not to use future SDCs for the 40% match. City Council will need to commit funds from the General Fund and community funding is required. Marney Jett seconded. All in favor; motion passes with one nay from Brain Stecher who expressed the skate park does not meet the needs of enough community members.
- Lynn Snyder had a follow up comment to the motion; while he supports applying for the grant, it is unfortunate that this is the only project that is shovel ready and meets the requirements for this grant.

7. Updates & Reports

Restrooms at Stella Olsen Park Update (Switzer)

- The factory started building the restrooms and the site design also began. Once the restrooms are completed the site preparation will begin. Everything is on schedule to be completed by June.

Public Works Monthly Report (Switzer)

- Public Works received three requests for tree removal from concerned property owners. An arborist has assessed the trees and determined they are hazardous or in poor health and should be removed.
- Dave Scheirman motioned to accept the recommendation. Mary Reid seconded. All in favor; motion passed.

Recreation Monthly Report (Switzer)

Active Rec happenings during the month of February 2011

- Youth basketball played 112 Rec games in the Sherwood gyms during the month of February.
- They also played approximately 56 classic games during that same time.
- They have about two weeks left to finish out with the older kids.
- All of the spring sports at the high school started practice on the 28th of February I am working with Randy to get teams into dry places to practice.
- Most all of the youth spring sports will start tryouts or practice this week or next.
- Youth Lacrosse has started the evaluation process as you read this.
- It looks like we will have some spring Basketball and spring soccer again this year.

Field House

Monthly Report February 2011

<u>February-11</u>	<u>Feb-11</u>		YTD	
<u>Usage</u>	<u>Count</u>	Est. People <u>Served</u>	<u>Count</u>	Est. People <u>Served</u>
Leagues	6	585	28	4379
Rentals	111	2886	553	15916
Other (Classes)	2	17	4	41
[1] Day Use	11	147	61	621
Total Usage		3635		20957

FY 10-11

<u>Income</u>	<u>Feb-11</u>	<u>YTD</u>
Rentals	\$6,907.50	\$38,828.00
League fees (indoor)	\$8,027.00	\$52,644.00
Card fees (indoor)	\$309.00	\$2,995.00
Day Use	\$288.00	\$1,219.00
Merchandise		
Snacks	\$731.75	\$4,137.50
Classes	\$1,041.25	\$2,336.25
Total Income	\$17,304.50	\$102,159.75

FY 09-10

<u>Income</u>	<u>Feb-10</u>	<u>YTD</u>
Rentals	\$7,766.00	\$26,745.00
League fees (indoor)	\$9,845.00	\$61,737.00
Card fees (indoor)	\$1,030.00	\$4,555.07
Day Use	\$225.00	\$726.00
Merchandise		
Snacks	\$675.75	\$2,943.25
Classes	\$60.00	\$830.00
Total Income	\$19,601.75	\$97,536.32

Tonquin Trail Update (Stecher)

- Brain Stecher heard from Jane who is the head of the steering committee for the Tonquin Trail. There was a delay due to route challenges through Tualatin. The next steps will be to address City Council to propose the trail route.

Cultural Arts/Community Center Steering Committee Update (Stecher)

- PARC held a Community Center Community Meeting on Thursday, March 3 soliciting feedback from stake holders. They will be conducting additional stake holder interviews over the next few weeks.

8. Council update (Butterfield)

- Bill has committed to meeting all of the city workers and has recently spent time with Public Works staff. He is amazed at how much work is accomplished with minimal staff. City staff is committed to a great community and is cognizant of paying attention to reducing costs.
- Bill suggested that the PRB select a project to work on to successfully reach their goals.

9. Other

- Dave Scheirman had an opportunity to participate in an emergency exercise where he was impressed with the preparedness of City of Sherwood staff.
- Scheirman shared that at one time there were three plans for Woodhaven Park. He proposed to revisit those plans, now that there are new board members, and to allow for a shovel ready project for future opportunities.
- Cannery Plaza /Background Update – The URA Board asked the PRB to review the Cannery Plaza design. The PRB reviewed and supported the plaza design. In April 2010 there was an open house for the Cannery Plaza design.

The group discussed the reasoning for the proposed changes (maintenance, grass/leaves into the water fountain).

The PRB considers the Cannery Plaza a park because it is a recreation area and also open space. Community activities that happen in parks will also occur in the plaza. It is another place for recreation. The PRB were involved in the design and would like to continue to be involved.

Dave Scheirman motioned if significant changes are made to the Cannery Plaza design in relation to recreational use and space, the recommended changes return to the PRB to allow for public review. Mary Reid seconded. All in favor; motion passed.

The Board also discussed the art in the plaza. The PRB supports holding off on the art, as long as it doesn't impact the project timeline.

Brain Stecher motioned that the decision of changes to the art in the Cannery Plaza remain under the direction of the Cultural Arts Commission. Lynn Snyder seconded. All in favor; motion passed.

10. Next meeting/adjourn

Adjourned at 9:00.

Next Meeting Date: The next meeting will be held on Monday, April 4, 2011, 7:00 pm at City Hall.